

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JANUARY 11<sup>TH</sup>, 2010 AT 7:40 P.M.**

*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc and B. Pollard. Councillor B. Martindale was absent. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, M. Kwiatkowski, Director of Development Services, H. Dusdal, Director of Public Works, C. Didier, Director of Leisure Services, M. Carlyle, Aquatic Manager, H. Nunn, Deputy Clerk and Alisa Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:05 p.m. – Move to In-  
Camera Special Council***

*(No. 001)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(a), (c) & (e) and 90(2)(b) to discuss matters relating to personnel, labour relations, property and provincial negotiations.*

*Carried Unanimously.*

**REGULAR MEETING:**

***“Talkback Line” and Internet***

*Mayor Pernarowski advised that the City’s Talkback Line (250-638-4778) is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City’s home page at [www.terrace.ca](http://www.terrace.ca)*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Michael Hogg – New Skeena  
River Boat Launch***

*Michael Hogg introduced his associate Brad Zeerip and thanked Council for the opportunity to present. Mr. Hogg and Mr. Zeerip are representing a local group of boaters who would like to have a second boat launch on the Skeena River to enhance access to the Skeena and take pressure off the Kalum River boat launches.*

*Mr. Hogg described the approval process to establish a new boat launch as required by the*

*Provincial Government. He believes there is a strong demand in the boating community for a second launch. A new launch would enhance tourism opportunities in the area as well as provide new infrastructure for local fishers and boaters.*

*They considered several potential sites and in their opinion the site on the west side of Ferry Island immediately south of the New Bridge would be ideal. Mr. Hogg described the various sites and the relative advantages and disadvantages of each site. He discussed the construction and ramp design as well as signage and garbage containers. The basic costs would be raised by fund raising through local service groups.*

*Mr. Hogg asked Council for authorization to proceed and for the City to provide site design assistance and basic site maintenance after the construction is complete.*

*Mayor Pernarowski advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 010).*

**PETITIONS & QUESTIONS:**

*There were no Petitions & Questions.*

**MINUTES:**

***Regular Council Minutes,  
December 14, 2009***

*(No. 009)*

*MOVED/SECONDED that the Regular Council Minutes of December 14<sup>th</sup>, 2009 be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Michael Hogg – New Skeena  
Boat Launch***

*(No. 010)*

*MOVED/SECONDED that the presentation from Mr. Hogg be referred to Administration for review and recommendation.*

*Carried Unanimously.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component,**  
**December 16, 2009**

(No. 011)

*MOVED/SECONDED that the December 16<sup>th</sup>, 2009 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. KERMODEI TOURISM – BC STREET OLYMPIC TRADESHOW**

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*It was recommended that the City agree to fund up to \$2,000 towards the costs of Terrace's participation with Northern BC Tourism and other Northern BC communities in the BC Street Olympics Tradeshow.*

**2. KERMODEI TOURISM – VISITOR INFORMATION CENTRE FUNDING**

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*It was recommended that the City's Director of Finance meet with the Executive Director of the Kermodei Tourism Society to review their projected budget shortfall for the Visitor Information Centre operations, and refer the outcome of these discussions to future budget deliberations.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component,**  
**December 14, 2009**

(No. 012)

*MOVED/SECONDED that the December 14<sup>th</sup>, 2009 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component,**  
**December 14, 2009**

(No. 013)

*MOVED/SECONDED that the December 14<sup>th</sup>, 2009 Finance, Personnel and Administration Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Director of Public Works, Terrace Rural Water Supply Agreement***

*(No. 014)*

*MOVED/SECONDED that Council enter into the “Terrace Rural Water Supply Agreement” with the Regional District of Kitimat-Stikine to provide water to areas of Terrace North and Braun’s Island.*

*Carried Unanimously.*

***Memo – Director of Development Services, Amendment to Animal Control Bylaw No. 1255-1991 and Ticket Information Utilization Bylaw No. 1827-2005***

*(No. 015)*

*MOVED/SECONDED that the City of Terrace proceed to First, Second and Third Reading of a Bylaw to amend the Animal Control Bylaw No. 1255-1991; and*

*that the City of Terrace proceed to First, Second and Third Reading of a Bylaw to amend the Ticket Information Utilization Bylaw No. 1827-2005; and*

*that the City of Terrace approve that the Animal Control Officer(s) receive training through the Justice Institute of BC in “Investigative Skills and Processes”.*

*Carried Unanimously.*

***Memo – Director of Development Services, Employee Designations***

*(No. 016)*

*MOVED/SECONDED that, on an as-required basis, Lori Greville be designated as Animal Control Officer and Bylaw Enforcement Officer under the City’s Ticket Information Utilization Bylaw No. 1827-2005.*

*Carried Unanimously.*

***Memo – Director of Finance, Free Transit During the Terrace 2010 BC Winter Games***

*(No. 017)*

*MOVED/SECONDED that the City of Terrace provide free transit for all during the Terrace 2010 BC Winter Games.*

*Carried Unanimously.*

***Memo – Director of Leisure Services, Arena Ice Priority Booking Policy***

*(No. 018)*

*MOVED/SECONDED that the following age definitions in the Arena Ice Priority Booking Policy be approved:*

- Youth – age up to 18 years;*
- Youth Group will have 51% or more of its registered membership defined as youth age;*
- Adult age – 19+ years of age.*

*Carried.*

*Councillor Downie wished to be recorded as opposed.*

***Memo – Director of Leisure Services, Agreement with PacificSport Northern BC***

*(No. 019)*

*MOVED/SECONDED that the City of Terrace enter into a Gymworks program agreement with PacificSport Northern BC.*

*Carried Unanimously.*

***Memo – Director of Leisure Services, Dry Floor Rental Rates***

*(No. 020)*

*MOVED/SECONDED that the City of Terrace approve the following increases in the arena dry floor hourly rental rates at the Sportsplex:*

- 1) youth hourly rental rate – increase from \$36.85 to \$40.00;*
- 2) adult hourly rental rate – increase from \$73.70 to \$80.00.*

*Carried Unanimously.*

***Memo – Director of Leisure Services, Leisure Access Card – Rate Increases***

*(No. 021)*

*MOVED/SECONDED that the City of Terrace approve the recommended Leisure Access Card rate increases for the Leisure Services Department as follows:*

- Adult Leisure Access Card rate increase from \$1.00 to \$2.00 per drop-in; and*
- Youth Leisure Access Card rate increase from \$0.50 to \$1.00 per drop-in;*

*with these increases taking effect February 1<sup>st</sup>, 2010.*

*Carried.*

*Councillors Bidgood and Christiansen wished to be recorded as opposed.*

***Memo – CAO, Corporate Administrator Appointment***

*(No. 022)*

*MOVED/SECONDED that Council appoint Heather Nunn to the position of Corporate Administrator for the City of Terrace.*

*Carried Unanimously.*

***Measuring Up Terrace Committee, November 24, 2009 Minutes***

*(No. 023)*

*MOVED/SECONDED that the November 24<sup>th</sup>, 2009 minutes from the Measuring Up Terrace Committee be received.*

*Carried Unanimously.*

**Seniors' Committee, January 6, 2010 Minutes**

*MOVED/SECONDED that the January 6<sup>th</sup>, 2010 minutes from the Seniors' Committee be received.*

*(No. 024)*

*Carried Unanimously.*

**Memo – Senior Building Inspector, December 2009 Building Synopsis**

*MOVED/SECONDED that the December 2009 Building Synopsis be received.*

*(No. 025)*

*Carried Unanimously.*

**Cheque Register, December 2009**

*MOVED/SECONDED that the December 2009 Cheque Register be approved.*

*(No. 026)*

*Carried Unanimously.*

**BYLAWS:**

***Ticket Information Utilization Amendment (Schedule Update) Bylaw, Project No. ADP-02-0919 Adoption***

*MOVED/SECONDED that the Ticket Information Utilization Amendment (Schedule Update) Bylaw, Project No. ADP-02-0919 be read by title only and adopted.*

*(No. 027)*

*Carried Unanimously.*

***Animal Control Amendment (Schedule "A" – Fee Increase) Bylaw, Project No. ADP-02-1001 First, Second and Third Reading***

*MOVED/SECONDED that the Animal Control Amendment (Schedule "A" – Fee Increase) Bylaw, Project No. ADP-02-1001 be read by title only and passed in its first, second and third readings.*

*(No. 028)*

*Carried Unanimously.*

***Ticket Information Utilization Amendment (Schedule Update) Bylaw, Project No. ADP-02-1002 First, Second and Third Reading***

*MOVED/SECONDED that the Ticket Information Utilization Amendment (Schedule Update) Bylaw, Project No. ADP-02-1002 be read by title only and passed in its first, second and third readings.*

*(No. 029)*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor Leclerc***

*Councillor Leclerc reported on the need for volunteers for the Terrace 2010 BC Winter Games.*

***Councillor Downie***

*Councillor Downie reported on the progress of the Terrace Downtown Improvement Area Society.*

***Mayor Pernarowski***

*Mayor Pernarowski reported on community transition work that is being prepared in response to the Eurocan mill closure and the upcoming Northern Development Initiative Trust Board meeting.*

**REPORT FROM IN-CAMERA:**

*The following items were released from In-Camera Status:*

In-Camera Special Meeting of Council, November 23, 2009

**RESOLUTION NO. 530**

Appointments to Kermodei Tourism Society – Two Directors at Large to December 2011, City Representative to December 2010

MOVED/SECONDED that Bruno Belanger be re-appointed and Gerran Thorhaug be appointed as Directors at Large to the Kermodei Tourism Society Board for a two-year term to December 2011.

In-Camera Special Meeting of Council, December 14, 2009

**RESOLUTION NO. 544**

Measuring Up Appointments November 2010

MOVED/SECONDED that the following individuals be re-appointed to sit on the Measuring Up Terrace Committee for a one-year term commencing December 1, 2009:

- Gail Billson
- Yvonne Nielsen
- Brenda Sissons
- Stacey Tyers
- Rainer Walter

And further that Council appoint the following applicants to sit on the Measuring Up Terrace Committee for a one-year term commencing December 1, 2009:

- Michelle Beckley
- Tamara Clayton (Edgars)
- Carrie La Porte

And further that Allan Heinrichs be reappointed the Community Liaison to the Committee and Measuring Up the North (MUTN) Project Team, and Heather Nunn be appointed as the staff Project Liaison.

And further that letters of thanks be sent to the outgoing Committee members.

In-Camera Special Meeting of Council, December 14, 2009

RESOLUTION NO. 545

Seniors' Committee  
Appointments to December 2010

MOVED/SECONDED that the following individuals be appointed to sit on the Seniors' Committee for a one-year term January 1, 2010 to December 31, 2010:

Regular Members:

- Tina Brouwer Re-appointment
- Renee Cox Re-appointment
- Kathy Downie New appointment
- Barbara Nelson Re-appointment
- Yvonne Nielsen New appointment
- Dawna Ottenbreit Re-appointment
- Diana Penner Re-appointment
- Leona Smith Re-appointment

Alternate Members:

- Betty Demmitt Re-appointment
- Norman Read New appointment

In-Camera Special Meeting of Council, December 14, 2009

RESOLUTION NO. 578

RD & TEDA Appointments to Kermodei Tourism Society Board

MOVED/SECONDED that Council appoint Graham Genge as the Regional District representative, and appoint Kam Siemens as the TEDA representative to the Kermodei Tourism Society Board both for a two-year term ending December 2011.

**QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:**

*There were no questions.*



**ADJOURNMENT:**

*(No. 030)*

*MOVED/SECONDED that the January 11<sup>th</sup>, 2010 Regular Meeting of Council be now adjourned and that Council reconvene into Special In-Camera Council to discuss an In-Camera Item Under Division 3, Section 90 (1) (a) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 9:15 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Clerk*

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JANUARY 25<sup>TH</sup>, 2010 AT 7:30 P.M.**

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*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, E. Stubbs, R.C.M.P. Inspector, D. Block, City Planner, H. Nunn, Clerk and Alisa Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:30 p.m. – Move to In-  
Camera Special Council***

*(No. 035)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(a) & (k) to discuss matters relating to personnel and Municipal services.*

*Carried Unanimously.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Robin Austin – MLA Update***

*MLA Robin Austin thanked Council for the opportunity to meet with them. He described the Legislative Calendar for the upcoming session, which has been modified to accommodate the 2010 Vancouver Olympics and Paralympics. Mr. Austin would like to hear from Council regarding what Council would like him to advocate for and what they would like to see in the Provincial budget.*

*Mr. Austin described a presentation from Northern Development Initiative Trust (NDI) which he recently attended and felt was useful to describe the economic situation of Northwestern BC. He also recently met with the UBC Department of Forestry. He described the wide range of projects they are working on at UBC and hoped they would provide more economic opportunities for the Northwest. He would like to encourage the Government to come up with new ideas and policies to help forestry communities.*

*The Opposition will be holding a series of forums tentatively called "Shaping BC" which will involve community leaders, residents and academics. They will start with a roundtable in Vancouver in April followed by regional forums. Mr. Austin will invite Council to send a representative and would like to have strong representation of rural BC at the forums.*

*Mayor Pernarowski thanked Mr. Austin for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 044).*

***Bert Husband, Request to Waive Sportsplex Rental Fees***

*Mr. Husband, representing the students and parents of the Caledonia Secondary School 2010 Graduating Class, requested that Council waive the rental fee for the Sportsplex for the 2010 Graduation Dinner and also provide the City's chairs and tables for the Dinner.*

*The request was originally denied by the Leisure Services Department as it does not meet the requirements of the City of Terrace Policy No. 36 (Waiver of Rental Fees).*

*In previous years the staff at Caledonia Senior Secondary would organize the Graduation Dinner which is separate from the Dry Grad event. The school staff will not be organizing the Graduation Dinner this year so the parents of the graduating students have decided to coordinate this event.*

*They will need a large venue for the dinner as they are expecting about 1,000 people. It will be a revenue neutral event and an in-kind donation would go a long way to help.*

*Mayor Pernarowski thanked Mr. Husband for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 045).*

***Barbara Tetz, Sharing Our Skills (S.O.S.) Project***

*Ms. Tetz thanked Council for the opportunity to present to them. She distributed a poster and described the Sharing Our Skills Project which would encourage people in the community to share basic homemaking skills.*

*Ms. Tetz feels the Sharing Our Skills Project could empower people and help lower the crime rate in the community. The project is ready to start and they would like to access materials in the City Landfill to use in their projects.*

*Mayor Pernarowski thanked Ms. Tetz for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 046).*

***NWCC Geography 110 Students, Landfills Rising: A Joint NWCC Geography/RDKS Research Project on Waste Management and Waste Composition in Terrace and Thornhill***

*Gordon Weary, Instructor for the NWCC Geography 110 class, described a class project entitled "Landfills Rising: A Joint NWCC Geography/RDKS Research Project on Waste Management and Waste Composition in Terrace and Thornhill". He introduced students Greig Hull and Laura Webb who worked on the project along with fellow students Paul Geier, Rob Yeast and Adam Simons. He passed around a report summarizing the work the students did analyzing waste from the Thornhill dump.*

*The project examined waste by volume and by weight and waste from residential garbage pick-up, commercial garbage and residential self-haul garbage. They described their findings, which included that there is a large volume of compostable materials going to the landfill. They encouraged the development of an electronic waste recycling program and promoting recycling or the reuse of materials to divert them from the landfill. A transfer station at the City landfill may facilitate the diversions of recyclable materials from the landfill. They encouraged the City and Regional District to increase existing landfill capacity rather than start a new landfill.*

*Mayor Pernarowski thanked Mr. Weary, Mr. Hull and Ms. Webb for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 047).*

**PETITIONS & QUESTIONS:**

*There were no Petitions & Questions.*

**MINUTES:**

***Regular Council Minutes,  
January 11, 2010***

*MOVED/SECONDED that the Regular Council Minutes of January 11<sup>th</sup>, 2010 be adopted as circulated.*

*(No. 043)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Robin Austin – MLA Update***

*MOVED/SECONDED that the presentation from Mr. Austin be received and a future meeting be scheduled for Council to discuss the ideas they would like Mr. Austin to present in the Legislature.*

*(No. 044)*

*Carried Unanimously.*

***Bert Husband, Request to  
Waive Sportsplex Rental Fees***

*MOVED/SECONDED that the Sportsplex rental fees for the Graduation Dinner be waived for 2010 and that the students be encouraged to continue volunteering in the community.*

*(No. 045)*

*Carried Unanimously.*

***Barbara Tetz, Sharing Our  
Skills (S.O.S.) Project***

*MOVED/SECONDED that the presentation from Ms. Tetz be received for information.*

*(No. 046)*

*Carried Unanimously.*

***NWCC Geography 110  
Students, Landfills Rising: A  
Joint NWCC  
Geography/RDKS Research  
Project on Waste  
Management and Waste  
Composition in Terrace and  
Thornhill***

*MOVED/SECONDED that the presentation from Mr. Weary, Mr. Hull and Ms. Webb be received and their report be referred to Administration for review.*

*(No. 047)*

*Carried Unanimously.*

**Luke Houlden – Friends of Shames, Request for Letter of Support**

*MOVED/SECONDED that the City provide a letter of support to the Friends of Shames for their application for a grant for a feasibility study.*

*(No. 048)*

*Tabled.*

**Tabling Motion**

*MOVED/SECONDED that Resolution No. 048 be tabled until Mr. Houlden can present to Council and provide more information regarding the request.*

*(No. 049)*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the January 25<sup>th</sup>, 2010 Regular Council Meeting convene into Committee of the Whole.*

*(No. 050)*

*Carried Unanimously.*

**Committee of the Whole**

- **Finance, Personnel and Administration Component, January 25, 2010**

*The following item was discussed at the January 25<sup>th</sup>, 2010 Finance, Personnel and Administration Component of the Committee of the Whole:*

**1. TEMPORARY BORROWING BYLAW**

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*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**

- **Finance, Personnel and Administration Component, January 25, 2010**

*MOVED/SECONDED that the January 25<sup>th</sup>, 2010 Finance, Personnel and Administration Component of the Committee of the Whole oral report be adopted with the following recommendation:*

**1. TEMPORARY BORROWING BYLAW**

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*It was recommended that the Temporary Borrowing Bylaw for \$1,500,000 proceed to First, Second and Third Reading.*

*(No. 051)*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Memo – R.C.M.P. Inspector, Terrace RCMP Detachment Annual Report for 2009**

*MOVED/SECONDED that the Terrace RCMP Detachment Annual Report for 2009 be received.*

*(No. 052)*

*Carried Unanimously.*

***Terrace Victim Assistance  
Program Quarterly Report,  
October to December 2009***

*(No. 053)*

*MOVED/SECONDED that the Terrace Victim Assistance Program Quarterly Report for October to December 2009 be received.*

*Carried Unanimously.*

***Oral Report,  
January 25, 2010 Public  
Hearing***

*(No. 054)*

*MOVED/SECONDED that the oral report for the January 25<sup>th</sup>, 2010 Public Hearing be adopted with the following recommendations:*

***1. PUBLIC HEARING – ZONING AMENDMENT –  
SECONDARY SUITE REGULATIONS IN AR1 & AR2  
ZONES***

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*It was recommended that the Public Hearing be closed on this application and that the Bylaw to amend the Zoning Bylaw No. 1431-1995 by changing the permitted uses and regulations in the AR1 – Agricultural and AR2 – Rural Zones, the Secondary Suite Definition and Regulations, and the Accessory Building Regulation proceed to Council for third reading and adoption.*

