

CITY OF TERRACE

BYLAW NO. – 2022

**“A BYLAW OF THE CITY OF TERRACE TO AMEND BUSINESS LICENCE
BYLAW NO. 2112-2016, AND AMENDMENTS THERETO.”**

WHEREAS the Municipal Council of the City of Terrace has adopted Business Licence Bylaw No. 2112-2016, and amendments thereto;

NOW THEREFORE, the Municipal Council of the City of Terrace, in open meeting assembled, hereby enacts as follows:

1.0 Schedule “A,” Part I of Business Licence Bylaw No. 2112-2016 is hereby repealed and replaced with the following:

PART I - LICENCE FEE TABLES

TABLE 1

NUMBER OF PEOPLE REGULARLY ENGAGED:	ANNUAL LICENCE FEE:
1 to 2 people	\$79.00
3 to 5 people	\$105.00
6 to 10 people	\$158.00
11 to 20 people	\$263.00
20 plus	\$341.00

TABLE 2

FLOOR AREA USED:	ANNUAL LICENCE FEE:
up to 25 m ² (269 ft ²)	\$79.00
each additional 25 m ² (269 ft ²) or portion thereof	\$ 5.00

TABLE 3

FLOOR AREA USED:	ANNUAL LICENCE FEE:
up to 500 m ² (5382 ft ²)	\$110.00

<i>each additional 100 m² (1076.4 ft²) or portion thereof</i>	\$ 16.00
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TABLE 4

*A fee of **\$158.00** per person for each natural person practising, following, engaging or carrying on a profession as defined in this bylaw.*

TABLE 5

*A fee of **\$68.00** for each classification of business that is classified as a home based business except for those businesses under Section 58 of Schedule "A".*

2.0 Schedule "A," Part II of Business Licence Bylaw No. 2112-2016 is hereby repealed and replaced with the following:

PART II - BUSINESS CLASSIFICATIONS AND LICENCE FEES

<u>BUSINESS CLASSIFICATION</u>	<u>LICENCE FEE</u>
1. <i><u>Agent</u>: a person who acts for or in place of another person by authority from him to do business within the City and who charges or receives a commission for so doing.</i>	<i>A basic fee of the \$158.00 plus \$16.00 per person</i>
2. <i><u>Apartment Building, rental lodging, boarding</u>: the business of renting or letting individual rooms, suites, manufactured or mobile homes in a manufactured or mobile home park, or lodging for hire in an apartment building, rooming or boarding house.</i>	<i>First rental unit: \$28.00; each additional unit: \$8.00</i>
3. <i><u>Appliance Repairs</u>: the business of repairing electrical and mechanical appliances.</i>	<i>Table 1</i>
4. <i><u>Automobile Parking</u>: any premises for the storing of automobiles, but does not include vehicle wrecking yards.</i>	<i>Table 3</i>
5. <i><u>Automobile Rental</u>: the business of renting motor vehicles, recreational or boats.</i>	<i>A basic fee of \$58.00 plus \$5.00 per unit</i>
6. <i><u>Automobile Service Station or Garage or Cardlock</u></i>	<i>\$21.00 per fuel hose outlet</i>
7. <i><u>Automobile Repairs</u>: the business of motor vehicle, recreational vehicle or boating service, repairs and/or painting.</i>	<i>Table 1</i>