***2. PUBLIC HEARING – OCP AND REZONE  
AMENDMENTS FOR THE PROPERTY LEGALLY  
DESCRIBED AS LOT A, DISTRICT LOT 361, RANGE  
5, COAST DISTRICT, PLAN BCP42654 (4620  
DAVIS AVENUE)***

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*It was recommended that the Public Hearing be closed on this application and that Bylaw Project No. ADP-02-0920 be amended at Second Reading to exclude Lot A, Plan 1265 from within the area designated as Downtown and to subsequently amend the Land Use designation for Lot A to Multi-Family (Townhouse) and to remove any reference to Remainder Lot 2, Plan 1265 from the Bylaw.*

*It was further recommended that the Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 to exclude Lot A, District Lot 361, Plan BCP42654 (4620 Davis Avenue) from the area designated as Downtown and to change the Land Use designation of this parcel from Community and Public Use, Multi-Family (Apartment) and D2 Mixed Use Downtown to Multi-Family (Townhouse) proceed to Council for third reading and adoption as amended.*

*It was further recommended that the Bylaw to amend the Zoning Bylaw No. 1431-1995 by changing the zoning designation from Public and Institutional (P1) and High Density Multi-Family Residential (R5) to Medium Density Multi-Family Residential (R4) for the property legally described as Lot A, District Lot 361, Plan BCP42654 (4620 Davis Avenue) proceed to Council for third reading and adoption.*

*Carried Unanimously.*

**BYLAWS:**

***Zoning Amendment (AR1 & AR2 Secondary Suites) Bylaw, Project No. ADP-02-0916 Third Reading***

*(No. 055)*

*MOVED/SECONDED that the Zoning Amendment (AR1 & AR2 Secondary Suites) Bylaw, Project No. ADP-02-0916 be read by title only and passed in its third reading.*

*Carried Unanimously.*

***Zoning Amendment (AR1 & AR2 Secondary Suites) Bylaw, Project No. ADP-02-0916 Adoption***

*(No. 056)*

*MOVED/SECONDED that the Zoning Amendment (AR1 & AR2 Secondary Suites) Bylaw, Project No. ADP-02-0916 be read by title only and adopted.*

*Carried Unanimously.*

***Official Community Plan Amendment (4620 Davis Avenue) Bylaw, Project No. ADP-02-0920 Amend at Second Reading***

*(No. 057)*

*MOVED/SECONDED that the Official Community Plan Amendment (4620 Davis Avenue) Bylaw, Project No. ADP-02-0920 be amended to exclude Lot A, Plan 1265 from the area designated as Downtown and subsequently amend the Land Use Designations from Lot A to Multi-Family (Townhouse) and to remove any reference to Remainder Lot 2, Plan 1265 from the Bylaw.*

*Carried Unanimously.*

***Official Community Plan Amendment (4620 Davis Avenue) Bylaw, Project No. ADP-02-0920 Third Reading as Amended***

*(No. 058)*

*MOVED/SECONDED that the Official Community Plan Amendment (4620 Davis Avenue) Bylaw, Project No. ADP-02-0920, as amended by Resolution No. 057-2010, be read by title only and passed in its third reading.*

*Carried Unanimously.*



***Official Community Plan  
Amendment (4620 Davis  
Avenue) Bylaw,  
Project No. ADP-02-0920  
Adoption***

*(No. 059)*

*MOVED/SECONDED that the Official Community Plan Amendment (4620 Davis Avenue) Bylaw, Project No. ADP-02-0920 be read by title only and adopted.*

*Carried Unanimously.*

***Zoning Amendment (4620  
Davis Avenue) Bylaw,  
Project No. ADP-02-0921  
Third Reading***

*(No. 060)*

*MOVED/SECONDED that the Zoning Amendment (4620 Davis Avenue) Bylaw, Project No. ADP-02-0921 be read by title only and passed in its third reading.*

*Carried Unanimously.*

***Zoning Amendment (4620  
Davis Avenue) Bylaw,  
Project No. ADP-02-0921  
Adoption***

*(No. 061)*

*MOVED/SECONDED that the Zoning Amendment (4620 Davis Avenue) Bylaw, Project No. ADP-02-0921 be read by title only and adopted.*

*Carried Unanimously.*

***Animal Control Amendment  
(Schedule "A" – Fee  
Increase) Bylaw,  
Project No. ADP-02-1001  
Adoption***

*(No. 062)*

*MOVED/SECONDED that the Animal Control Amendment (Schedule "A" – Fee Increase) Bylaw, Project No. ADP-02-1001 be read by title only and adopted.*

*Carried Unanimously.*

***Ticket Information Utilization  
Amendment (Schedule  
Update) Bylaw,  
Project No. ADP-02-1002  
Adoption***

*(No. 063)*

*MOVED/SECONDED that the Ticket Information Utilization Amendment (Schedule Update) Bylaw, Project No. ADP-02-1002 be read by title only and adopted.*

*Carried Unanimously.*

***Temporary Loan Bylaw,  
Project No. ADP-02-1003  
First, Second and Third  
Reading***

*(No. 064)*

*MOVED/SECONDED that the Temporary Loan Bylaw, Project No. ADP-02-1003 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor Leclerc***

*Councillor Leclerc reported on the Skeena Diversity Society's new office at 4617 Lazelle Avenue. She also reported on the Regional District of Kitimat-Stikine meeting held January 22<sup>nd</sup>, 2010.*

***Councillor Bidgood***

*Councillor Bidgood reported on the grand opening of the new Adult Learning Centre at Suwilaawks Community School, and the Downtown Business Association's upcoming Open House.*

***Councillor Downie***

*Councillor Downie also reported on the Open House for the Downtown Improvement Area and the upcoming Riverboat Days Society Annual General meeting.*

***Mayor Pernarowski***

*Mayor Pernarowski reported on the Association of Mineral Exploration's Mineral Round Up 2010 convention held last week and a fundraiser for Haiti planned for this upcoming Saturday.*

*(No. 065)*

*MOVED/SECONDED that Council donate \$500 to the Haiti relief effort with the funds coming from Council Unbudgeted.*

*Carried Unanimously.*

**REPORT FROM IN-CAMERA:**

*The following items were released from In-Camera Status:*

*In-Camera Special Meeting of Council, January 11, 2010*

**RESOLUTION NO. 005**

*Community Forest Director*

*MOVED/SECONDED that Council appoint Kenneth T. Guenter as a Director of Terrace Community Forest Limited.*

*In-Camera Special Meeting of Council, January 11, 2010*

**RESOLUTION NO. 006**

*Athletic Commission Appointment*

*MOVED/SECONDED that Council appoint Paul Dozzi to the Terrace Athletic Commission.*

**QUESTIONS/COMMENTS FROM THE MEDIA & THE AUDIENCE:**

*Council was invited to participate in the Cross Country Ski-a-thon and Councillor Martindale accepted the invitation.*

**ADJOURNMENT:**

*(No. 066)*

*MOVED/SECONDED that the January 25<sup>th</sup>, 2010  
Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 9:45 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, FEBRUARY 8<sup>TH</sup>, 2010 AT 7:30 P.M.**

*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, K. MacDougall, Programs Supervisor, H. Nunn, Clerk, and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:30 p.m. – Move to In-  
Camera Special Council***

*(No. 067)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a), (e) & (k) and 90 (2)(a) to discuss matters relating to personnel, property, Municipal services and Provincial negotiations.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Brenda Sissons – Success  
by Six, Request for Letter of  
Support***

*Brenda Sissons of Success by Six requested Council send the Provincial government a letter in support of ongoing funding for the Success by Six program. Ms. Sissons is concerned that funding for some initiatives may be cut in the upcoming Provincial budget and she would like to ensure that funding for Success by Six remains in place.*

*Ms. Sissons outlined the area where Success by Six is delivered in the Northwest. Success by Six leverages government funding with donations, grants, sponsorships and in-kind contributions so it is an efficient use of government resources. Ms. Sissons feels it is important that communities express to the Province how well the program funding has been utilized and that the program is supported by the communities of the Northwest to encourage the Provincial government to maintain funding of the program.*

*Mayor Pernarowski thanked Ms. Sissons for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 073).*

**Gary Maltin – Friends of Shames, Request for Letter of Support**

*Gary Maltin was present to speak on behalf of Friends of Shames (FOS) regarding an earlier request for a letter of support from the City. FOS is a volunteer committee of local skiers and business people who want to secure funding to prepare a feasibility study, business plan and prospectus that a Community Service Cooperative (CSC) could use to reach its goal to purchase and operate Shames Mountain ski area. They believe the CSC model would have the best chance of receiving Federal and Provincial grant funding and could still sell shares to individuals or corporations.*

*If the feasibility study confirms CSC as the best model then FOS will form the Community Service Cooperative. He described the differences between the Shames Mountain Co-op model (for profit model) and the Friends of Shames model (non-profit model). The feasibility study and subsequent business plan would be funded by the grant.*

*Mr. Maltin requested a letter of support from the City of Terrace for a grant application to the Canadian Cooperative Association "Innovative Cooperative Initiative".*

*Mayor Pernarowski thanked Mr. Maltin for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 074).*

**Debbie Scarborough – Youth Emergency Services Society Update**

*Debbie Scarborough was present to speak on behalf of the Youth Emergency Service Society (Y.E.S.S.). She provided a brief synopsis of the youth emergency safe house project. Due to the lack of core funding the Society has never been able to open the facility. Since the fire that severely damaged the YESS building they are trying to decide whether to rebuild the building and continue their original program or rebuild the building as a*

residence and sell it. Ms. Scarborough explained they would like to pay back the \$250,000 their benefactor loaned to YESS.

Ms. Scarborough believes she may have a buyer for the property but the purchaser would like to set up a business on the property which is not currently zoned for business use. She asked the City to consider changing the zoning on the property to allow for commercial use.

Mayor Pernarowski thanked Ms. Scarborough for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 075).

**Sasa Loggin – Memorandum of Understanding for the Welcoming and Inclusive Communities and Workplaces**

Ms. Loggin described the process of drafting the Memorandum of Understanding for Welcoming and Inclusive Communities and Workplaces. The MOU is in its final draft and Skeena Diversity Society is looking for feedback from the key partners and community stakeholders.

The Society is asking for the City's approval for the final draft of the MOU so that the final document can be prepared for stakeholder signatures.

Mayor Pernarowski thanked Ms. Loggin for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 076).

**PETITIONS AND QUESTIONS:**

There were no petitions or questions.

**MINUTES:**

**Regular Council Minutes, January 25, 2010**

(No. 072)

MOVED/SECONDED that the Regular Council Minutes of January 25<sup>th</sup>, 2010, be adopted as circulated.

Carried Unanimously.

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

There was no Business Arising from the minutes.

**CORRESPONDENCE:**

***Brenda Sissons – Success by Six, Request for Letter of Support***

*MOVED/SECONDED that a letter of support for Success by Six be sent to the Provincial government.*

*(No. 073)*

*Carried Unanimously.*

***Gary Maltin – Friends of Shames, Request for Letter of Support***

*MOVED/SECONDED that a letter of support for a grant application to the Canadian Cooperative Association “Innovative Cooperative Initiative” be provided to Friends of Shames.*

*(No. 074)*

*Carried Unanimously.*

***Debbie Scarborough – Youth Emergency Services Society Update***

*MOVED/SECONDED that the request from the Youth Emergency Services Society for a zoning amendment for the YESS property at 4518 Park Avenue be referred to Administration to review and make recommendations.*

*(No. 075)*

*Carried Unanimously.*

***Skeena Diversity Society – Sasa Loggin, Memorandum of Understanding for Welcoming and Inclusive Communities and Workplaces***

*MOVED/SECONDED that the City of Terrace approve in principle the final draft of the Memorandum of Understanding for Welcoming and Inclusive Communities and Workplaces.*

*(No. 076)*

*Carried Unanimously.*

***Don Manson – Community Development Institute, Request for Letter of Support***

*MOVED/SECONDED that the City of Terrace provide a letter of support for the Community Development Institute pending the confirmation that the Ethics Committees at SFU and UNBC have approved their research.*

*(No. 077)*

*Carried Unanimously.*

**RECESS & RECONVENE:**

*A short recess was called at 8:25 p.m. and the meeting reconvened at 8:35 p.m.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

(No. 078)

*MOVED/SECONDED that the February 8<sup>th</sup>, 2010 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services  
Component,  
February 8, 2010**

*The following items were discussed at the February 8<sup>th</sup>, 2010 Development Services Component of Committee of the Whole:*

**1.LUC AMENDMENT – ROSSCO VENTURES LTD.  
(3402 & 3405 FLOYD STREET & 5233 STRAUME  
AVENUE/3400 FLOYD STREET)**

**2.ZONING BYLAW AMENDMENT – ROSSCO  
VENTURES LTD. (3402 & 3405 FLOYD STREET &  
5233 STRAUME AVENUE/3400 FLOYD STREET)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services  
Component,  
February 8, 2010**

(No. 079)

*MOVED/SECONDED that the February 8<sup>th</sup>, 2010 Committee of the Whole report be adopted with the following recommendations:*

**1.LUC AMENDMENT – ROSSCO VENTURES LTD.  
(3402 & 3405 FLOYD STREET & 5233 STRAUME  
AVENUE/3400 FLOYD STREET)**

*It was recommended that the City of Terrace proceed with first and second reading of a Bylaw to amend Land Use Contract Bylaw No. 729-1974 by discharging the parcels legally described as Lot 16, District Lot 363, Range 5, Coast District, Plan 10213 [3402 Floyd Street], Lot 16, District Lot 363, Range 5, Coast District, Plan 9937 [3405 Floyd Street] and the southerly portion of Lot 2, District Lot 363, Coast District, Plan 7841 [5233 Straume Avenue/3400 Floyd Street] from the Land Use Contract.*



**2. ZONING BYLAW AMENDMENT – ROSSCO VENTURES LTD. (3402 & 3405 FLOYD STREET & 5233 STRAUME AVENUE/3400 FLOYD STREET)**

*It was recommended that the City of Terrace proceed with first and second reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Neighbourhood Commercial (C4) and Two-Family Residential (R2) to One-Family Residential (R1) for the properties legally described as Lot 16, District Lot 363, Range 5, Coast District, Plan 10213 [3402 Floyd Street], Lot 16, District Lot 363, Range 5, Coast District, Plan 9937 [3405 Floyd Street] and the southerly portion of Lot 2, District Lot 363, Coast District, Plan 7841 [5233 Straume Avenue/3400 Floyd Street].*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **February 1, 2010**

(No. 080)

*MOVED/SECONDED that the February 1<sup>st</sup>, 2010 Committee of the Whole report be adopted with the following recommendation:*

**1. REGIONAL COOPERATION FOR ECONOMIC DEVELOPMENT**

*It was recommended that the City of Terrace work with the office of the BC Rural Secretariat to arrange an initial stakeholder session for groups to present the economic development initiatives being worked on in an effort to improve communication, collaboration and develop a list of regional economic development priorities.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component,**  
**January 25, 2010**

(No. 081)

*MOVED/SECONDED that the January 25<sup>th</sup>, 2010 Finance, Personnel and Administration Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Corporate Administrator, Council Meeting Schedule Amendments***

*(No. 082)*

*MOVED/SECONDED that the Regular Council Meeting scheduled for Monday, March 8<sup>th</sup>, 2010 be moved to Tuesday, March 9<sup>th</sup>, 2010; and*

*that the Regular Council meeting scheduled for Monday, September 27<sup>th</sup>, 2010 be cancelled, with notice posted pursuant to Section 5.4 of the City of Terrace Procedural Bylaw, and further, if a meeting is required between September 14<sup>th</sup> and October 11<sup>th</sup>, 2010, the meeting date will be set at the call of the Chair.*

*Carried Unanimously.*

***Memo – Program Supervisor, 2009 Physical Activity Survey***

*(No. 083)*

*MOVED/SECONDED that the 2009 Physical Activity Survey be received for information.*

*Carried Unanimously.*

***Memo – Executive Assistant, Approval for Travel – Minerals North 2010, April 21 – 23, 2010***

*(No. 084)*

*MOVED/SECONDED that three members of Council be registered to attend the Minerals North 2010 Conference.*

*Carried Unanimously.*

***Memo – Executive Assistant, Approval for Travel – Resilient Communities Forum, March 26 – 27, 2010***

*(No. 085)*

*MOVED/SECONDED that Councillor Bidgood attend the Resilient Communities Forum and, where applicable, apply for the travel subsidies as offered in the registration package.*

*Carried Unanimously.*

***Memo – Building & Licensing Department, January 2010 Building Synopsis***

*(No. 086)*

*MOVED/SECONDED that the January 2010 Building Synopsis be received.*

*Carried Unanimously.*

***Cheque Register, January 2010***

*(No. 087)*

*MOVED/SECONDED that the Cheque Register for January 2010 be approved.*

*Carried Unanimously.*

***Public Hearing Report,  
January 25, 2010 (For  
Information Only)***

*MOVED/SECONDED that the Public Hearing report for January 25<sup>th</sup>, 2010 be received for information.*

*Carried Unanimously.*

*(No. 088)*

**BYLAWS:**

***Temporary Loan Bylaw,  
Project No. ADP-02-1003  
Adoption***

*MOVED/SECONDED that Temporary Loan Bylaw, Project No. ADP-02-1003 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 089)*

***Land Use Contract  
Amendment (3402 & 3405  
Floyd Street and 5233  
Straume Avenue [3400  
Floyd Street]) Bylaw,  
Project No. ADP-02-1004  
First and Second Reading***

*MOVED/SECONDED that Land Use Contract Amendment (3402 & 3405 Floyd Street and 5233 Straume Avenue [3400 Floyd Street]) Bylaw, Project No. ADP-02-1004 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*(No. 090)*

***Zoning Amendment (3402 &  
3405 Floyd Street and 5233  
Straume Avenue [3400  
Floyd Street]) Bylaw,  
Project No. ADP-02-1005  
First and Second Reading***

*MOVED/SECONDED that Zoning Amendment (3402 & 3405 Floyd Street and 5233 Straume Avenue [3400 Floyd Street]) Bylaw, Project No. ADP-02-1005 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*(No. 091)*

**NEW BUSINESS:**

***Councillor B. Bidgood***

*Councillor Bidgood reported on the Kitimat-Terrace & District Labour Council and Downtown Improvement Area meetings.*

***Councillor B. Pollard***

*Councillor Pollard reported on the Greater Terrace Beautification Society and a recent report comparing road surfacing materials.*

*(No. 092)*

*MOVED/SECONDED that Administration investigate the environmental and economic aspects of surfacing City roads with concrete.*

*Carried Unanimously.*

***Councillor L. Christiansen***

*Councillor Christiansen reported on the Kinsmen Sweetheart Dinner.*

***Councillor L. Christiansen***

*Councillor Christiansen reminded Council of an upcoming talk by Norman Leach at Heritage Park Museum.*

***Councillor C. Leclerc***

*Councillor Leclerc reported on the need for volunteers to help with the 2010 BC Winter Games.*

***Councillor B. Downie***

*Councilor Downie added to the update on the 2010 BC Winter Games report given by Councillor Leclerc, particularly, the Friends of the Games Appreciation Reception. Councillor Downie also reported on the Terrace Riverboat Days Society Annual General Meeting.*

***Councillor B. Martindale***

*Councilor Martindale reported on the Kermodei Tourism Society meeting and the Public Consultation regarding the possible closure of Kiti K'Shan school.*

*(No. 093)*

*MOVED/SECONDED that Administration arrange for a meeting with the Board of Education and City Council to discuss areas of mutual concern.*

*Carried Unanimously.*

***Mayor D. Pernarowski***

*Mayor Pernarowski gave a PowerPoint Presentation regarding the Northern Development Initiative Trust 2010 priorities.*

*Mayor Pernarowski identified the three initiatives Council would like MLA Robin Austin to support:*

- infrastructure development (particularly the Airport Lands);*
- the development of a Federal correction facility; and*
- the replacement of Mills Memorial Hospital.*

*Mayor Pernarowski displayed the Olympic Torch from the Olympic Torch Relay.*

***REPORT FROM IN-CAMERA:***

*The following items were released from In-Camera Status:*

In-Camera Special Meeting  
of Council, January 25,  
2010

Removals and New  
Appointments to the Youth  
Advisory Committee

Appointment to Kermodei  
Tourism Society – Chamber  
of Commerce Representative

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

**ADJOURNMENT:**

(No. 094)

**RESOLUTION NO. 40**

MOVED/SECONDED that Council remove the following members from the Youth Advisory Committee:

- Jimmy Wesley;
- Tamara Clayton;
- Tomassina Tait; and
- Aly Hampton

And appoint the following individuals to the Youth Advisory Committee for a term ending August 31<sup>st</sup>, 2010:

- Cameron Hemmons;
- Saskia Hart; and
- Laura Smith.

**RESOLUTION NO. 41**

MOVED/SECONDED that Council appoint Brian Langston as the Chamber of Commerce representative on the Kermodei Tourism Society Board, for the term ending December 31<sup>st</sup>, 2010 and that the City send a letter to Irlanda Price thanking her for her service as a Director on the Kermodei Tourism Society Board.

*There were four questions from the Media.*

*MOVED/SECONDED that the February 8<sup>th</sup>, 2010 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss an In-Camera Item Under Division 3, Section 90(1)(a) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 9:50 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Clerk**

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, FEBRUARY 22<sup>ND</sup>, 2010 AT 7:35 P.M.**

*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, R. Bowles, Director of Finance, H. Nunn, Clerk, and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:15 p.m. – Move to In-  
Camera Special Council***

*(No. 097)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(a) to discuss matters relating to personnel.*

**REGULAR MEETING:**

***“Talkback Line” and Internet***

*Mayor Pernarowski advised that the City’s Talkback Line (250-638-4778) is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City’s home page at [www.terrace.ca](http://www.terrace.ca)*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Bob Gammer & Curtis  
Bretherick – B.C. Hydro,  
B.C. Hydro Update***

*Mr. Gammer, B.C. Hydro Community Relations Coordinator, introduced Mr. Bretherick, B.C. Hydro Northwest Line Manager, and thanked Council for the opportunity to present an update.*

*Mr. Gammer provided information about B.C. Hydro customers, capacity, costs and employees. Despite the economic downturn, the need for electricity is still growing and B.C. Hydro is forecasting a 20 to 40% increase in growth in demand in the next 2 decades. The B.C. Government has set a goal of self-sufficiency in electricity by 2016.*

*Mr. Gammer described current projects in the Northwest area. Mr. Bretherick provided some statistics on the reliability of B.C. Hydro performance and improvements completed in the past year and planned for the coming year for the Terrace area.*

*Mayor Pernarowski thanked Mr. Gammer and Mr. Bretherick for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 103).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes, February 8, 2010***

*MOVED/SECONDED that the Regular Council Minutes of February 8<sup>th</sup>, 2010, be adopted as circulated.*

*(No. 102)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Bob Gammer & Curtis Bretherick – B.C. Hydro, B.C. Hydro Update***

*MOVED/SECONDED that the Powerpoint presentation from B.C. Hydro be received for information.*

*(No. 103)*

*Carried Unanimously.*

***Art Moi – Terrace Rod and Gun Club, Request for Letter of Support***

*MOVED/SECONDED that a letter of support for a grant application to Northern Development Initiative Trust be provided to the Terrace Rod and Gun Club.*

*(No. 104)*

*Carried Unanimously.*

***Marianne Brorup-Weston – Muks-Kum-Ol Housing Society, Request for Letter of Support***

*MOVED/SECONDED that the decision on the request for a letter of support for Muks-Kum-Ol Housing Society's Youth Initiative be postponed until Muks-Kum-Ol Housing Society representatives can present to Council and provide more information regarding the request.*

***Motion to Postpone***

*(No. 105)*

*Carried Unanimously.*



**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

(No. 106)

**Committee of the Whole**  
➤ **February 22, 2010**

*MOVED/SECONDED that the February 22<sup>nd</sup>, 2010 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

*The following item was discussed at the February 22<sup>nd</sup>, 2010 Committee of the Whole:*

**1. PROJECTS FOR MLA ROBIN AUSTIN**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **February 8, 2010**

(No. 107)

*MOVED/SECONDED that the February 22<sup>nd</sup>, 2010 Committee of the Whole report be adopted with the following recommendation:*

**1. PROJECTS FOR MLA ROBIN AUSTIN**

*There were no recommendations.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR  
INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services  
Component,  
February 8, 2010**

(No. 108)

*MOVED/SECONDED that the February 8<sup>th</sup>, 2010 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Memo – CAO, Bi-weekly  
Tsawwassen to Port Hardy  
Service in 2011**

(No. 109)

*MOVED/SECONDED that B.C. Ferries be invited to present their proposal to provide bi-weekly Tsawwassen to Port Hardy ferry service in 2011 to a joint meeting with Terrace and Prince Rupert Councils.*

*Carried Unanimously.*

(No. 110)

*MOVED/SECONDED that the proposed bi-weekly Tsawwassen to Port Hardy ferry service be referred to Kermodei Tourism Society for their review and response.*

*Carried Unanimously.*

***Memo – Director of Finance,  
Tangible Capital Asset  
Procedure No. 19***

*(No. 111)*

*MOVED/SECONDED that Council approve the replacement of the Determination of Capital Items Procedure No. 4-R with Tangible Capital Asset Procedure No. 19.*

*Carried Unanimously.*

***Memo – Director of  
Development Services,  
Crown Lands at 5133  
Soucie Avenue***

*(No. 112)*

*MOVED/SECONDED that the future 5% parkland dedication for 5133 Soucie Avenue be acquired through subdivision and any potential additional parkland be identified on the Land Use Plan during the 2010 Official Community Plan review/update.*

*Carried Unanimously.*

***Seniors' Committee  
Minutes, February 3, 2010***

*(No. 113)*

*MOVED/SECONDED that the February 3<sup>rd</sup>, 2010 minutes from the Seniors' Committee meeting be received.*

*Carried Unanimously.*

***BYLAWS:***

*There were no Bylaws.*

***NEW BUSINESS:***

***Councillor B. Pollard***

*Councillor Pollard reported on the Regional District of Kitimat-Stikine Board meeting held on Friday, February 19<sup>th</sup>, 2010.*

***Councillor C. Leclerc***

*Councillor Leclerc provided some additional information regarding the Regional District of Kitimat-Stikine Board meeting. She also gave an update on the progress of the 2010 BC Winter Games preparations.*

***Councillor B. Downie***

*Councillor Downie reported on the Enbridge Community Advisory Board meeting held in Terrace on February 17<sup>th</sup>, 2010.*

*(No. 114)*

*MOVED/SECONDED that Councillor Downie be appointed as the City liaison to the Enbridge Community Advisory Board and Mayor Pernarowski be appointed as the alternate liaison.*

*Carried.*

*Councillor Martindale wished to be recorded as opposed.*

**Councillor B. Bidgood**

*Councillor Bidgood reported on the Terrace Public Library Board Annual General Meeting.*

**Councillor B. Martindale**

*Councillor Martindale reported on a recent article in Rapid Whitewater Magazine that described Terrace as the Creeking Capital of North America.*

**Councillor L. Christiansen**

*Councillor Christiansen reported on an unidentified group that is picking up garbage around town.*

**Mayor D. Pernarowski**

*Mayor Pernarowski reported on the Beautification Society's upcoming Garbathon planned for February 24<sup>th</sup>, 2010.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera Status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were two questions from the Media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the February 22<sup>nd</sup>, 2010 Regular Meeting of Council be now adjourned.*

*(No. 115)*

*Carried Unanimously.*

*The meeting adjourned at 9:10 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Clerk**

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, MARCH 9<sup>TH</sup>, 2010 AT 8:05 P.M.**

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*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, B. Downie, C. Leclerc and B. Pollard. Councillors L. Christiansen and B. Martindale were absent. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, H. Nunn, Clerk, and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:45 p.m. – Move to In-  
Camera Special Council***

*(No. 116)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(a) of the Community Charter to discuss matters relating to personnel.*

**REGULAR MEETING:**

**ADDENDUM:**

*(No. 121)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Marianne Brorup-Weston &  
Danny Sheridan – Muks-  
Kum-Oi Housing Society,  
Request for Letter of  
Support***

*On behalf of the Terrace 2010 BC Winter Games Society Councillor Downie presented a print to the City as a memento of thanks for the City's support of the Games. Art Erasmus presented the Mayor with a certificate for participating in the VIP Biathlon. The Mayor commended Council for their work supporting the Terrace 2010 BC Winter Games.*

*Mr. Sheridan thanked Council for the opportunity to attend. Muks-Kum-Oi Housing Society has an empty building which it would like to use to provide housing for youth. The Society previously provided youth and elders transitional housing in the facility until it ran into funding difficulties. Their proposed project would provide transitional housing for youth 14 to 19 years old and can house up to 30 youth. The Society has already received a number of letters of support for this project.*

*Ms. Brorup-Weston explained this would be a practical project that would be developed in three phases. In Phase One, a coordinator would be hired to build the plan and clarify linkages and relationships with other organizations which could deliver services. The coordinator would develop a social enterprise program for the residents which would provide them with training and skills as well as revenue for the program. Phase Two would see a one-year pilot project and the Third Phase would be long-term sustainable housing for youth at risk of homelessness. This project will only work if it receives broad support from local agencies.*

*Muks-Kum-Ol Housing Society would like the City to provide a letter of support and a declaration for a youth friendly community or some other gesture of support. The letter of support would be used as funding opportunities come up.*

*Mayor Pernarowski thanked Ms. Brorup-Weston and Mr. Sheridan for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 123).*

***Luke Houlden – Kermodei  
Tourism Society, 2011  
Proposed Ferry Service***

*Mr. Houlden, Executive Director of the Kermodei Tourism Society, described the B.C. Ferries proposal of bi-weekly Tsawwassen to Port Hardy service in 2011. This new route will reduce the number of ferries going to Prince Rupert by 20% while increasing marketing of the Northwest. Mr. Houlden believes that the resulting decrease in ferry traffic would have a negative effect on tourism in the Northwest as it would not be offset by the marketing efforts.*

*Mayor Pernarowski thanked Mr. Houlden for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 124).*

***Dorothy Bartsoff – BCGEU,  
Community Social Services  
Awareness Month***

*Ms. Bartsoff introduced herself as a Community Social Services Worker and B.C. Government and Services Employees Union member. She described the services which Community Social Service Workers provide as part of a campaign to raise awareness and informed Council that March is Community Social Services Month.*

*Mayor Pernarowski thanked Ms. Bartsoff for her presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 125).*

***Laurie Gallant – Regional  
District of Kitimat-Stikine,  
RDKS Landfill Diversion  
Credit Program***

*Ms. Gallant extended an invitation to Council to join in the Regional District’s Landfill Diversion Credit Program.*

*Ms. Gallant explained there are some new ways to participate in the Landfill Diversion Credit Program. For 2010, they have three options of participation with three different costs, unlike previous years. They are also offering to waive the administration and marketing fees for the City for this year only. The Program would level the playing field for entrepreneurs and nonprofit groups. It would reduce pressure on the existing landfills and would help to prepare the community for the Forceman Ridge Landfill costs by encouraging businesses to recycle materials currently going to the landfills. Ms. Gallant estimates the Program could provide five to ten new jobs in the area. She is concerned about organics in the landfill as they generate a larger volume of greenhouse gas than composting produces. The Program is part of the Regional District’s Zero Waste Program.*

*Mayor Pernarowski thanked Ms. Gallant for her presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 126).*

***Lovina Tyler – Terrace  
Volunteer Bureau, Request  
for Letter of Support***

*Lovina Tyler thanked Council for the opportunity to present. The Terrace Volunteer Bureau is requesting a letter of support from the City for their Direct Access Gaming Grant. This grant is their core funding.*

*Ms. Tyler described their programs. The Bureau would like a generic letter about all the services they provide so they can use it for a variety of grant applications.*

*Mayor Pernarowski thanked Ms. Tyler for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 127).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
February 22, 2010***

*MOVED/SECONDED that the Regular Council Minutes of February 22<sup>nd</sup>, 2010, be adopted as circulated.*

*(No. 122)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Marianne Brorup-Weston & Danny Sheridan – Muks-Kum-Ol Housing Society, Request for Letter of Support***

*MOVED/SECONDED that the City provide a letter of support for the Muks-Kum-Ol Housing Society project and that a meeting be set up with the Society's Executive Director.*

*(No. 123)*

*Carried Unanimously.*

***Luke Houlden – Kermodei Tourism Society, 2011 Proposed Ferry Service***

*MOVED/SECONDED that the presentation from Kermodei Tourism Society be received for information.*

*(No. 124)*

*Carried Unanimously.*

***Dorothy Bartsoff – BCGEU, Community Social Services Awareness Month***

*MOVED/SECONDED that the presentation from BCGEU be received and in doing so Council acknowledges it is aware that March is Community Social Services Awareness Month.*

*(No. 125)*

*Carried Unanimously.*

**Laurie Gallant – Regional District of Kitimat-Stikine, RDKS Landfill Diversion Credit Program**

*(No. 126)*

*MOVED/SECONDED that the Landfill Diversion Credit Program presentation be referred to Administration for review and recommendation.*

*Carried Unanimously.*

**Lovina Tyler – Terrace Volunteer Bureau, Request for Letter of Support**

*(No. 127)*

*MOVED/SECONDED that the City provide a general letter of support to Terrace Volunteer Bureau recognizing the value of their services to the community.*

*Carried Unanimously.*

**Carman Hendry – Terrace-Kitimat Airport Society, Request for Letter of Support**

*(No. 128)*

*MOVED/SECONDED that the City provide a letter of support to the Terrace-Kitimat Airport Society in respect to retaining a technical operations maintenance facility in Terrace.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*(No. 129)*

*MOVED/SECONDED that the March 9<sup>th</sup>, 2010 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **March 9, 2010**

*The following items were discussed at the March 9<sup>th</sup>, 2010 Development Services Component of the Committee of the Whole:*

- 1. DEVELOPMENT PERMIT NO. 01-2010 – BC PROVINCIAL RENTAL HOUSING CORPORATION (4620 DAVIS AVENUE)**

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- 2. OFF-SITE WORKS AND SERVICES – BC PROVINCIAL RENTAL HOUSING CORPORATION (4620 DAVIS AVENUE)**

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*It was recommended that the Committee now rise and report.*



**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**March 9, 2010**

**Division was requested on Items No. 1 and 2.**

*MOVED/SECONDED that the item entitled "Development Permit No. 01-2010 – BC Provincial Rental Housing Corporation (4620 Davis Avenue) of the March 9<sup>th</sup>, 2010 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

**Item No. 1**

(No. 130)

**1. DEVELOPMENT PERMIT NO. 01-2010 – BC PROVINCIAL RENTAL HOUSING CORPORATION (4620 DAVIS AVENUE)**

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*It was recommended that Development Permit No. 01-2010 be amended to relax the amenity space requirement and be issued to the BC Provincial Rental Housing Corporation for property legally described as Lot A, District Lot 361, Range 5, Coast District, Plan BCP42654 [4620 Davis Avenue] for development of 24 units of subsidized housing for seniors and disabled adults including the following variance:*

- *Section 4.19 of Zoning Bylaw No. 1431-1995 to reduce the required number of off-street parking spaces from thirty (30) to twenty-one (21) spaces.*

*Carried Unanimously.*

**Item No. 2**

(No. 131-D)

*MOVED/SECONDED that the item entitled "Off-Site Works and Services – BC Provincial Rental Housing Corporation (4620 Davis Avenue) of the March 9<sup>th</sup>, 2010 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

**2. OFF-SITE WORKS AND SERVICES – BC PROVINCIAL RENTAL HOUSING CORPORATION (4620 DAVIS AVENUE)**

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*It was recommended that the payment of Off-site Works and Services in the amount of \$35,000 as per Subdivision and Development Bylaw 1591-1997, be required for the BC Provincial Rental Housing Corporation, for the property legally described as Lot A, District Lot 361, Range 5, Coast District, Plan BCP42654 [4620 Davis*

*Avenue] in conjunction with the issuance of Development Permit No. 01-2010 for the development of 24 units of subsidized housing for seniors and disabled adults.*

*Defeated.*

*(No. 132)*

*MOVED/SECONDED that the item entitled "Off-Site Works and Services – BC Provincial Rental Housing Corporation (4620 Davis Avenue) of the March 9<sup>th</sup>, 2010 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

**2.OFF-SITE WORKS AND SERVICES – BC PROVINCIAL RENTAL HOUSING CORPORATION (4620 DAVIS AVENUE)**

*It was recommended that the payment of Off-site Works and Services in the amount of \$35,000, as per Subdivision and Development Bylaw 1591-1997, be waived from the BC Provincial Rental Housing Corporation for the property legally described as Lot A, District Lot 361, Range 5, Coast District, Plan BCP42654 [4620 Davis Avenue] in conjunction with the issuance of Development Permit No. 01-2010 for the development of 24 units of subsidized housing for seniors and disabled adults.*

*Carried.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
***➤ February 22, 2010***

*(No. 133)*

*MOVED/SECONDED that the February 22<sup>nd</sup>, 2010 Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Senior Building Inspector, February 2010 Building Synopsis***

*(No. 134)*

*MOVED/SECONDED that the February 2010 Building Synopsis be received.*

*Carried Unanimously.*

**Memo – Executive Assistant, Approval for Travel – Premier’s Dinner, March 17<sup>th</sup>, 2010**

*MOVED/SECONDED that Mayor Pernarowski be approved to travel to Prince George on March 17<sup>th</sup>, 2010 to attend a Premier’s Dinner at a maximum cost of \$590.00.*

*(No. 135)*

*Carried Unanimously.*

**Cheque Register, February 2010**

*MOVED/SECONDED that the February 2010 Cheque Register be approved.*

*(No. 136)*

*Carried Unanimously.*

**Oral Report, March 9, 2010 Public Hearing**

*MOVED/SECONDED that the oral report for the March 9<sup>th</sup>, 2010 Public Hearing be adopted with the following recommendations:*