<i>BUSINESS CLASSIFICATION</i>	<i>LICENCE FEE</i>
8. <u>Automotive Dealer</u> : the business of selling used or new motor vehicles, recreational vehicles and boats, and the service of those items sold.	\$210.00 per year
9. <u>Bakery</u>	Table 1
10. <u>Bank</u> : the business to which the Bank Act (Canada), SC 1991, c. 46, applies.	\$399.00 plus \$16.00 per person
11. <u>Banking Machines</u> : the business of banking from banking machines not adjacent to or incorporated into the premises of a financial institution.	\$105.00 per machine or group of machines in one location
12. <u>Barber/Beauty Care Salon/Manicurist</u>	Table 1
13. <u>Beer and Wine Store</u>	Table 2
14. <u>Books Agent</u> : the business of selling or offering for sale books, magazines or other periodicals by canvassing from house to house or place to place within the City.	Table 1
15. <u>Bowling Alley</u> : including any bowling alley providing the sale or rental of bowling equipment together with or without a lunch counter or snack bar.	A basic fee of \$58.00 plus \$11.00 per alley
16. <u>Bulk Oil/Gasoline Plant</u>	Table 3
17. <u>Business Office</u>	Table 1
18. <u>Carwash</u>	Table 2
19. <u>Catering Service</u> : the providing of food and service on a contract basis off the premises at which the licensee is licensed to carry on business	Table 1
20. <u>Circus or Carnival</u> : means a travelling or periodical enterprise offering amusements in the form of mechanical rides or games of skill or chance and variety shows.	\$21.00 per ride per day, per concession, per booth
21. <u>Community Care Facility/Hospital</u> : any facility coming under this definition in the Community Care and Assisted Living Act, SBC 2002, c.75, or the business of private hospital, nursing home, rest home or boarding home whether or not board or meals are supplied to the occupants thereof.	A basic fee of \$21.00 plus \$5.00 per bed or licensed space
22. <u>Convenience Store</u> : - Open less than 18 hours per day;	Table 2

<i>BUSINESS CLASSIFICATION</i>	<i>LICENCE FEE</i>
- <i>Open in excess of 18 hours per day.</i>	<i>Double the fee set out in Table 2</i>
23. <i><u>Crematorium/Funeral Home/Mortician</u>: the business of providing or furnishing funeral supplies and services to the public and includes the preparation of dead bodies for internment or cremation.</i>	<i>Table 1</i>
24. <i><u>Data Processing/Computer Programming</u></i>	<i>Table 1</i>
25. <i><u>Drycleaners or Laundry Plant or Call Office</u></i>	<i>Table 1</i>
26. <i><u>Electronic Sales and Service</u>: the business of selling radios, televisions, computers and other electronic equipment and the servicing of the equipment sold.</i>	<i>Table 1</i>
27. <i><u>Entertainment Hall</u></i>	<i>Table 3</i>
28. <i><u>Equipment Sales</u>: the business of selling used or new equipment which shall include farm, mining, paving, logging or construction vehicles and equipment.</i>	<i>\$210.00 per year</i>
29. <i><u>Escort Service</u>: the business of providing or furnishing male or female escorts or partners for social occasions.</i>	<i>\$788.00 plus \$11.00 per person</i>
30. <i><u>Exhibition</u>: the showing of wares, goods, products, services or entertainment.</i>	<i>Table 1</i>
31. <i><u>Express Transportation Service</u>: means the business of transporting parcels, commodities or finished goods.</i> - <i>With storage facilities for hire</i> - <i>Without storage facilities for hire.</i>	<i>Table 3 plus Table 1</i> <i>Table 1</i>
32. <i><u>Financial Institution</u>: any business to which the Financial Institutions Act, RSBC 1995, c. 141, applies, and any investment, loan or mortgage agency, society or a company.</i>	<i>Table 1</i>
33. <i><u>Food Preparation Business</u>: any premises where primarily food is prepared and served to the public and includes a restaurant, dining room, cabaret, lunch counter, tea room or coffee shop.</i>	<i>A basic fee of \$58.00 plus \$2.00 per seat and per parking space (if the food service is provided to persons in motor vehicles)</i>

<i>BUSINESS CLASSIFICATION</i>	<i>LICENCE FEE</i>
<p>34. <i>General Contractor: a person who undertakes to execute a work of construction, either on their own behalf or by agreement with other persons, and who in the course of such work employs or oversees more than two of the distinct class of subcontractors as defined in this bylaw at any one time, or whose business includes more than one distinct class of subcontractors as defined in this bylaw.</i></p>	<p>\$236.00</p>
<p>35. <i>General Contractor - Residential: person who undertakes to execute a work of construction on a single family dwelling who either on their own behalf where they construct more than one house per year, or by an agreement with others, and who in the course of such work employs or oversees more than two of the distinct class of subcontractors as defined in this bylaw, or whose business includes more than one distinct class of subcontractors as defined in this bylaw.</i></p>	<p>\$126.00</p>
<p>36. <i>Health/Fitness Centre: the business of providing services or premises for the purpose of promoting health and fitness, and shall include tanning studios, spas, gyms and aerobics fitness centres.</i></p>	<p>Table 2</p>
<p>37. <i>Home and Garden Service: the business of garden services including lawn mowing, rototilling, rotovating, maintenance gardening and clean-up services of buildings. Also includes gutter & downspout cleaning and septic cleaning.</i></p>	<p>Table 1</p>
<p>38. <i>Home Based Business: means any occupation or profession carried out in a dwelling unit or an accessory building by the family which is permanently resident in the dwelling unit, where such occupation or profession is clearly incidental or secondary to the use of the dwelling unit for residential purposes.</i></p>	<p>Table 5</p>
<p>39. <i>Hotel or Motel: any building containing not less than three units being either sleeping or</i></p>	<p>\$26.00 basic fee plus \$8.00 per rental unit</p>