*(No. 137)*

- 1. PUBLIC HEARING – LAND USE CONTRACT AMENDMENT FOR THE PROPERTIES LEGALLY DESCRIBED AS LOT 16, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 10213 [3402 FLOYD STREET]; LOT 16, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 9937 [3405 FLOYD STREET]; AND THE SOUTHERLY PORTION OF LOT 2, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 7841 EXCEPT: FIRSTLY, PART SUBDIVIDED BY PLAN PRP13351; SECONDLY, PART SUBDIVIDED BY PLAN PRP14912; THIRDLY, PART SUBDIVIDED BY PLAN BCP31482; FOURTHLY, PART SUBDIVIDED BY PLAN BCP35037 [5233 STRAUME AVENUE] TOTALING APPROXIMATELY 3.96 ACRES IN AREA.**

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*It was recommended that the Public Hearing be closed on this application and that the Bylaw to amend the Land Use Contract Bylaw No. 729-1974 by discharging the parcels legally described as Lot 16, District Lot 363, Range 5, Coast District, Plan 10213 [3402 Floyd Street]; Lot 16, District Lot 363, Range 5, Coast District, Plan 9937 [3405 Floyd Street]; and the southerly portion of Lot 2, District Lot 363, Coast District, Plan 7841 Except: Firstly, Part subdivided by Plan PRP13351; Secondly, Part subdivided by Plan PRP14912; Thirdly, Part subdivided by Plan BCP31482; Fourthly, Part subdivided by Plan BCP35037 [5233 Straume Avenue] from the Land Use Contract proceed to Council for third reading.*

**2. PUBLIC HEARING – ZONING AMENDMENTS FOR THE PROPERTIES LEGALLY DESCRIBED AS LOT 16, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 10213 [3402 FLOYD STREET]; LOT 16, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 9937 [3405 FLOYD STREET]; AND THE SOUTHERLY PORTION OF LOT 2, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 7841 EXCEPT: FIRSTLY, PART SUBDIVIDED BY PLAN PRP13351; SECONDLY, PART SUBDIVIDED BY PLAN PRP14912; THIRDLY, PART SUBDIVIDED BY PLAN BCP31482; FOURTHLY, PART SUBDIVIDED BY PLAN BCP35037 [5233 STRAUME AVENUE] TOTALING APPROXIMATELY 3.96 ACRES IN AREA.**

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*It was recommended that the Public Hearing be closed on this application and that the bylaw to amend Schedule 'A' of Zoning Bylaw No. 1431-1995 to rezone the parcels legally described as Lot 16, District Lot 363, Range 5, Coast District, Plan 10213 (3402 Floyd Street); Lot 16, District Lot 363, Range 5, Coast District, Plan 9937 (3405 Floyd Street); and the southerly portion of Lot 2, District Lot 363, Range 5, Coast District, Plan 7841 Except: Firstly, Part subdivided by Plan PRP13351; Secondly, Part subdivided by Plan PRP14912; Thirdly, Part subdivided by Plan BCP31482; Fourthly, Part subdivided by Plan BCP35037 (5233 Straume Avenue) from Neighbourhood Commercial (C4) and Two-Family Residential (R2) to One-Family Residential (R1) proceed to Council for third reading.*

*Carried Unanimously.*

**BYLAWS:**

**Land Use Contract  
Amendment (3402 & 3405  
Floyd Street and 5233  
Straume Avenue [3400  
Floyd Street]) Bylaw No.  
ADP-02-1004  
Third Reading**

*MOVED/SECONDED that Land Use Contract Amendment (3402 & 3405 Floyd Street and 5233 Straume Avenue [3400 Floyd Street]) Bylaw No. ADP-02-1004 be read by title only and passed in its third reading.*

*Carried Unanimously.*

(No. 138)

***Zoning Amendment (3402 & 3405 Floyd Street and 5233 Straume Avenue [3400 Floyd Street]) Bylaw No. ADP-02-1005  
Third Reading***

*MOVED/SECONDED that Zoning Amendment (3402 & 3405 Floyd Street and 5233 Straume Avenue [3400 Floyd Street]) Bylaw No. ADP-02-1005 be read by title only and passed in its third reading.*

*Carried Unanimously.*

*(No. 139)*

**NEW BUSINESS:**

***Wood First Initiative  
Notice of Motion***

*Councillor Downie announced he will be bringing forward a motion at the March 22<sup>nd</sup>, 2010 Council Meeting to bring a Wood First Initiative to Terrace.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera Status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were no questions from the Media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the March 9<sup>th</sup>, 2010 Regular Meeting of Council be now adjourned.*

*(No. 140)*

*Carried Unanimously.*

*The meeting adjourned at 11:00 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, MARCH 22<sup>ND</sup>, 2010 AT 7:35 P.M.**

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*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, B. Downie, C. Leclerc and B. Martindale. Councillors L. Christiansen and B. Pollard (medical reasons) were absent. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council***

*(No. 141)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(e) of the Community Charter to discuss matters relating to property.*

**REGULAR MEETING:**

***“Talkback Line” and Internet***

*Mayor Pernarowski advised that the City’s Talkback Line (250-638-4778) is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City’s home page at [www.terrace.ca](http://www.terrace.ca)*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Jeannine Knox – Terrace  
Anti-Poverty Group Society,  
Request for an Extension of  
Rent Waiver for City House  
(4542 Park Avenue)***

*Ms. Knox thanked Council for the opportunity to present to Council. She gave a PowerPoint presentation regarding the programs offered by Terrace Anti-Poverty Group Society, and their budget and funding situation.*

*The Society is facing some challenges as a result of the loss of their BC Gaming Funding. They received notice that they would not be receiving this funding for 2010. They have made a number of cuts to reduce costs and have met with the Provincial Law Foundation regarding their funding situation. Ms. Knox presented two budgets to Council, one with*

*funding from the Provincial Law Foundation funding and one without that funding.*

*The Society requested the City hold their rent at \$0 per month until February 2011. At that time, they anticipate securing a stronger financial position and hope to be able to pay their regular rent of \$600 per month. Without this rent reduction the Terrace Anti-Poverty Group Society will not be able to continue to provide services.*

*Mayor Pernarowski thanked Ms. Knox for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 146).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
March 9, 2010***

*MOVED/SECONDED that the Regular Council Minutes of March 9<sup>th</sup>, 2010, be adopted as circulated.*

*(No. 145)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Jeannine Knox – Terrace Anti-Poverty Group Society, Request for an Extension of Rent Waiver for City House (4542 Park Avenue)***

*MOVED/SECONDED that the rent for the City House (4542 Park Avenue) for Terrace Anti-Poverty Group Society be waived for the balance of the year, and if they receive Provincial funding for 2010 then their rent would return to their regular rental rate of \$600 per month.*

*(No. 146)*

*Carried Unanimously.*

***Sam Harling – Terrace Economic Development Authority, Request for Letter of Support***

*MOVED/SECONDED that the City provide a letter of support for Pristine Power's proposed biomass energy generation plant to potentially be located in Terrace.*

*(No. 147)*

*Carried Unanimously.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

*MOVED/SECONDED that the March 22<sup>nd</sup>, 2010 Regular Council Meeting convene into Committee of the Whole.*

*(No. 148)*

*Carried Unanimously.*

***Committee of the Whole  
➤ March 22, 2010***

*The following item was discussed at the March 22<sup>nd</sup>, 2010 Committee of the Whole:*

**1. WOOD FIRST INITIATIVE**

***Committee of the Whole  
➤ Development Services  
Component,  
March 22, 2010***

*The following item was discussed at the March 22<sup>nd</sup>, 2010 Development Services Component of the Committee of the Whole:*

**1. DEVELOPMENT PERMIT NO. 02-2010 – CLAUS  
(4630 PARK AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole  
➤ March 17, 2010***

*MOVED/SECONDED that the March 17<sup>th</sup>, 2010 Committee of the Whole report be adopted with the following recommendation:*

*(No. 149)*

**1. REGIONAL COOPERATION FOR ECONOMIC  
DEVELOPMENT**

*There were no recommendations.*

*Carried Unanimously.*

***Committee of the Whole  
➤ March 22, 2010***

*MOVED/SECONDED that the March 22<sup>nd</sup>, 2010 Committee of the Whole verbal report be adopted with the following recommendation:*

*(No. 150)*

**1. WOOD FIRST INITIATIVE**

*It was recommended that the City of Terrace continue to support the ongoing development of its wood culture by:*

- *Being a wood champion and supporting the BC Government's Wood First Act by adopting a Wood First Resolution and investigate the*



*possibility of establishing a Wood First Bylaw that will establish a long-term strategy for building with wood in Terrace;*

- *Selecting wood champion designers and builders for all Municipal building projects so that the opportunities for building with wood cost-effectively will be maximized;*
- *Ensuring all requests for proposals will request experience and excellence in building with wood as a key qualifying criterion;*
- *Seeking those who can find practical, efficient, versatile and cost-effective building and design solutions through the use of wood; and*
- *Ensuring that all Municipal construction projects in Terrace receiving either public or wood industry financial support optimize the structural and architectural use of wood.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services Component, March 22, 2010***

*MOVED/SECONDED that the March 22<sup>nd</sup>, 2010 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:*

***1. DEVELOPMENT PERMIT NO. 02-2010 – CLAUS (4630 PARK AVENUE)***

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*It was recommended that the application for Development Permit No. 02-2010 for property legally described as Lot 3, District Lot 361, Range 5, Coast District, Plan 3591 [4630 Park Avenue] be referred to Administration to investigate the requirements for wheelchair accessibility to the building.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component, March 9, 2010***

*MOVED/SECONDED that the March 9<sup>th</sup>, 2010 Development Services Component of the Committee of the Whole report be received for information.*

**SPECIAL REPORTS:**

***Memo – Director of Development Services, 4700 Block of Davis Avenue Paving LAS***

*(No. 152)*

*MOVED/SECONDED that the City proceed with paving of the 4700 Block of Davis Avenue (Eby Street to the East property line of #1 – 4714 Davis Avenue) as a Council initiated Local Area Service (LAS) at an estimated total project cost of \$427,368.*

*Carried Unanimously.*

***Memo – City Planner, UBCM Seniors’ Housing & Support Initiative – Age Friendly Community Planning Grant Application***

*(No. 153)*

*MOVED/SECONDED that the City apply to the UBCM Seniors’ Housing & Support Initiative (SHSI) – Age Friendly Community Planning Grant for \$20,000 to construct hard surfaced accessible pathways to the Seniors’ Fitness Park in George Little Park and to develop fitness programming for seniors at this new Park facility.*

*Carried Unanimously.*

***Memo – City Planner, Street Renaming: 3300 Block of Emerson Street to be Renamed as “Market Street”***

*(No. 154)*

*MOVED/SECONDED that the City change the name of the 3300 Block of Emerson Street to “Market Street”.*

*Carried Unanimously.*

***Measuring Up Terrace Committee, February 23, 2010 Minutes***

*(No. 155)*

*MOVED/SECONDED that the Measuring Up Terrace Committee minutes from February 23<sup>rd</sup>, 2010 be received.*

*Carried Unanimously.*

***Public Hearing Report, March 9, 2010 (For Information Only)***

*(No. 156)*

*MOVED/SECONDED that the Public Hearing report for March 9<sup>th</sup>, 2010 be received for information.*

*Carried Unanimously.*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS:**

***Councillor B. Bidgood***

*Councillor Bidgood reported on the Terrace Public Library Board meetings held in January and February 2010.*

***Mayor Pernarowski – Earth Hour***

*(No. 157)*

*MOVED/SECONDED that the City of Terrace register to participate in Earth Hour 2010 and encourage all Terrace residents to participate.*

*Carried Unanimously.*

**REPORT FROM IN-CAMERA:**

In-Camera Special Meeting of Council, March 9, 2010

Appointment to Terrace-Kitimat Airport Society

*There following item was released from In-Camera Status:*

**RESOLUTION NO. 118**

*MOVED/SECONDED that Charlie Graydon be appointed as the City of Terrace’s Director to the Terrace-Kitimat Airport Society Board, for a two-year term up to and including the 2012 Annual General Meeting.*

**QUESTIONS/COMMENTS FROM THE MEDIA:**

*There were two questions from the Media.*

**ADJOURNMENT:**

*(No. 158)*

*MOVED/SECONDED that the March 22<sup>nd</sup>, 2010 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:50 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, APRIL 12, 2010 AT 7:35 P.M.***

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*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Councillor L. Christiansen was absent due to medical reasons. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, E. Stubbs, RCMP Inspector, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council***

*(No. 159)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(a) of the Community Charter to discuss matters relating to personnel.*

**REGULAR MEETING:**

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Jean Thomson – Housing  
Needs Task Force,  
Presentation of  
Recommendations***

*Jean Thomson, representing the Housing Needs Task Force, presented the Task Force's recommendations to Council.*

*The Task Force recommended that the City establish a Standing Committee for Housing, with membership that is representative of the community, to advise Council on housing issues, and assist Council with the implementation of housing initiatives, and to act as a liaison on regional housing issues with adjacent communities. Ms. Thomson outlined the work the Task Force proposes that the Standing Committee address.*

*Ms. Thomson feels there have been some improvements in the housing stock in the community in recent years, particularly housing for seniors and people with disabilities, but there is still a shortage of appropriate housing for "the working poor".*

*Mayor Pernarowski thanked Ms. Thomson for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 165).*

***Tom La Porte – Terrace  
Local 836 CUPW, Canada  
Post's Modernization Plans***

*Mr. La Porte thanked Council for the opportunity to present. He described the concerns of the Canadian Union of Postal Workers (CUPW) regarding the direction and future of community post offices and rural postal delivery. The Union is concerned about recommendations from the Federal Government to modify the moratorium on post office closures and cut rural postal delivery.*

*The Canadian Postal Service Charter outlines the Federal Government's expectations of Canada Post. CUPW would like to see the moratorium on the closure of rural post offices clarified; a more consultative process with ample time for public input on post office closures; fewer exceptions to the moratorium on office closures; the establishment of an independent ombudsperson to report on Canada Post's performance; and consultation with the public and key stakeholders regarding the Charter.*

*They are concerned about the future – particularly job elimination due to modernization efficiency and cuts to rural postal routes. CUPW would like to see the benefits of modernization passed on in the form of improved postal jobs and services.*

*Mr. La Porte asked the City to write to the Minister Responsible for Canada Post to request he maintain and improve its network of public post offices and to consult with the public and other stakeholders to dramatically improve the Canadian Postal Service Charter including the development of a reasonable, uniform, and democratic process for making changes to the retail and delivery postal network.*

*Mayor Pernarowski thanked Mr. La Porte for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 166).*

***Yvonne Moen and Roy Nelson, Request for Audible Traffic Signals at Kalum and Lakelse***

*Ms. Moen and Mr. Nelson described the difficulties encountered by the visually impaired when walking downtown. It is difficult and unsafe for visually impaired pedestrians to cross at intersections without audible traffic signals. Of the twelve traffic lights that Ms. Moen counted in Terrace there are only three that do not have the audible traffic signals.*

*The intersection of Kalum and Lakelse is one of the intersections that does not have these signals and due to the proximity of the Happy Gang Senior Centre they would like to see this intersection receive these enhancements. Ms. Moen and Mr. Nelson are not expecting this to happen immediately but asked Council to keep this request for audible traffic signals in mind.*

*Mayor Pernarowski thanked Ms. Moen and Mr. Nelson for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 167).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes, March 22, 2010***

*MOVED/SECONDED that the Regular Council Minutes of March 22, 2010, be adopted as circulated.*

*(No. 164)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Jean Thomson – Housing Needs Task Force, Presentation of Recommendations***

*MOVED/SECONDED that the Housing Needs Task Force Report be received and referred to Administration for review and recommendation; and that a letter of thanks be sent to those who participated on the Housing Needs Task Force.*

*(No. 165)*

*Carried Unanimously.*

**Tom La Porte – Terrace  
Local 836 CUPW, Canada  
Post’s Modernization Plans**

(No. 166)

*MOVED/SECONDED that Administration draft a letter for Council to review, to the Minister responsible for Canada Post outlining Council’s concerns with the Canadian Postal Service Charter; and*

*that an invitation be sent the local Canada Post management to present to Council.*

*Carried Unanimously.*

**Yvonne Moen and Roy  
Nelson, Request for Audible  
Traffic Signals at Kalum and  
Lakelse**

(No. 167)

*MOVED/SECONDED that the City of Terrace receive the presentation from Ms. Moen and Mr. Nelson and their request for audible traffic signals be referred to Administration for review and recommendation.*

*Carried Unanimously.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

(No. 168)

*MOVED/SECONDED that the April 12, 2010 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole  
➤ Finance, Personnel and  
Administration  
Component,  
April 12, 2010**

*The following item was discussed at the April 12, 2010 Finance, Personnel and Administration Component of the Committee of the Whole:*

**1. 2010 – 2014 BUDGET AMENDMENT DUE TO  
INCREASED TRANSIT COSTS**

**Committee of the Whole  
➤ Development Services  
Component,  
April 12, 2010**

*The following items were discussed at the April 12, 2010 Development Services Component of the Committee of the Whole:*

**1. DEVELOPMENT PERMIT NO. 02-2010 – CLAUS  
(4630 PARK AVENUE)**

**2. DEVELOPMENT PERMIT NO. 03-2010 – BEUTLE  
MASONRY LTD. (4740 HAUGLAND AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole***

- ***Finance, Personnel and Administration Component, April 12, 2010***

*(No. 169)*

*MOVED/SECONDED that the April 12, 2010 Finance, Personnel and Administration Component of the Committee of the Whole verbal report be adopted with the following recommendation:*

**1. 2010 – 2014 BUDGET AMENDMENT DUE TO INCREASED TRANSIT COSTS**

*It was recommended that Council approve an increase to the Transit budget of \$22,125 for 2010, with this amount being offset by accumulated surplus, and that BC Transit be invited to present at a future Council meeting to provide the rationale for their requested increase.*

*Carried Unanimously.*

***Committee of the Whole***

- ***Development Services Component, April 12, 2010***

*(No. 170)*

*MOVED/SECONDED that the April 12, 2010 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:*

**1. DEVELOPMENT PERMIT NO. 02-2010 – CLAUS (4630 PARK AVENUE)**

*It was recommended that the application for Development Permit No. 02-2010 be issued to Charles and Ann Claus for property legally described as Lot 3, District Lot 361, Range 5, Coast District, Plan 3591 [4630 Park Avenue] for the redevelopment of an existing residential dwelling as a commercial retail bakery, including the following variance:*

- *Vary Section 4.16.3 of Zoning Bylaw No. 1431-1995 to reduce the minimum continuous landscape strip on the parcel sides abutting a road from 2.5 metres to 1.0 metre.*



**2. DEVELOPMENT PERMIT NO. 03-2010 – BEUTLE MASONRY LTD. (4740 HAUGLAND AVENUE)**

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*It was recommended that the application for Development Permit No. 03-2010 be issued to Beutle Masonry Ltd. for property legally described as Lot 16, District Lot 360, Range 5, Coast District, Plan 4511 [4740 Haugland Avenue] for the development of a new four unit multi-family residential building, including the following variance:*

- *Vary Section 6.5.3.3 of Zoning Bylaw No. 1431-1995 to reduce the required Minimum Setbacks for the rear parcel line from 6.0 metres to 5.5 metres and the interior side parcel line (east parcel line) from 6.0 metres to 3.0 metres.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **March 26, 2010**

(No. 171)

*MOVED/SECONDED that the March 26, 2010 Committee of the Whole report be adopted with the following recommendation:*

**1.B.C. FERRIES – PROPOSED BI-WEEKLY FERRY SERVICE (TSAWWASSEN TO PORT HARDY) 2011 SCHEDULE**

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***There were no recommendations.***

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Public Works**  
**Component**  
**March 29, 2010**

(No. 172)

*MOVED/SECONDED that the March 29, 2010 Public Works Component of the Committee of the Whole report be adopted with the following recommendations:*

**1.WASTE DIVERSION BUDGET OPTIONS**

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*It was recommended that the City of Terrace support the Regional District of Kitimat-Stikine Landfill Diversion Credit Program, under Option 1 at the \$5,000 level, with the funds to be used specifically for Zero Waste Education and Marketing applications.*

*It was also recommended that the City of Terrace proceed with caution in continuing to research and develop a joint Regional District of Kitimat-Stikine/City of Terrace Residential Curbside Recycling Pilot Project with a budget of \$26,210.50.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component**  
**March 29, 2010**

*MOVED/SECONDED that the March 29, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendation:*

**1.2010 – 2014 FINANCIAL PLAN**

(No. 173)

*It was recommended that the amended budget be accepted as presented including the new projects as follows:*

- Accounting Software ..... \$12,000
- Community Services Guide ..... \$8,500
- Recording of Council ..... \$12,000
- UBCM Operation Fuel Management ..... \$207,834
- UBCM Wayfinding Strategy ..... \$8,250
- Wayfinding Signage ..... \$10,000
- Christmas Festival ..... \$5,000
- Mountain Pine Beetle ..... \$32,724
- Search & Rescue Flow-Through ..... \$3,237
- Thomas Storm Drain ..... \$100,000
- Seniors Housing Water Service ..... \$5,000
- Landfill Diversion Credit Program ..... \$5,000
- Recycling Pilot Project ..... \$26,000

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **March 22, 2010**

*MOVED/SECONDED that the March 22, 2010 Committee of the Whole report be received for information.*

(No. 174)

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services Component,**  
**March 22, 2010**

*MOVED/SECONDED that the March 22, 2010 Development Services Component of the Committee of the Whole report be received for information.*

(No. 175)

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Director of Development Services, Reconstruction Contract Awards for 4900 Scott Avenue and 4900 Lazelle Avenue***

*(No. 176)*

*MOVED/SECONDED that the 4900 Scott Avenue Reconstruction Contract and the 4900 Lazelle Avenue Reconstruction Contract be awarded to the low tenderer Magnum Road Builders Inc. in the respective amounts of \$424,188.00 and \$436,422.50; and*

*that \$40,000 from Scott Roadworks Capital be reallocated to Lazelle Roadworks Capital and \$5,000 from Scott Water Capital and \$10,000 from Water Surplus be reallocated to Lazelle Water Capital.*

*Carried Unanimously.*

***Memo – Corporate Administrator, Provision of Visitor Centre Services Agreement***

***Motion to Postpone***

*(No. 177)*

*MOVED/SECONDED that the decision regarding the renewal of the Agreement with Kermodei Tourism Society to operate the Visitor Centre and provide visitor information services be deferred until Kermodei Tourism Society has had a chance to provide more information.*

*Carried Unanimously.*

***Memo – RCMP Inspector, RCMP Quarterly Report – January 1, 2010 – March 31, 2010***

*(No. 178)*

*MOVED/SECONDED that the RCMP Quarterly Report for January 1, 2010 to March 31, 2010 be received.*

*Carried Unanimously.*

***Housing Needs Task Force, March 30, 2010 Minutes***

*(No. 179)*

*MOVED/SECONDED that the Housing Needs Task Force minutes from March 30, 2010 be received.*

*Carried Unanimously.*

***Measuring Up Terrace Committee, March 30, 2010 Minutes***

*(No. 180)*

*MOVED/SECONDED that the Measuring Up Terrace Committee minutes from March 30, 2010 be received.*

*Carried Unanimously.*

***Seniors' Committee, March 3, 2010 Minutes***

*(No. 181)*

*MOVED/SECONDED that the Seniors' Committee minutes from March 3, 2010 be received.*

*Carried Unanimously.*

***Cheque Register,  
March 2010***

*MOVED/SECONDED that the Cheque Register from  
March 2010 be approved.*

*(No. 182)*

*Carried Unanimously.*

**BYLAWS:**

***Land Use Contract  
Amendment (3402 & 3405  
Floyd Street and 5233  
Straume Avenue [3400  
Floyd Street]) Bylaw No.  
ADP-02-1004  
Adoption***

*MOVED/SECONDED that Land Use Contract  
Amendment (3402 & 3405 Floyd Street and 5233  
Straume Avenue [3400 Floyd Street]) Bylaw No.  
ADP-02-1004 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 183)*

***Zoning Amendment (3402 &  
3405 Floyd Street and 5233  
Straume Avenue [3400  
Floyd Street]) Bylaw No.  
ADP-02-1005  
Adoption***

*MOVED/SECONDED that Zoning Amendment (3402  
& 3405 Floyd Street and 5233 Straume Avenue  
[3400 Floyd Street]) Bylaw No. ADP-02-1005 be  
read by title only and adopted.*

*Carried Unanimously.*

*(No. 184)*

***4700 Block Davis Avenue  
Paving Local Area Service  
and Loan Authorization  
Bylaw No. ADP-02-1006  
First, Second and Third  
Reading***

*MOVED/SECONDED that 4700 Block Davis Avenue  
Paving Local Area Service and Loan Authorization  
Bylaw No. ADP-02-1006 be read by title only and  
passed in its first, second and third reading.*

*Carried Unanimously.*

*(No. 185)*

**NEW BUSINESS:**

***Councillor B. Bidgood***

*Councillor Bidgood reported on the Resilient  
Communities Forum held at Harrison Hot Springs on  
March 26 & 27, 2010.*

***Councillor B. Pollard***

*Councillor Pollard reminded those present that the  
Greater Terrace Beautification Society Garbathon is  
planned for Sunday, April 18, 2010.*

***Councillor C. Leclerc***

*Councillor Leclerc gave a report of the Regional District Kitimat-Stikine Board meeting held on March 26, 2010.*

***Councillor B. Pollard***

*Councillor Pollard provided additional information regarding the Regional District Kitimat-Stikine Board meeting.*

*(No. 186)*

*MOVED/SECONDED that Administration examine the options regarding a bylaw to encourage the development of accessible residential and commercial buildings and make recommendations to Council.*

*Carried Unanimously.*

***Councillor B. Downie***

*Councillor Downie reported on the Heritage Park Museum's Annual General Meeting held April 1, 2010 and on the Riverboat Days Committee.*

***Councillor B. Martindale***

*Councillor Martindale reported on the medical program and the Pacific Northwest Music Festival.*

***Mayor Pernarowski***

*Mayor Pernarowski reported on the Greater Terrace Beautification Society's Open House held on Saturday, April 10, 2010.*

***REPORT FROM IN-CAMERA:***

*There were no items released from In-Camera Status.*

***QUESTIONS/COMMENTS  
FROM THE MEDIA:***

*There were three questions from the Media.*

***ADJOURNMENT:***

*MOVED/SECONDED that the April 12, 2010 Regular Meeting of Council be now adjourned.*

*(No. 187)*

*Carried Unanimously.*

*The meeting adjourned at 9:50 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, APRIL 26, 2010 AT 7:35 P.M.***

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*Mayor D. Pernarowski presided. Councillors present were L. Christiansen, B. Downie, B. Martindale and B. Pollard. Councillor C. Leclerc was absent and Councillor B. Bidgood was present via teleconference from 8:50 pm to 9:05 pm. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, L. Teggarty, Deputy Treasurer, D. Block, City Planner, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:50 p.m. – Move to In-  
Camera Special Council***

*(No. 188)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(a) of the Community Charter to discuss matters relating to personnel.*

**REGULAR MEETING:**

**ACCEPTANCE OF  
ADDENDUM:**

*(No. 191)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Debbie Scarborough – Youth  
Emergency Services  
Society, Request to Waive  
Zoning Application Fee***

*Ms. Scarborough, representing the Youth Emergency Services Society (YESS), asked the City to consider waiving the \$800 rezoning application fee for their rezoning application for their property on Park Avenue. The fee would be a hardship to the YESS Board as they are non-profit and without funding.*

*The YESS building on Park Avenue was burned in a fire and the Society has a buyer who would like to purchase the property if it is zoned for commercial uses. This would require a zoning application by the Society and approval from Council.*

*Mayor Pernarowski thanked Ms. Scarborough for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 193).*

***Rob Phillips and Jon Lambert, Centenary Monument Project***

*Mr. Phillips and Mr. Lambert of McElhanney Consulting Services Ltd. thanked Council for the opportunity to present. To commemorate McElhanney's 100<sup>th</sup> anniversary the company has been planning a centenary project in every community in which McElhanney is located. In Terrace, they propose the installation of a monument that identifies the mountains surrounding the area. They have selected two possible designs in two different areas. McElhanney would provide the funding for the construction and there would be no advertising besides the words "Donated by McElhanney" on the monument.*

*The first option is a ground level brass plaque with an array of brass identification markers which would be located on the Grand Trunk Pathway. The second option is a raised monument which would be located on the Sportsplex hill and would be have a brass siting scope. The pros and cons of each option were described.*

*Mr. Phillips and Mr. Lambert feel both options would be an enhancement to the City, minimal maintenance would be required and either option would be an educational tool for tourists and citizens.*

*Mayor Pernarowski thanked Mr. Phillips and Mr. Lambert for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 194).*

***Andrew Minigan – Heritage Park Museum Society, Strategic Plan Review***

*Annalee Davis of the Heritage Park Museum Society Board introduced the new curator of Heritage Park, Mr. Andrew Minigan. Mr. Minigan presented the Heritage Park Museum's vision, mandate and strategic plan as well as some of their plans for this year.*



*The Society is looking for a location for a Terrace Community Museum and Archives. They believe a new facility would allow a broader showcasing of the artifacts and heritage of the area as well as facilitate the ongoing collection of artifacts. They would like the building to be located downtown and plan to fundraise and search for possible grants for this project.*

*Mr. Grant Piffer, Heritage Park Museum Society Board Member, answered questions about the need for a photo and document archive. The Society requires a secure, climate-controlled facility to safely store these documents. The Society's Board would like to meet with Council for further discussions about their vision.*

*Mayor Pernarowski thanked Mr. Minigan and Mr. Piffer for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 195).*

***Luke Houlden – Kermodei  
Tourism Society, Visitor  
Information Centre  
Agreement***

*Mr. Houlden, Executive Director of Kermodei Tourism Society (KTS), described their intended hours of operation of the Visitor Information Centre (VIC), as it relates to KTS's Agreement with the City. KTS intends to have the VIC open 1,600 hours per year. Specifically, their current funding allows for the VIC to be open 8 hours per day, seven days per week, during the months of July and August, and 8 hours per day, five days per week, from April to June and September to October. During the subsequent months the VIC would be open four hours per day, five days per week. These hours exceed the minimum standard set by Tourism BC and will meet the needs of the public and also be fiscally responsible.*

*KTS could also consider closing the VIC completely for the month of January and then opening for longer times during the busier season. They would require an increase of approximately \$10,000 per year in funding (from \$24,600 to \$35,000) to have the VIC open full-time year round. Other revenue options, such as merchandising, were discussed and Mr. Houlden indicated KTS is looking for creative ways to increase their revenue.*

*Mayor Pernarowski thanked Mr. Houlden for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 196).*

***Laura Webb & Chloe Curtis  
– Youth Advisory  
Committee, Update on  
Activities***

*Ms. Webb and Ms. Curtis, representing the Youth Advisory Committee (YAC), presented Council with an overview of the Committee's activities.*

*The Committee has indentified the need for a youth drop-in centre. They are networking with an individual who has set up drop-in centres for youth in other communities. She provided advice on the timeline and how to set up and run the centre. YAC is also partnering with the Skeena Diversity Society on a youth day.*

*YAC members have been volunteering for a number of projects in the community including the BC Winter Games, Get up and Go Saturdays and the Beautification Society's Annual Garbathon. They have also been working with the Terrace Youth Action Committee and feel they are a good match with this group.*

*The Youth Advisory Committee would like to paint a mural on the washroom building in George Little Park. They are actively pursuing grants and want to work with local schools on the design and painting of the mural. YAC requested a letter of support from the City as they apply for grant from the Terrace and District Arts Council.*

*Mayor Pernarowski thanked Ms. Webb and Ms. Curtis for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 197).*

***Sam Harling – Terrace  
Economic Development  
Authority, Request for  
Funding***

*Mr. Harling, Economic Development Officer of Terrace Economic Development Authority (TEDA), presented an update on the Northwest Transmission Line. There are public consultation sessions being held in numerous communities in the Northwest, which are hosted to allow communities to provide input on the project.*

*TEDA is chartering a plane at a cost of \$3,000 to fly to Dease Lake to attend the community consultation being held there on April 27. Mr. Harling requested the City pay for half of the cost of the plane (\$1,500) and he invited Mayor and Council to attend the trip. There are currently 15 people who are interested in taking this trip.*

*Their purpose for attending a community consultation out of Terrace is to show support for the Northwest Transmission Line project and to hear the concerns of the people in the Dease Lake area.*

*Mayor Pernarowski thanked Mr. Harling for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 199-D & 200).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
April 12, 2010***

*MOVED/SECONDED that the Regular Council Minutes of April 12, 2010, be adopted as circulated.*

*(No. 192)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Debbie Scarborough – Youth  
Emergency Services  
Society, Request to Waive  
Zoning Application Fee***

*MOVED/SECONDED that the City provide the Youth Emergency Services Society with a grant in the amount equivalent to the cost of a Zoning Application Fee (\$800).*

*(No. 193)*

*Carried Unanimously.*

***Rob Phillips and Jon Lambert, Centenary Monument Project***

*(No. 194)*

*MOVED/SECONDED that the presentation from Rob Phillips and Jon Lambert from McElhanney Consulting Services Ltd. be received for information.*

*Carried Unanimously.*

***Andrew Minigan – Heritage Park Museum Society, Strategic Plan Review***

*(No. 195)*

*MOVED/SECONDED that the presentation from the Heritage Park Museum Society be referred to the Sustainability Task Force Visible Arts and Culture Subcommittee.*

*Carried Unanimously.*

***Luke Houlden – Kermodei Tourism Society, Visitor Information Centre Agreement***

*(No. 196)*

*MOVED/SECONDED that the presentation from Luke Houlden of Kermodei Tourism Society be referred to Administration to include the hours of operation in the agreement to operate the Visitor Information Centre.*

*Carried Unanimously.*

***Laura Webb and Chloe Curtis – Youth Advisory Committee, Update on Activities***

*(No. 197)*

*MOVED/SECONDED that the presentation from the Youth Advisory Committee be received for information.*

*Carried Unanimously.*

***Anna Wilke – Youth Advisory Committee, Request for Letter of Support***

*(No. 198)*

*MOVED/SECONDED that the City provide a letter of support for the Youth Advisory Committee mural project.*

*Carried Unanimously.*

*Councillor Bidgood joined the meeting by teleconference at 8:50 pm.*

***Sam Harling – Terrace Economic Development Authority, Request for Funding***

*(No. 199-D)*

*MOVED/SECONDED that the City of Terrace send representatives to the Dease Lake community consultation, and that the City provide \$1,500 to TEDA for half the cost of the flight.*

*Defeated.*

*Councillor Bidgood left the meeting at 9:05 pm.*

**RECESS & RECONVENE:**

*A brief recess was called at 9:05 pm. The meeting reconvened at 9:15 pm.*

*(No. 200)*

*MOVED/SECONDED that the City of Terrace send one or two representatives to the Dease Lake community consultation regarding the Northwest Transmission Line.*

*Carried.*

*Councillor Martindale wished to be recorded as opposed.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the April 26, 2010 Regular Council Meeting convene into Committee of the Whole.*

*(No. 201)*

*Carried Unanimously.*

***Committee of the Whole***  
***➤ Development Services Component,***  
***April 26, 2010***

*The following items were discussed at the April 26, 2010 Development Services Component of the Committee of the Whole:*

**1. LANE CLOSURE – 2700/2800 BLOCK HALL STREET (PIFFER)**

**2. LANE CLOSURE – 4800 BLOCK DAVIS AND PARK AVENUE (JAMYST DEVELOPMENTS LTD.)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole***  
***➤ Development Services Component,***  
***April 26, 2010***

*MOVED/SECONDED that the April 26, 2010 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:*

**1. LANE CLOSURE – 2700/2800 BLOCK HALL STREET (PIFFER)**

*It was recommended that the Bylaw to permanently close and remove the highway dedication of the lane adjacent to the 2700/2800 Block of Hall Street, as dedicated by District Lot 360, Range 5, Coast District, Plan 3162, proceed to Council for First, Second and Third Reading.*

*(No. 202)*

**2. LANE CLOSURE – 4800 BLOCK DAVIS AND PARK AVENUE (JAMYST DEVELOPMENTS LTD.)**

*It was recommended that the Bylaw to permanently close and remove the highway dedication of the lane between the 4800 Blocks of Davis Avenue and Park Avenue, as dedicated by Plan 3803, District Lot 362, Range 5, Coast District, proceed to Council for First, Second and Third Reading.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and Administration**  
**Component**  
**April 14, 2010**

*MOVED/SECONDED that the April 14, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. 2010 GENERAL FUND TAX RATES**

(No. 203)

*It was recommended that the Tax Rates for 2010 be approved as follows:*

General

- Residential ..... 6.319
- Utility ..... 58.960
- Major Industry ..... 77.899
- Light Industry ..... 46.600
- Business/Other ..... 23.585
- Recreation/Non-Profit ..... 6.999
- Farm ..... 32.567

Debt

- Residential ..... 0.324
- Utility ..... 3.009
- Major Industry ..... 3.850
- Light Industry ..... 2.389
- Business/Other ..... 1.209
- Recreation/Non-Profit ..... 0.499
- Farm ..... 1.669

Transit

- Residential .....0.176
- Utility .....0.616
- Major Industry .....0.598
- Light Industry .....0.598
- Business/Other .....0.431
- Recreation/Non-Profit .....0.176
- Farm .....0.176

Total Tax Rates (per thousand)

- Residential ..... 6.819
- Utility ..... 62.585
- Major Industry ..... 82.347
- Light Industry ..... 49.587
- Business/Other ..... 25.225
- Recreation/Non-Profit ..... 7.674
- Farm ..... 34.412

**2. AUDIBLE TRAFFIC SIGNALS – KALUM/LAKELSE**

*It was recommended that the City of Terrace proceed with the installation of audible traffic signals at the intersection of Lakelse Avenue and Kalum Street at an approximate cost of \$5,000 to be funded from surplus.*

*It was further recommended that the City of Terrace send a letter to the Ministry of Transportation and Infrastructure requesting the installation of audible traffic signals at the intersection of Eby Street and Highway 16 West.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component,**  
**April 12, 2010**

*MOVED/SECONDED that the April 12, 2010 Development Services Component of the Committee of the Whole report be received for information.*

(No. 204)

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component, April 12, 2010**

*MOVED/SECONDED that the April 12, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 205)*

**SPECIAL REPORTS:**

**Memo – Director of Finance, 2010 – 2014 Finance Plan**

*MOVED/SECONDED that the 2010 – 2014 Financial Plan Bylaw proceed to first, second and third Readings.*

*(No. 206)*

*Carried Unanimously.*

**Memo – Executive Assistant, North Central Local Government Association Resolutions for Discussion**

*The resolutions were discussed. There were no motions made.*

**BYLAWS:**

**2010 – 2014 Financial Plan Bylaw No. ADP-02-1007 First, Second and Third Reading**

*MOVED/SECONDED that 2010 – 2014 Financial Plan Bylaw No. ADP-02-1007 be read by title only and passed in its first, second and third reading.*

*(No. 207)*

*Carried Unanimously.*

**2010 Tax Rate Bylaw No. ADP-02-1008 First, Second and Third Reading**

*MOVED/SECONDED that 2010 Tax Rate Bylaw No. ADP-02-1008 be read by title only and passed in its first, second and third reading.*

*(No. 208)*

*Carried Unanimously.*

**Permanent Closing and Removal of Highway Dedication (Hall Street Lane) Bylaw No. ADP-02-1009 First, Second and Third Reading**

*MOVED/SECONDED that Permanent Closing and Removal of Highway Dedication (Hall Street Lane) Bylaw No. ADP-02-1009 be read by title only and passed in its first, second and third reading.*

*(No. 209)*

*Carried Unanimously.*



***Permanent Closing and Removal of Highway Dedication (Davis Avenue Lane) Bylaw No. ADP-02-1010***

***First, Second and Third Reading***

*(No. 210)*

*MOVED/SECONDED that Permanent Closing and Removal of Highway Dedication (Davis Avenue Lane) Bylaw No. ADP-02-1010 be read by title only and passed in its first, second and third reading.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor B. Pollard***

*Councillor Pollard reported on the Greater Terrace Beautification Society Garbathon held on April 18. He also gave a report of the Regional District of Kitimat-Stikine Board meeting.*

***Councillor L. Christiansen***

*Councillor Christiansen gave a report on the Annual Volunteer Fire Fighters Appreciation Dinner held on April 24.*

***Councillor B. Downie***

*Councillor Downie reported on the Minerals North Conference held in Prince George last week.*

***Councillor B. Martindale***

*Councillor Martindale reported on the UNBC Northwest Regional Advisory Committee meeting.*

***Mayor Pernarowski***

*Mayor Pernarowski provided additional information on the Minerals North conference. He also reported on a Northern Development Initiative Trust Board meeting and a meeting with some of the Nisga'a Lisims Government Executive.*

**REPORT FROM IN-CAMERA:**

*The following items were released from In-Camera Status:*

*In-Camera Committee of the Whole Meeting, April 7, 2010*

**RESOLUTION NO. 161**

**It was recommended that** the City of Terrace and the TEDA Board meet again in July as the preparation for UBCM begins.