<i>BUSINESS CLASSIFICATION</i>	<i>LICENCE FEE</i>
<i>dwelling units, or a temporary abode for tourists or transients.</i>	
40. <i><u>Insurance Agent/Broker/Adjuster</u></i>	<i>Table 1</i>
41. <i><u>Janitorial</u>: the business of providing services pertaining to the cleaning of commercial or residential premises, and includes pest control and sanitation services.</i>	<i>Table 1</i>
42. <i><u>Kennel/Commercial</u>: a place for the keeping, training, care, breeding, treatment, hospitalization or boarding of two but not more than five dogs.</i>	<i>A basic fee of \$79.00 plus \$16.00 per 100m² of floor area to a maximum fee of \$2,000.00</i>
43. <i><u>Kennel/Hobby</u>: a place for the keeping, training, care, breeding, treatment, hospitalization or boarding of two but not more than five dogs.</i>	<i>\$79.00</i>
44. <i><u>Liquor Outlet</u>: the business of providing and serving primarily alcohol to the public including a pub or lounge.</i>	<i>A basic fee of \$84.00 plus \$1.40 per seat</i>
45. <i><u>Mail Order Supply</u>: (not including agent)</i>	<i>Table 1</i>
46. <i><u>Manufacturer/Primary</u>: the business of making a product from raw materials, including petroleum and gas refineries, flour mills, meat and fish packaging plants, breweries and winery.</i>	<i>\$58.00 basic fee plus \$6.00 per 1000m²</i>
47. <i><u>Manufacturer/Secondary</u>: the business of making a product from those products made by primary manufacturers, including asphalt and concrete batching plants.</i>	<i>\$58.00 basic fee plus \$6.00 per 1000m²</i>
48. <i><u>Street Vendor</u>: a non-motorized, mobile cart, stand or kiosk, where hand-crafted merchandise or food and/or beverages is prepared and served directly to the public, and operates only on private property or at approved sidewalk locations.</i>	<i>\$263.00 per year (fee charged per unit)</i>
49. <i><u>Mobile Food Vendor</u>: a motorized vehicle or trailer operating only when parked on private property or at approved on-street, curbside and parking space locations, where food and/or beverages is prepared and served directly to the public.</i>	<i>\$525.00 per year (fee charged per unit)</i>

<i>BUSINESS CLASSIFICATION</i>	<i>LICENCE FEE</i>
50. <i>Mobile Non-Prep Food Vendor: a motorized vehicle only serving fresh food that is not prepared or processed. i.e. fruit trucks, fresh seafood or meat and eggs. A Mobile Non-Prep Food Vendor is only permitted on private property unless partaking in a special event, festival, or other community activity in which case they are permitted in a park.</i>	\$263.00 per year or a 30-day license (consecutive 30 day period) for \$131.00
51. <i>Firework Retailer: a retailer selling fireworks as defined by the Terrace Fire Prevention Bylaw No. 1365-1994, either in a permitted storefront location or from a motorized vehicle on a permitted private property.</i>	A 30-day license (consecutive 30 day period) of \$131.00
52. <i>Office or Commercial Space Rental: any premises for the rental of offices warehouses, suites or rooms for commercial purposes.</i>	A basic fee of \$26.00 plus \$6.80 per 100m ² of floor area
53. <i>Pawnbroker and Second Hand Store: the business of purchasing, taking and bartering or receiving used or second hand goods for resale purposes or loaning money against goods or chattels, including junkyards.</i>	Table 2
54. <i>Photo and Art Studio: the business of providing photographic portrait services including art renderings, etchings and sketchings.</i>	Table 1
55. <i>Photofinishing Service: the business of developing film, but shall exclude film drop off centres where the processing of film is not completed on the premises.</i>	Table 1
56. <i>Pool/Billiard/Shuffleboard Hall: together with or without refreshment stands.</i>	A basic fee of \$58.00 plus \$11.00 per table
57. <i>Printing/Lithography/Duplicating/Binding</i>	Table 3
58. <i>Printer/Publisher</i>	A basic fee of \$105.00 plus \$26.00 per 100m ² of floor area
59. <i>Private School: including kindergarten or daycare.</i>	A basic fee of \$32.00 plus \$2.00 per license space
60. <i>Professional Services: any person practising, following, engaging or carrying on the</i>	