**It was also recommended that** City Council consider the option of listing the former Co-op property for sale.

In-Camera Special Meeting  
of Council, April 12, 2010

Appointment to Kermodei  
Tourism Society – Director  
at Large

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

**ADJOURNMENT:**

(No. 211)

**RESOLUTION NO. 162**

MOVED/SECONDED that Council confirm Vera McClenaghan as a Director at Large to the Kermodei Tourism Society Board for the term ending December 2011.

*There were two questions from the Media.*

*MOVED/SECONDED that the April 26, 2010 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 10:45 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, MAY 10, 2010 AT 7:35 P.M.***

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*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Councillor L. Christiansen was present via teleconference from 9:45 p.m. to 10:10 p.m. Also in attendance were R. Bowles, Director of Finance, M. Kwiatkowski, Director of Development Services, P. Weeber, Fire Chief, D. Block, City Planner, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:30 p.m. – Move to In-  
Camera Special Council***

*(No. 212)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a) and (e) of the Community Charter to discuss matters relating to personnel and property.*

**REGULAR MEETING:**

**ACCEPTANCE OF  
ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Greater Terrace  
Beautification Society,  
Cleanest School Awards***

*Angela McKay of the Greater Terrace Beautification Society and Councillor B. Pollard congratulated all of the students present for the great job they have done keeping their school yards clean. Mayor Pernarowski presented certificates to the winning schools as follows:*

**Civic Pride:**

➤ *Uplands Elementary School*

**Outstanding Maintenance:**

➤ *Veritas Catholic School*

**Exceptional Effort:**

➤ *Cassie Hall Elementary School*

➤ *Thornhill Primary School*

*Along with the certificates each of the students received a City of Terrace pin, and Mayor Pernarowski thanked the Greater Terrace Beautification Society for their efforts in organizing this competition each year. He also commended Principal Joe Vidal for consistently placing in the contest each year.*

***Presentation to the Caetano Family in Recognition of Actions in Response to House Fire***

*Fire Chief P. Weeber thanked the Caetano family for reporting a house fire in 2009. He described their actions calling for help and the role they played assisting the victims of the fire. In acknowledgement of their actions, Mayor Pernarowski presented Jeremy, Jerri and Joe Caetano each with a Certificate of Commendation and a City of Terrace pin.*

***Presentation to Jane Dickson in Recognition of BC Community Achievement Award***

*Mayor Pernarowski welcomed Jane Dickson to the Council meeting. Ms. Dickson was the recipient of a 2010 BC Community Achievement Award. She has been an active member of the Terrace Multicultural Society, Terrace Women and Development and the Terrace Art Gallery. Mayor Pernarowski thanked Ms. Dickson for her work to make Terrace a welcoming, inclusive and vibrant community.*

*Ms. Dickson thanked her fellow board members who nominated her and her husband, Peter Dickson, for his support. She expressed her admiration for the many volunteers in the City of Terrace.*

***Clarence Nyce – Music and Friends, Request for \$2,500 Community Grant***

*Mr. Nyce played a short DVD highlighting the Music and Friends Festival. Approximately 30% of the Festival's acts were younger than 17 years old, providing an opportunity for performance experience. The Society donates a percentage of their profits to a selected charity each year.*

*Mr. Nyce introduced Music and Friends Society Directors Dave Moulton and Kevin Jeffery, and Events Coordinator Wendy Hagen-Dennill who were also present at the meeting.*

*The Society is looking for \$40,000 to \$45,000 in grants to run the festival this year. They have raised*

*\$8,250 so far and are seeking donations to determine if it is viable to proceed with the Festival in 2010. To this end, the Society requested a \$2,500 community grant from the City.*

*Mayor Pernarowski thanked Mr. Nyce for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 223).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
April 26, 2010***

*MOVED/SECONDED that the Regular Council Minutes of April 26, 2010, be adopted as circulated.*

*(No. 222)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Clarence Nyce – Music and Friends, Request for \$2,500 Community Grant***

*MOVED/SECONDED that the City provide \$2,500 from Council Unbudgeted to the Music and Friends Society.*

*(No. 223)*

*Carried Unanimously.*

***Marianne Brorup-Weston – Muks-Kum-Ol Housing Society, Request for Letter of Support***

*MOVED/SECONDED that the decision to provide a letter of support for the Muks-Kum-Ol Housing Society's Imagine project be deferred until more information can be provided.*

***Motion to Postpone***

*Carried Unanimously.*

*(No. 224)*

***Laurie Brown – Northwest Corridor Development Corporation, Request for Letter of Support***

*MOVED/SECONDED that the City provide a letter of support to the Northwest Corridor Development Corporation for their application for funding under the Rural Community Adaptation Grant Program.*

*(No. 225)*

*Carried Unanimously.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

*MOVED/SECONDED that the May 10, 2010 Regular Council Meeting convene into Committee of the Whole.*

(No. 226)

*Carried Unanimously.*

***Committee of the Whole***

- ***Finance, Personnel and Administration Component, May 10, 2010***

*This item was struck from the Agenda.*

***Committee of the Whole***

- ***Development Services Component, May 10, 2010***

*The following items were discussed at the May 10, 2010 Development Services Component of the Committee of the Whole:*

**1. DOWNTOWN REVITALIZATION TAX EXEMPTION APPLICATION 01-2010 (4647 LAZELLE AVENUE)**

**2. YOUTH EMERGENCY SERVICES SOCIETY (YESS) ZONING TEXT AMENDMENT APPLICATION FOR LOT 4, BLOCK B, DISTRICT LOT 369, PLAN 972 (4518 PARK AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole***

- ***Finance, Personnel and Administration Component, May 10, 2010***

*This item was struck from the Agenda.*

***Committee of the Whole***

- ***Development Services Component, May 10, 2010***

***Division was requested on Items No. 1 and 2.***

***Item No. 1***

(No. 227)

*MOVED/SECONDED that the item entitled "Downtown Revitalization Tax Exemption Application 01-2010 (4647 Lazelle Avenue)" of the May 10, 2010 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:*

**1. DOWNTOWN REVITALIZATION TAX EXEMPTION APPLICATION 01-2010 (4647 LAZELLE AVENUE)**

*It was recommended that the City of Terrace enter into an agreement under the provision of the Downtown Revitalization Tax Exemption Bylaw No. 1946-2009 with Lori Straw, Bart Straw and Marion Farlette, owners of 4647 Lazelle Avenue, to provide a tax exemption on the value of the improvements made to this parcel for the 2011 to 2015 period.*

*Carried Unanimously.*

**Item No. 2**

*(No. 228)*

*MOVED/SECONDED that the item entitled "Youth Emergency Services Society (YESS) Zoning Text Amendment Application for Lot 4, Block B, District Lot 369, Plan 972 (4518 Park Avenue)" of the May 10, 2010 Development Services Component of the Committee of the Whole report be adopted with the following recommendation:*

**2. YOUTH EMERGENCY SERVICES SOCIETY (YESS) ZONING TEXT AMENDMENT APPLICATION FOR LOT 4, BLOCK B, DISTRICT LOT 369, PLAN 972 (4518 PARK AVENUE)**

*It was recommended that the City of Terrace proceed with first and second reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the permitted uses and regulations in the R5 – High Density Multi-Family Residential Zone to add Office in conjunction with Residential as a site specific permitted use for the property legally described as Lot 4, Block B, District Lot 369, Range 5, Coast District, Plan 972 (4518 Park Avenue).*

*Carried.*

*Councillor Bidgood wished to be recorded as opposed.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole  
➤ Development Services Component,  
April 26, 2010***

*(No. 229)*

*MOVED/SECONDED that the April 26, 2010 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**RECESS AND RECONVENE:**

*A brief recess was called at 8:45 p.m. The meeting reconvened at 8:55 p.m.*

**SPECIAL REPORTS:**

***Memo – Director of Finance,  
City of Terrace Policy No.  
52 Financial Assistance to  
Community Organizations***

*(No. 230-D)*

*MOVED/SECONDED that Council approve an amendment to Financial Assistance to Community Organizations Policy No. 52, changing the annual application deadline from October 15 to August 31, as well as minor housekeeping edits.*

*Defeated.*

***Memo – Director of Finance,  
Flow-Through Charitable  
Donations***

*(No. 231)*

*MOVED/SECONDED that the City of Terrace accept donations, up to a maximum of \$5,000 on behalf of community organizations and events and issue receipts for income tax purposes, if applicable.*

*Carried Unanimously.*

***Memo – Corporate  
Administrator, Provision of  
Visitor Centre Services  
Agreement***

*(No. 232)*

*MOVED/SECONDED that the City of Terrace renew the agreement with Kermodei Tourism Society, for a period of two years, to operate the Visitor Centre and provide visitor information services, and that the Mayor and Corporate Administrator be authorized to execute the necessary documents.*

*Carried Unanimously.*

***Memo – Fire Chief, 2010 –  
2015 Protective Services  
Agreement with the  
Regional District of Kitimat-  
Stikine***

*(No. 233)*

*MOVED/SECONDED that the report regarding the 2010 – 2015 Protective Services Agreement with the Regional District of Kitimat-Stikine be received for information.*

*Carried Unanimously.*

***Memo – Fire Chief,  
Emergency Services Training  
Centre Project***

*(No. 234)*

*MOVED/SECONDED that Council approve the investment of \$39,000 to the construction of the regional training centre and \$15,000 towards fire fighting equipment and amend the 2010 budget accordingly.*

*Carried Unanimously.*



***Memo – Director of Development Services, Landmark Viewing Monument***

*MOVED/SECONDED that the City allow construction to proceed for the monument feature on the Grand Trunk Pathway east of the Sande Overpass as shown on the concept plan.*

*(No. 235)*

*Carried Unanimously.*

***Seniors' Committee, April 7, 2010 Minutes***

*MOVED/SECONDED that the Seniors' Committee minutes from April 7, 2010 be received.*

*(No. 236)*

*Carried Unanimously.*

***Measuring Up Terrace Committee, April 27, 2010 Minutes***

*MOVED/SECONDED that the Measuring Up Terrace Committee minutes from April 27, 2010 be received.*

*(No. 237)*

*Carried Unanimously.*

***Cheque Register, April 2010***

*MOVED/SECONDED that the Cheque Register for April 2010 be approved.*

*(No. 238)*

*Carried Unanimously.*

***BYLAWS:***

***2010 – 2014 Financial Plan Bylaw No. ADP-02-1007 Adoption***

*MOVED/SECONDED that 2010 – 2014 Financial Plan Bylaw No. ADP-02-1007 be read by title only and adopted.*

*(No. 239)*

*Carried Unanimously.*

***2010 Tax Rate Bylaw No. ADP-02-1008 Adoption***

*MOVED/SECONDED that 2010 Tax Rate Bylaw No. ADP-02-1008 be read by title only and adopted.*

*(No. 240)*

*Carried Unanimously.*

***Zoning Amendment (Uses Permitted in the R5 Zone – 4518 Park Avenue) Bylaw No. ADP-02-1011 First and Second Reading***

*MOVED/SECONDED that Zoning Amendment (Uses Permitted in the R5 Zone – 4518 Park Avenue) Bylaw No. ADP-02-1011 be read by title only and passed in its first and second reading.*

*(No. 241)*

*Carried.*

*Councillor Bidgood wished to be recorded as opposed.*

**NEW BUSINESS:**

*Councillor Christiansen joined the meeting by teleconference at 9:45 p.m.*

***Councillor B. Martindale –  
Proposal to Withdraw from  
the Enbridge Northern  
Gateway Pipeline  
Community Advisory Board  
Process***

*MOVED/SECONDED that the City of Terrace be removed from the Enbridge Northern Gateway Pipeline Community Advisory Board member status.*

*Defeated.*

*(No. 242-D)*

*Councillor Christiansen left the meeting at 10:10 p.m.*

***Councillor B. Martindale***

*Councillor Martindale reminded those present of Commuter Challenge week from May 31 to June 5.*

***Councillor B. Downie***

*Councillor Downie reported on the National Day of Mourning for Workers Killed and Injured on the Job and a V.E. Day celebration. Councillor Downie showed a short DVD on the Northwest Transmission Line and gave an update of the Northwest Transmission Line review process. He encouraged residents to give their feedback on the project online.*

*(No. 243)*

*MOVED/SECONDED that the City of Terrace write to the Environmental Assessment Office providing comments supporting the Northwest Transmission Line Project, emphasizing the significance of this infrastructure project to Northwest BC, and expressing concern that the project be approved within the shortest timeframe possible, and that B.C. Transmission Corporation be encouraged to initiate the permitting requests as soon as possible to enable project start-up by December 2010.*

*Carried Unanimously.*

*Councillor Downie also reported on the North Central Local Government Association (NCLGA) Annual General Meeting and Convention and the Northern Medical Programs Trust Annual General Meeting.*

***Councillor B. Bidgood***

*Councillor Bidgood reported on the NCLGA AGM and Convention, the Awakening the Skeena première, the Terrace and District Chamber of Commerce Trade Show and the Long House Opening.*

***Councillor B. Pollard***

*Councillor Pollard provided a synopsis of the Greater Terrace Beautification Society's activities and a meeting with a delegation of Chinese investors touring the area.*

***Mayor Pernarowski***

*Mayor Pernarowski reported on the Community Consultation for the Northwest Transmission Line held in Dease Lake. He also gave a summary of the following events:*

- TransCanada Yellowhead Highway Association Annual General Meeting and Convention;*
- Northern Building Awards Banquet;*
- the NCLGA AGM & Convention; and*
- the opening of Waap Galts'ap Long House.*

*The Mayor reported that the City will receive from BC Hydro the use of a hybrid vehicle for one year, at no cost to the City. He will be attending the celebration of the 10<sup>th</sup> anniversary of the signing of the Nisga'a Treaty and he displayed some gifts he received from Cassie Hall Elementary School.*

***REPORT FROM IN-CAMERA:***

*There were no items released from In-Camera Status.*

***QUESTIONS/COMMENTS FROM THE MEDIA:***

*There were two questions from the Media.*

***ADJOURNMENT:***

*MOVED/SECONDED that the May 10, 2010 Regular Meeting of Council be now adjourned.*

*(No. 244)*

*Carried Unanimously.*

*The meeting adjourned at 11:00 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE SPECIAL COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
THURSDAY, MAY 13, 2010 AT 12:05 P.M.***

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*Mayor D. Pernarowski presided. Councillors present were L. Christiansen (entered at 12:10 p.m.), B. Downie, C. Leclerc, B. Martindale and B. Pollard. Councillor B. Bidgood was absent. Also in attendance were R. Bowles, Director of Finance, L. Teggarty, Deputy Treasurer and H. Nunn, Clerk.*

**SEPCIAL REPORTS:**

***2009 Financial Statements –  
Rory Reinbolt, CA, McAlpine  
& Co.***

*(No. 245)*

*MOVED/SECONDED that the 2009 Financial Statements be approved.*

*Carried Unanimously.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:**

*There were no questions from the Media.*

**ADJOURNMENT:**

*(No. 246)*

*MOVED/SECONDED that the May 13, 2010 Special Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 12:45 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

---

***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, MAY 25, 2010 AT 7:35 P.M.**

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*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, and B. Pollard. Councillor B. Martindale was absent. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, D. Block, City Planner, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:15 p.m. – Move to In-  
Camera Special Council***

*(No. 247)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a) and (e) of the Community Charter to discuss matters relating to personnel and property.*

**REGULAR MEETING:**

**ACCEPTANCE OF  
ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Matthew Ziebarth – Canada  
Post Local Area  
Superintendent, Canada  
Post Modernization***

*Mr. Ziebarth, a Local Area Superintendent with Canada Post, thanked Council for the invitation to present on Canada Post's plans for modernization. He provided information on their performance standards, the volume of mail delivered every year and other operational statistics as well as Canada Post's history of financial stability.*

*Mr. Ziebarth described the history of the moratorium on the closure of rural post offices and the Canadian Postal Service Charter. They strictly follow the federal government's moratorium on the closure of rural post offices. He invited those attending the upcoming Federation of Canadian Municipalities Annual Convention to see Canada Post's booth and ask questions about their consultation process.*

*Mr. Ziebarth didn't anticipate any changes to the local postal network in the Northwest nor changes to the staffing levels in the next year.*

*Mayor Pernarowski thanked Mr. Ziebarth for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 253).*

***Be Gomes and Tom La Porte  
– Kitimat-Terrace & District  
Labour Council, Enbridge  
Forum***

*Ms. Gomes, Kitimat-Terrace & District Labour Council Secretary-Treasurer, introduced Tom La Porte, Labour Council First Vice-President. There are many questions about Enbridge's proposed Northern Gateway Pipelines project and the Labour Council believes an open forum would help to clarify questions and provide more information. They propose holding a public forum with a panel discussion of the project. They invited Council to co-host this forum and to sit on the panel. Also invited to be on the panel would be Enbridge, the Labour Council, MP Nathan Cullen, Northwest Institute, and possibly Skeena Wild.*

*There would be no cost to City Council to co-host the event as the Labour Council would pay for the facility. They would like to see a balanced presentation looking at the environmental issues, technology and business perspectives.*

*Mayor Pernarowski thanked Ms. Gomes and Mr. La Porte for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolutions No. 254-D & 255).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
May 10, 2010***

*(No. 250)*

*MOVED/SECONDED that the Regular Council Minutes of May 10, 2010, with a correction to insert the sentence missing from the top of Page 3, be adopted as amended.*

*Carried Unanimously.*

***Special Council Minutes,  
May 13, 2010***

*(No. 251)*

*MOVED/SECONDED that the Special Council Minutes of May 13, 2010, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

(No. 252)

*MOVED/SECONDED that a letter of Support be provided to the Muks-Kum-Ol Housing Society for their funding application for an Enterprising Non-Profit grant based on the information provided as per Resolution No. 224 from the May 10, 2010 Regular Council Meeting.*

*Carried Unanimously.*

**CORRESPONDENCE:**

***Matthew Ziebarth – Canada  
Post Local Area  
Superintendent, Canada  
Post Modernization***

(No. 253)

*MOVED/SECONDED that the presentation from Canada Post be received for information.*

*Carried Unanimously.*

***Be Gomes and Tom La Porte  
– Kitimat-Terrace & District  
Labour Council, Enbridge  
Forum***

(No. 254-D)

*MOVED/SECONDED that the City co-host a public forum with the Kitimat-Terrace & District Labour Council to discuss the Enbridge Northern Gateway Pipelines project, at a time mutually agreed upon by the co-sponsors.*

*Defeated.*

(No. 255)

*MOVED/SECONDED that Council co-host an open forum with the Kitimat-Terrace & District Labour Council regarding the Enbridge Northern Gateway Pipelines project, to be held after Enbridge has filed the application for the project.*

*Carried Unanimously.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

(No. 256)

*MOVED/SECONDED that the May 25, 2010 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole  
➤ Finance, Personnel and  
Administration  
Component,  
May 25, 2010***

*The following item was discussed at the May 25, 2010 Finance, Personnel and Administration Component of the Committee of the Whole:*

**1. TERRACE REGIONAL TRANSIT – FARE INCREASE**



**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**May 25, 2010**

*The following items were discussed at the May 25, 2010 Development Services Component of the Committee of the Whole:*

- 1. PUBLIC INPUT HEARING – PERMANENT CLOSURE AND REMOVAL OF HIGHWAY DEDICATION BYLAW – HALL STREET LANE**
- 2. PUBLIC INPUT HEARING – PERMANENT CLOSURE AND REMOVAL OF HIGHWAY DEDICATION BYLAW – DAVIS AVENUE LANE**
- 3. DEVELOPMENT PERMIT NO. 04-2010 – LAZELLE INVESTMENTS LTD. (4641 PARK AVENUE AND 4630 LAZELLE AVENUE)**
- 4. DEVELOPMENT PERMIT NO. 05-2010 – MACCARTHY MOTORS (TERRACE) LTD. (5004 HIGHWAY 16 WEST)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Finance, Personnel and**  
**Administration**  
**Component,**  
**May 25, 2010**

*MOVED/SECONDED that the May 25, 2010 Finance, Personnel and Administration Component of the Committee of the Whole verbal report be adopted with the following recommendation:*

**1. TERRACE REGIONAL TRANSIT – FARE INCREASE**

(No. 257)

*It was recommended that the decision regarding a Transit fare rate increase be postponed until BC Transit can present further information regarding their request for more operating funds.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**May 25, 2010**

*MOVED/SECONDED that the May 25, 2010 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:*

(No. 258)

**1. PUBLIC INPUT HEARING – PERMANENT CLOSURE AND REMOVAL OF HIGHWAY DEDICATION BYLAW – HALL STREET LANE**

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*It was recommended that following this Public Input Hearing, the City of Terrace adopt the Bylaw to permanently close and remove the highway dedication of the lane adjacent to 2700/2800 Block Hall Street, District Lot 360, Range 5, Coast District, Plan 3162, totaling 535.1 m<sup>2</sup>.*

**2. PUBLIC INPUT HEARING – PERMANENT CLOSURE AND REMOVAL OF HIGHWAY DEDICATION BYLAW – DAVIS AVENUE LANE**

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*It was recommended that following this Public Input Hearing, the City of Terrace adopt the Bylaw to permanently close and remove the highway dedication of a portion of the lane between the 4800 Blocks of Davis Avenue and Park Avenue dedicated by Plan 3803, District Lot 362, Range 5, Coast District, totaling 567.8 m<sup>2</sup>.*

**3. DEVELOPMENT PERMIT NO. 04-2010 – LAZELLE INVESTMENTS LTD. (4641 PARK AVENUE AND 4630 LAZELLE AVENUE)**

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*It was recommended that Development Permit No. 04-2010 be issued to Ray Danton Enterprises Ltd., Banner Holdings Ltd., Jim Riding Ltd., Curtis D. Billey Ltd., Rory A. Reinbolt Ltd., H.P. Pruner Ltd. and Richard Anthony Sandover-Sly for property legally described as Lot 10, Block 1, District Lot 361, Range 5, Coast District, Plan 972 and Parcel D (PN30560), Block 1, District Lot 361, Range 5, Coast District, Plan 972 [4641 Park Avenue and 4630 Lazelle Avenue] for the development of a two-car parking structure in the existing parking facility and an additional front entry with accessible ramp on the southwest corner of the existing commercial building.*

**4. DEVELOPMENT PERMIT NO. 05-2010 –  
MACCARTHY MOTORS (TERRACE) LTD. (5004  
HIGHWAY 16 WEST)**

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*It was recommended that Development Permit No. 05-2010 be issued to MacCarthy Motors (Terrace) Ltd. for property legally described as Lot 1, District Lot 361, Range 5, Coast District, Plan 32133 Except Plan PRP41063 [5004 Highway 16 West] for the addition of a two-bay vehicle reception/service area and the renovation of the existing commercial building with a new front entry portal and building cladding, including the following variance:*

- *Vary Section 4.16.3 of Zoning Bylaw No. 1431-1995 to reduce the minimum continuous landscape strip on the parcel sides abutting a road from 2.5 metres to 1.0 metre.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR  
INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services  
Component,  
May 10, 2010***

*MOVED/SECONDED that the May 10, 2010 Development Services Component of the Committee of the Whole report be received for information.*

*(No. 259)*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Executive  
Assistant, Approval to  
Travel – Resources Expo  
2010 and Bio Energy  
Conference & Exhibition***

*MOVED/SECONDED that the report from the Executive Assistant be received for information only.*

*Carried Unanimously.*

*(No. 260)*

***Seniors' Committee,  
May 5, 2010 Minutes***

*MOVED/SECONDED that the Seniors' Committee minutes from May 5, 2010 be received.*

*(No. 261)*

*Carried Unanimously.*

**BYLAWS:**

***Permanent Closing and Removal of Highway Dedication (Hall Street Lane) Bylaw No. ADP-02-1009 Adoption***

*(No. 262)*

*MOVED/SECONDED that Permanent Closing and Removal of Highway Dedication (Hall Street Lane) Bylaw No. ADP-02-1009 be read by title only and adopted.*

*Carried Unanimously.*

***Permanent Closing and Removal of Highway Dedication (Davis Avenue Lane) Bylaw No. ADP-02-1010 Adoption***

*(No. 263)*

*MOVED/SECONDED that Permanent Closing and Removal of Highway Dedication (Davis Avenue Lane) Bylaw No. ADP-02-1010 be read by title only and adopted.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor B. Bidgood***

*Councillor Bidgood reported on the Caledonia Senior Secondary School Prom.*

***Councillor B. Pollard***

*Councillor Pollard described the official opening of the new lift at City Hall held earlier today.*

***Councillor L. Christiansen***

*Councillor Christiansen reported on Veritas Catholic School's 50<sup>th</sup> Anniversary celebrations.*

***Councillor B. Downie***

*Councillor Downie reported on the celebrations for the 10<sup>th</sup> Anniversary of the signing of the Nisga'a Treaty. He updated Council on a Northwest Transmission Line Working Group meeting and the progress of the project. Councillor Downie also provided a synopsis of a recent meeting to discuss the City's "Wayfinding Strategy".*

**REPORT FROM IN-CAMERA:**

*There were two items released from In-Camera Status.*

*In-Camera Special Meeting of Council, May 10, 2010*

*Co-op Property*

**RESOLUTION NO. 217**

*MOVED/SECONDED that the City subdivide off the northeast corner of the City-owned property at 4617 Greig Avenue currently undergoing remediation (former Co-op Gas Bar location).*

In-Camera Special Meeting  
of Council, May 10, 2010

Removal of Member

RESOLUTION NO. 220

MOVED/SECONDED that Tamara (Clayton) Edgars be removed as a member of the Measuring Up Terrace Committee and that the City advertise to fill this vacancy in September 2010.

*There was one question from the Media.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*MOVED/SECONDED that the May 25, 2010 Regular Meeting of Council be now adjourned.*

**ADJOURNMENT:**

*(No. 264)*

*Carried Unanimously.*

*The meeting adjourned at 9:10 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Clerk**

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JUNE 14, 2010 AT 7:30 P.M.**

*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:30 p.m. – Move to In-  
Camera Special Council***

*(No. 265)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a) and (g) of the Community Charter to discuss matters relating to personnel and litigation.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*(No. 271)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Diana Penner – Northern  
Fresh Food Project, Request  
to Build Driveway on City-  
owned Property***

*Ms. Diana Penner was representing the Northern Fresh Food Project for the Ksan House Society. The Society currently is developing greenhouses on the City-owned property behind the Ksan property on Hall Street. Ms. Penner provided an update on the Ksan Society's plans for the property and the development of the Northern Fresh Food Project thus far.*

*They are requesting a variance to permit them to construct a crushed gravel driveway on their property to access the greenhouse project. The Zoning Bylaw requires this access to be paved, drained and lit. The Society is currently accessing the property from a lane off Evergreen Street. The Society would prefer to access from Hall Street and feel that gravel would be more environmentally friendly and economical than asphalt. The Society would be prepared to deal with dust control as needed. Ms. Penner is concerned about the placement of the current lane off Evergreen and feels an access road off Hall Street would be safer and offer greater visibility.*

*Ms. Penner also invited Council to attend a "Food is Everybody's Business" Forum, which will be held on Friday, June 18 at the Health Unit Auditorium.*

*Mayor Pernarowski thanked Ms. Penner for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 273).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
May 25, 2010***

*MOVED/SECONDED that the Regular Council Minutes of May 25, 2010 be adopted as distributed.*

*(No. 272)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Diana Penner – Northern Fresh Food Project, Request to Build Driveway on City-owned Property***

*MOVED/SECONDED that the request from Ksan Society to construct a crushed gravel driveway on their property at 2812 Hall Street be referred to Administration for review and recommendation.*

*(No. 273)*

*Carried Unanimously.*

**Bob Marcellin – Regional District of Kitimat-Stikine, Skeena Treaty Advisory Committee**

(No. 274)

*MOVED/SECONDED that the City support and participate in a re-activated Skeena Treaty Advisory Committee; and*

*that the City retains the right to continue to negotiate with the Kitselas and/or Kitsumkalum First Nations on issues that directly relate to land within the City boundaries.*

*Carried Unanimously.*

**Mayor Mike Bernier – North Central Local Government Association, UNBC/Canada West University Athletics Association, Request for Letter of Support**

(No. 275)

*MOVED/SECONDED that the City of Terrace send a letter to Canada West University Athletics Association requesting that the University of Northern British Columbia be included in the Canada West membership.*

*Carried Unanimously.*

**Kevin Kennedy – Terrace Men's Hockey Club, Request to Use Terrace Sportsplex Main Arena September 25, 2010**

(No. 276)

*MOVED/SECONDED that the request from the Terrace Men's Hockey Club be referred to Administration and addressed at a future Committee of the Whole meeting to be held within the next few days.*

*Carried.*

*Councillor Martindale wished to be recorded as opposed.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

(No. 277)

*MOVED/SECONDED that the June 14, 2010 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole**  
**➤ Development Services Component,**  
**June 14, 2010**

*The following item was discussed at the June 14, 2010 Development Services Component of the Committee of the Whole:*

**1.DEVELOPMENT PERMIT NO. 06-2010 – NORTHWEST FUELS LTD. (5132 KEITH AVENUE)**

*It was recommended that the Committee now rise and report.*



**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**June 14, 2010**

*MOVED/SECONDED that the June 14, 2010 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:*

*(No. 278)*

**1. DEVELOPMENT PERMIT NO. 06-2010 – NORTHWEST FUELS LTD. (5132 KEITH AVENUE)**

*It was recommended that Development Permit No. 06-2010 be issued to Northwest Fuels Ltd. for property legally described as Lot 2, District Lot 362, Range 5, Coast District, Plan 6230 [5132 Keith Avenue] for two additions to an existing industrial warehouse building and the construction of an interior mezzanine office area, including the following variance:*

- *Vary Section 8.2.3.3 of Zoning Bylaw No. 1431-1995 to reduce the minimum setback of an interior side parcel line from 15.0 metres to 7.0 metres.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **June 7, 2010**

*MOVED/SECONDED that the June 7, 2010 Committee of the Whole report be adopted with the following recommendations:*

*(No. 279)*

**1. DISPOSAL OF SCHOOL PROPERTIES**

*There were no recommendations.*

**2. FUTURE USE OF E. T. KENNEY SCHOOL**

*It was recommended that a joint City of Terrace/Coast Mountains School District No. 82 working group be established to investigate the potential uses and viability of using E.T. Kenney School.*

**3. POSSIBLE JOINT EFFICIENCIES**

*There were no recommendations.*

**4. PROJECTIONS OF FUTURE COMMUNITY DEMOGRAPHICS**

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*There were no recommendations.*

**5. R.E.M. LEE THEATRE**

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*It was recommended that the School District provide financial background information on the R.E.M. Lee Theatre in order to justify the need for outside funding.*

**6. PLAYGROUND MAINTENANCE**

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*It was recommended that City Administration look into the costs, manpower, liability issues etc. of the City taking over the maintenance of playgrounds on closed school sites within City limits and provide the information to Council.*

**7. SKEENA JUNIOR SECONDARY SCHOOL TRACK**

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*It was recommended that City and School District Administration work together to gather facts on the history of the Skeena Junior Secondary School track to provide to their respective Council/Board for information.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component, May 25, 2010**

*MOVED/SECONDED that the May 25, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

(No. 280)

**Committee of the Whole**  
➤ **Development Services Component, May 25, 2010**

*MOVED/SECONDED that the May 25, 2010 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

(No. 281)

**SPECIAL REPORTS:**

***Memo – Director of Development Services, Co-op Property – Phase I Environmental Site Assessment***

*(No. 282)*

*MOVED/SECONDED that the City proceed with a Phase I Environmental Site Assessment (ESA) on the lands located at 4617/4629 Greig Avenue and 3111 Kalum Street excluding the former Co-op Gas Bar site currently undergoing remediation and allocate \$5,000 from General Surplus towards that project.*

*Carried.*

***Memo – Senior Building Inspector, March/April/May 2010 Building Synopses***

*(No. 283)*

*MOVED/SECONDED that the March/April/May 2010 Building Synopses be received.*

*Carried Unanimously.*

***Seniors' Committee, June 2, 2010 Minutes***

*(No. 284)*

*MOVED/SECONDED that the Seniors' Committee minutes from June 2, 2010 be received.*

*Carried Unanimously.*

***Measuring Up Terrace Committee, May 25, 2010 Minutes***

*(No. 285)*

*MOVED/SECONDED that the Measuring Up Terrace Committee minutes from May 25, 2010 be received; and*

*that the HandyDart and Taxi Saver issues be referred to the upcoming meeting with BC Transit.*

*Carried Unanimously.*

***Cheque Register, May 2010***

*(No. 286)*

*MOVED/SECONDED that the Cheque Register from May 2010 be approved.*

*Carried Unanimously.*

***Oral Report, June 14, 2010 Public Hearing***

*(No. 287)*

*MOVED/SECONDED that the oral report for the June 14, 2010 Public Hearing be adopted with the following recommendation:*

- 1. PUBLIC HEARING – ZONING TEXT AMENDMENT FOR THE PROPERTY LEGALLY DESCRIBED AS LOT 4, BLOCK B, DISTRICT LOT 369, PLAN 972 [4518 PARK AVENUE]***
-

*It was recommended that the Public Hearing be closed on this application and that the bylaw to amend Zoning Bylaw No. 1431-1995 by changing the permitted uses and regulations in the R5 High Density Multi-Family Residential Zone to add Office, in conjunction with Residential, as a site specific permitted use for the property legally described as Lot 4, Block B, District, Plan 972 (4518 Park Avenue) proceed to Council for third reading and adoption.*

*Carried Unanimously.*

**BYLAWS:**

***4700 Block Davis Avenue  
Paving Local Area Service  
and Loan Authorization  
Bylaw,  
Project No. ADP-02-1006  
Adoption***

*MOVED/SECONDED that 4700 Block Davis Avenue Paving Local Area Service and Loan Authorization Bylaw No. ADP-02-1006 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 288)*

***Zoning Amendment (Uses  
Permitted in the R5 Zone –  
4518 Park Avenue) Bylaw,  
Project No. ADP-02-1011  
Third Reading***

*MOVED/SECONDED that Zoning Amendment (Uses Permitted in the R5 Zone – 4518 Park Avenue) Bylaw No. ADP-02-1011 be read by title only and passed in its third reading.*

*Carried Unanimously.*

*(No. 289)*

***Adoption***

*(No. 290)*

*MOVED/SECONDED that Zoning Amendment (Uses Permitted in the R5 Zone – 4518 Park Avenue) Bylaw No. ADP-02-1011 be read by title only and adopted.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor B. Bidgood***

*Councillor Bidgood reported on the UNBC local graduation ceremony.*

***Councillor B. Pollard***

*Councillor Pollard provided an update on the activities of the Greater Terrace Beautification Society.*

**Councillor L. Christiansen**

*Councillor Christiansen reported on the Grand Opening of the Spirit Square at George Little Park.*

**Councillor C. Leclerc**

*Councillor Leclerc proved a synopsis of a community breakfast hosted by BC Hydro. She also spoke about a meeting with the Official Leader of the Opposition, Carole James.*

**Councillor B. Downie**

*Councillor Downie reported on the Seafest Parade held in Prince Rupert this past weekend. He gave a summary of a Northwest Corridor Development Corporation board meeting which he attended in Fort St. John. Councillor Downie also reported on the Enbridge Northern Gateway Pipelines Community Advisory Board meeting held in Smithers.*

**Councillor B. Martindale**

*Councillor Martindale reported on the Federation of Canadian Municipalities (FCM) Annual General Meeting and Convention he attended in Toronto, Ontario. FCM's Sustainable Communities Forum will be held in Victoria later this year, as well as a forum on how to encourage more women to participate in politics.*