BUSINESS CLASSIFICATION	LICENCE FEE
63. <u>Real Estate Office</u>	Table 1
64. <u>Recycling Material</u> : recycling material shall include bottles, papers and items of similar nature, but shall not include metal, raw material or manufacturing materials. A person who holds a license under another section and who is carrying on the business of recycling material at the premises shall not also be required to hold a licence under this section.	Table 3
65. <u>Refuse and Garbage Collection</u>	Table 1
66. <u>Rental or Lease Agency</u> : the business of renting or leasing goods, wares, merchandise, or other equipment.	Table 2
67. <u>Repair Service</u>	Table 1
68. <u>Retail Business</u> : any premises used for the purpose of selling goods, wares and merchandise to the public for personal or household use.	Table 2
69. <u>Sharpening</u> : the business of sharpening saws, lawn mowers and other tools or equipment.	Table 1
70. <u>Subcontractor</u> : means any person carrying out the business of not more than 2 of the following classes: (refer to Section 11.1) (a) concrete, masonry, stucco; (b) drywall, t-bar; (c) electrical, communications; (d) excavating, earth moving, landscaping, trucking, heavy equipment; (e) flooring, painting, interior finishing; (f) framing, siding; (g) glazing, millwork; (h) heating and ventilation; (i) iron and steel works, reinforcing, welding; (j) paving; (k) plumbing, pipe fitting; (l) refrigeration, air-conditioning; (m) roofing, sheet metal; (n) steam fitting; (o) sprinkler fitting; (p) damp and water proofing.	\$126.00

BUSINESS CLASSIFICATION	LICENCE FEE
71. <u>Subcontractor/Tradesman - Retail</u> : includes any subcontractor listed under item 68 above, who also conducts retail sales of the product or category the person is classified under as an incidental accessory to their subcontracting business.	\$158.00
72. <u>Taxi Service</u> : the business of picking up and discharging passengers within the City.	Table 1
73. <u>Telephone Soliciting</u> : shall mean the business of offering merchandise or services for sale by telephone.	Table 1
74. <u>Theatre</u> : any premises used for the showing of theatrical, operatic, vaudeville or moving pictures performances.	\$58.00 plus .32 per seat
75. <u>Towing of Motor Vehicles</u> : (a) With storage: (b) Without storage:	\$315.00 for the first 2000m ² plus \$9.00 for each additional 100m ² (customers parking exempt) Table 1
76. <u>Trailer Court</u> : any premises used to accommodate mobile homes, recreational vehicles or campers.	A basic fee of \$21.00 plus \$11.00 per pad
77. <u>Travel Agency</u>	Table 1
78. <u>Transportation Network Services</u> means a business that uses Passenger Directed Vehicles for purposes defined in the Passenger Transportation Act.	\$263 for each business \$79 for each driver operating as a driver under a TNS.
79. <u>Unclassified</u> : any business not elsewhere defined in this bylaw. - Service Industry - Retail Industry	Table 1 Table 2
80. <u>Utility</u> : including telephone company, electric company, waterworks company or gas company.	\$473.00
81. <u>Vending Machine Agency</u> : the business of renting, leasing, selling or otherwise placing vending machines in any premises.	\$58.00 plus \$6.00 per machine

<i>BUSINESS CLASSIFICATION</i>	<i>LICENCE FEE</i>
<i>82. Warehouse: any premises used for the storage of goods, commodities, wares or merchandise.</i>	<i>Table 3</i>
<i>83. Wholesale: the business of selling goods, commodities, wares or merchandise to other businesses for resale or for use in their business.</i>	<i>Table 3</i>