**Mayor Pernarowski**

*Mayor Pernarowski reported on the new hybrid car which has been loaned to the City for one year from BC Hydro. He provided additional information about the Spirit Square Grand Opening. Mayor Pernarowski attended the Northwest Community College and Caledonia Senior Secondary School convocations. He also provided an update on the unveiling of the loan guarantee program that has been developed with the Business Development Bank of Canada and the Northern Development Initiative Trust (NDI). Mayor Pernarowski expressed his sadness at the recent passing of NDI Director Mike Tarr.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera Status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were two questions from the Audience. There was one question from the Media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the June 14, 2010 Regular Meeting of Council be now adjourned.*

(No. 291)

*Carried Unanimously.*

*The meeting adjourned at 9:20 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JUNE 28, 2010 AT 7:35 P.M.***

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*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, B. Downie, C. Leclerc and B. Martindale. Members L. Christiansen and B. Pollard were absent. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:15 p.m. – Move to In-  
Camera Special Council***

*(No. 292)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a) and (g) of the Community Charter to discuss matters relating to personnel and litigation.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Yvonne Nielsen - Request  
for Helmet Bylaw and  
Signage***

*Ms. Nielsen introduced herself as a member of the Terrace Brain Injury Support Group. Ms. Nielsen provided information regarding the long-term consequences of brain injuries in children. She showed two brief videos regarding brain injury and extreme sports, and the impact that online videos have encouraging youth to take dangerous risks.*

*Ms. Nielsen is aware that the City has ordered signage to recommend that skateboarders wear helmets at the Skateboard Park. She requested the*

*City consider a skateboard helmet bylaw requiring skateboarders to wear helmets while skateboarding on any City-owned properties, including streets, sidewalks and parks. Ms. Nielsen distributed copies of similar bylaws established by other communities in British Columbia.*

*Mayor Pernarowski thanked Ms. Nielsen for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 296).*

***Skeena Diversity Society –  
Welcoming and Inclusive  
Communities and  
Workplaces Program***

*Leydi Noble introduced herself as a Director on Terrace & District Chamber of Commerce Board and the Skeena Diversity Society. Ms. Noble, along with Skeena Diversity Society members Stacey Tyers, Sasa Loggin and Councillor Carole Leclerc attended the Welcoming and Inclusive Communities and Workplaces Forum held recently in Prince George. The Forum encouraged communities to make themselves more inclusive and welcoming to newcomers and First Nations. The other communities also participating in the Program provided information about their experiences and the projects they have undertaken to make their communities more welcoming. Ms. Noble invited the City's Youth Advisory Committee to attend a future Skeena Diversity Society meeting.*

*Councillor Leclerc gave her impressions of the Forum and particularly the importance of having a town square. She provided a synopsis of the activities of each of the communities running the Program in their communities.*

*Mayor Pernarowski thanked Ms. Tyers and Ms. Noble for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 297).*

***City of Terrace 2009 Annual  
Report***

*Mayor Pernarowski advised that this meeting was an opportunity to hear public input in regard to the 2009 Annual Report for the City of Terrace.*



*There being no public input on this matter, Mayor Pernarowski advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 307).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
June 14, 2010***

*MOVED/SECONDED that the Regular Council Minutes of June 14, 2010 be adopted as distributed.*

*(No. 295)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Yvonne Nielsen - Request for Helmet Bylaw and Signage***

*MOVED/SECONDED that the request for a Skateboarding Helmet Bylaw be referred to Administration to examine the legal and insurance ramifications.*

*(No. 296)*

*Carried Unanimously.*

***Skeena Diversity Society – Welcoming and Inclusive Communities and Workplaces Program***

*MOVED/SECONDED that the presentation from the Skeena Diversity Society be received for information.*

*(No. 297)*

*Carried Unanimously.*

***Jim Sinclair – B.C. Federation of Labour, Minimum Wage Increase***

*MOVED/SECONDED that the City of Terrace write a letter to Premier Campbell in support of increasing BC's minimum wage to \$10/hour.*

*(No. 298)*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the June 28, 2010 Regular Council Meeting convene into Committee of the Whole.*

*(No. 299)*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**June 28, 2010**

*The following item was struck from the Agenda pending further information:*

**1. DEVELOPMENT VARIANCE PERMIT NO. 01-2010 –  
CK ADVERTIZING SOLUTIONS (2910 KALUM  
STREET)**

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*The following items were discussed at the June 28, 2010 Development Services Component of the Committee of the Whole:*

**2. DEVELOPMENT VARIANCE PERMIT NO. 02-2010 –  
FRANK (4436 PARK AVENUE)**

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**3. ZONING TEXT AMENDMENT – PROGRESSIVE  
VENTURES LTD. (4816 HIGHWAY 16 WEST)**

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*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**June 28, 2010**

*MOVED/SECONDED that the June 28, 2010 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:*

(No. 300)

**2. DEVELOPMENT VARIANCE PERMIT NO. 02-2010 –  
FRANK (4436 PARK AVENUE)**

---

*It was recommended that Development Variance Permit No. 02-2010 be issued for the property located at 4436 Park Avenue (legally described as Parcel A, District Lot 369, Range 5, Coast District, Plan BCP32363) including the following variance:*

- *To vary Sentence 4.3.1 of Zoning Bylaw 1431-1995 and amendments thereto to reduce the rear parcel line from 1.5 metres to 0.6 metres for the construction of a car port structure.*

**3. ZONING TEXT AMENDMENT – PROGRESSIVE  
VENTURES LTD. (4816 HIGHWAY 16 WEST)**

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*It was recommended that the Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the permitted uses and regulation in the C3 – Service Commercial Zone to add Technical Consulting Firm and Laboratory as site specific permitted uses for the property legally described as Amended Lot D (Plan 5365), District Lot 362, Range 5, Coast District, Plan 1919; Lot E, District Lot 362, Range 5, Coast District, Plan 1919 and Lot F, District Lot 362, Range 5, Coast District, Plan 1919 (4816 Highway 16 West) proceed to Council for First and Second Readings.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Leisure Services**  
**Component,**  
**June 16, 2010**

*MOVED/SECONDED that the June 16, 2010 Leisure Services Component of the Committee of the Whole report be adopted with the following recommendation:*

*(No. 301)*

**1. TERRACE SENIOR MEN’S HOCKEY CLUB REQUEST TO USE SPORTSPLEX MAIN ARENA SEPTEMBER 25, 2010**

*It was recommended that the Leisure Services Department have the ice in the Main Arena ready in time for the September 25, 2010 Terrace River Kings pre-season exhibition game, and that rentals from other ice users be pursued to reduce the cost to the City.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **June 16, 2010**

*MOVED/SECONDED that the June 16, 2010 Committee of the Whole report be adopted with the following recommendation:*

*(No. 302)*

**1. SALE OF USED AND PURCHASE OF NEW FIRE DEPARTMENT EQUIPMENT**

*It was recommended that the Fire Chief proceed with the sale of the nine used self-contained breathing apparatus for the amount of \$22,000 and the purchase of five new sets of equipment.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance Personnel and Administration Component, June 22, 2010**

(No. 303)

*MOVED/SECONDED that the June 22, Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. 2010/2011 BUDGET INCREASE – BC TRANSIT**

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*It was recommended that the City's idle-free policy be forwarded to BC Transit.*

**2. SERVICE AND BUDGET REVIEW – BC TRANSIT**

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*There were no recommendations.*

**3. FARE INCREASE – BC TRANSIT**

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*It was recommended that Administration review the options regarding transit fare increases and report the recommendations to Council.*

**4. BC TRANSIT TAXI-SAVER PROGRAM**

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*It was recommended that Administration review the Taxi-Supplement and Taxi-Saver Programs and report to Council.*

**5. HANDYDART**

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*There were no recommendations.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component, June 14, 2010**

(No. 304)

*MOVED/SECONDED that the June 14, 2010 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – CAO, 2009 Annual Report***

*MOVED/SECONDED that the City of Terrace 2009 Annual Report be approved as presented.*

*(No. 305)*

*Carried Unanimously.*

***Memo – Corporate Administrator, Wood First Bylaw***

*MOVED/SECONDED the City of Terrace Wood First Bylaw, Project No. ADP-02-1012 be postponed and referred to Administration for further consideration.*

***Motion to Postpone***

*Carried Unanimously.*

*(No. 306)*

***Public Hearing Report, June 14, 2010 (For Information Only)***

*MOVED/SECONDED that the Public Hearing report for June 14, 2010 be received for information.*

*(No. 307)*

*Carried Unanimously.*

**BYLAWS:**

***City of Terrace Wood First Bylaw, Project No. ADP-02-1012 First, Second and Third Reading***

*This item was struck from the Agenda.*

***Zoning Amendment (Uses Permitted in the C3 Zone – 4816 Highway 16 West) Bylaw, Project No. ADP-02-1013 First and Second Reading***

*MOVED/SECONDED that Zoning Amendment (Uses Permitted in the C3 Zone – 4816 Highway 16 West) Bylaw No. ADP-02-1013 be read by title only and passed in its first and second reading.*

*(No. 308)*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor B. Martindale***

*Councillor Martindale reported on the 2010 Kitsumkalum Salmon Run.*

***Councillor B. Downie***

*Councillor Downie reported on the Terrace Farmers' Market and National Aboriginal Day celebrations.*

**Councillor C. Leclerc**

*Councillor Leclerc proved a synopsis of the recent Regional District of Kitimat Stikine board meeting.*

*(No. 309)*

*MOVED/SECONDED that Mayor Pernarowski be nominated to sit on the Union of BC Municipalities on the Executive as a Director-at-Large.*

*Carried Unanimously.*

**Councillor B. Bidgood**

*Councillor Bidgood gave an update on a Kitimat forum regarding accessible housing for people with developmental challenges. He also attended the National Aboriginal Days celebration in Terrace.*

**Mayor Pernarowski**

*Mayor Pernarowski reported on the National Aboriginal Day celebration.*

**REPORT FROM IN-CAMERA:**

In-Camera Special Meeting  
of Council, June 12, 2010

Appointments to the TEDA  
Director Selection  
Committee

*The following item was released from In-Camera Status:*

**RESOLUTION NO. 268**

*MOVED/SECONDED that Councillor Carol Leclerc and Councillor Brian Downie be appointed to represent the City of Terrace on the Terrace Economic Development Authority (TEDA) Director Selection Committee for 2010 and that Councillor Brad Pollard be appointed as an alternate.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were no questions from the Media.*

**ADJOURNMENT:**

*(No. 310)*

*MOVED/SECONDED that the June 28, 2010 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:55 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Deputy Clerk**



***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JULY 12, 2010 AT 7:30 P.M.***

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*Mayor D. Pernarowski presided. Councillors present were B. Downie, B. Martindale and B. Pollard. Councillors B. Bidgood, L. Christiansen and C. Leclerc were absent. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, M. Kwiatkowski, Director of Development Services, T. Irwin, Sustainability Coordinator and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council***

*(No. 311)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a) and (e) of the Community Charter to discuss matters relating to personnel and property.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Michele Perret and Kevin  
Brown, Enbridge Northern  
Gateway Pipelines – Annual  
Project Update***

*Ms. Perret is the Senior Manager – Municipal Relations and Northern Gateway Community Relations for Enbridge. The Northern Gateway Pipelines project is under review by a Joint Review Panel appointed by the National Energy Board. Ms. Perret briefly described the regulatory process and upcoming community consultation meetings, including one to be held in Kitimat on August 31.*



*The project's application is available in hardcopy and on DVD. Ms. Perret described the safety standards they are proposing to implement for the marine and pipeline aspects of the project.*

*Ms. Perret described the anticipated benefits of the project during the construction phase, including labour and supply services, and the predicted benefits during the operations phase of the project. She offered to provide the names of people from communities where Enbridge currently has projects so they can share their experience and impression of Enbridge.*

*Ms. Perret stressed there is a need for communication with communities and First Nations throughout the life of the project. The construction would take two and a half to three years from the time regulatory approval has been approved.*

*Mayor Pernarowski thanked Ms. Perret and Mr. Brown for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 318).*

***Ray Noonan, Prince George  
Community Foundation –  
Community Foundations***

*R. Bowles, Director of Finance, introduced Mr. Noonan who is a Director of the Prince George Community Foundation. Mr. Noonan described a community foundation as a group of volunteers who establish and run a board to manage donated funds and distribute grants to support the community. The assets are invested on a permanent basis and the proceeds of this investment are then distributed to the community. The Prince George Community Foundation has low overhead costs with one part-time employee. The Foundation has accumulated \$1 million in assets and has distributed grants of a quarter million dollars to the community.*

*Mr. Noonan explained about the Foundation's stability reserve and how the investment income is distributed as well as their collaborative approach. The Prince George Community Foundation strives to provide support to a diverse array of organizations. The special events they host and their donor recognition program were described.*

*The Prince George Community Foundation would provide some administration services to new Community Foundations to assist while they are becoming established.*

*Mayor Pernarowski thanked Mr. Noonan for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 319).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
June 28, 2010***

*MOVED/SECONDED that the Regular Council Minutes of June 28, 2010 be adopted as distributed.*

*(No. 317)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Michele Perret and Kevin Brown, Enbridge Northern Gateway Pipelines – Annual Project Update***

*MOVED/SECONDED that the presentation from Enbridge Northern Gateway Pipelines be received for information.*

*(No. 318)*

*Carried Unanimously.*

***Ray Noonan, Prince George Community Foundation – Community Foundations***

*MOVED/SECONDED that the presentation from the Prince George Community Foundation be received for information and the Foundation be thanked for the presentation.*

*(No. 319)*

*Carried Unanimously.*

**COMMITTEE REPORTS:**

***Committee of the Whole  
➤ June 28, 2010***

*MOVED/SECONDED that the June 28, 2010 Committee of the Whole report be adopted with the following recommendations:*

*(No. 320)*

**1. COMMON URL FOR CITY, TERRACE ECONOMIC DEVELOPMENT AUTHORITY AND KERMODEI TOURISM SOCIETY**

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*There were no recommendations.*

**2. TEDA'S NEW DIRECTION**

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*There were no recommendations.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **July 6, 2010**

*(No. 321)*

*MOVED/SECONDED that the July 6, 2010 Committee of the Whole report be adopted with the following recommendation:*

**1. JILLIAN GREENWOOD, NORTHERN B.C. TOURISM – UPDATE**

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*There were no recommendations.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component, June 28, 2010**

*(No. 322)*

*MOVED/SECONDED that the June 28, 2010 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Memo – Director of Finance, Community Forest Annual Reports and Financial Statements**

*(No. 323)*

*MOVED/SECONDED that the 2007, 2008 and 2009 Unanimous Consent Resolutions of the Shareholder and Audited Financial Statements of Terrace Community Forest Limited and the 2007, 2008 and 2009 Audited Financial Statements of the Terrace Community Forest Limited Partnership be adopted.*

*Carried Unanimously.*

***Memo – Director of Development Services, Local Area Service Contract Award for 4700 Davis Avenue***

*MOVED/SECONDED that the 4700 Davis Avenue Local Area Service Contract be awarded to the low tenderer of Magnum Road Builders Inc. in the amount of \$387,255.*

*Carried Unanimously.*

*(No. 324)*

*(No. 325)*

*MOVED/SECONDED that \$37,000 from Grand Trunk Pathway (Eby to Sande) Capital and \$15,000 from 4900 Lazelle Roadworks Capital be reallocated to Davis Roadworks Capital and \$12,000 from Water Surplus be reallocated to Davis Water Capital.*

*Carried Unanimously.*

***Memo – Sustainability Coordinator, Update on Greenhouse Gas (GHG) Emission Reduction Targets***

*MOVED/SECONDED that the Update on Greenhouse Gas Emission Reduction Targets report be received for information; and that a meeting be arranged for further discussion regarding the City’s Greenhouse Gas Emission Reduction Targets.*

*Carried Unanimously.*

*(No. 326)*

***Memo – Sustainability Coordinator, Waste Diversion – Composting Update***

*MOVED/SECONDED that the Waste Diversion – Composting Update report be received for information.*

*Carried Unanimously.*

*(No. 327)*

***Terrace & District Victims Assistance Program – Quarterly Report, April – June 2010***

*MOVED/SECONDED that the Terrace & District Victims Assistance Program Quarterly Report for April – June 2010 be received for information.*

*Carried Unanimously.*

*(No. 328)*

***Youth Advisory Committee Minutes, June 22, 2010***

*MOVED/SECONDED that the June 22, 2010 minutes from the Youth Advisory Committee meeting be received.*

*Carried Unanimously.*

*(No. 329)*

***Cheque Register,  
June 2010***

*MOVED/SECONDED that the June 2010 Cheque Register be approved.*

*(No. 330)*

*Carried Unanimously.*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS:**

***Councillor B. Martindale***

*Councillor Martindale reported that Council has been invited to participate on a panel during the Green Fair to be held this fall and that Councillor Pollard is willing to participate on behalf of Council.*

*Councillor Martindale requested an update on the issue of flies causing a nuisance in a residential neighbourhood in the north part of the City and requested that recommendations be brought forward at a future Council meeting regarding the situation.*

*Councillor Martindale thanked the volunteers that put on the Fire Fighters' Pancake Breakfast and the Heritage Park Museum celebrations during Canada Day.*

***Councillor B. Downie***

*Councillor Downie attended a meeting in Kitimat regarding the viability of the former Eurocan Mill. He provided a verbal report of that meeting and their proposed cooperative.*

***Mayor Pernarowski***

*Mayor Pernarowski attended a presentation with Rio Tinto Alcan to accept their last installment of their pledge donation for the Terrace Sportsplex.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera Status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were 3 questions from the Media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the July 12, 2010 Regular Meeting of Council be now adjourned.*

*(No. 331)*

*Carried Unanimously.*

*The meeting adjourned at 9:15 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Deputy Clerk*

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JULY 26, 2010 AT 7:30 P.M.***

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*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Bowles, Director of Finance, E. Stubbs, RCMP Inspector, D. Block, City Planner, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:55 p.m. – Move to In-  
Camera Special Council***

*(No. 332)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(a) of the Community Charter to discuss matters relating to personnel.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*(No. 336)*

*There was no Addendum.*

*MOVED/SECONDED that the Special Report from the CAO regarding Ministerial Meetings at the 2010 UBCM Convention be struck from the Agenda and that this report be discussed at a Committee of the Whole Meeting to be held on Tuesday, July 27 at 12:00 p.m. in Council Chambers; and*

*that the 24 hour requirement for notice of the meeting be waived.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Shaun Stevenson, Prince Rupert Port Authority – Economic Impact Study***

*Prince Rupert Port Authority Vice President of Marketing and Business Development, Shaun Stevenson, presented the results of a recently completed economic impact study. This study examined the impact of the port and port activity on Prince Rupert and the Northwest region.*

*Mr. Stevenson presented information regarding the activity of the terminals at the port and their growth. The Port Authority anticipates this year will be a record year for port-wide traffic. As the port is approaching capacity, Mr. Stevenson presented information on Phase II of the port expansion. The Environmental Assessment for Phase II of the port expansion has commenced and they have been in negotiations with the impacted First Nations.*

*Mr. Stevenson presented a copy of the economic impact study for Council to review.*

*Mayor Pernarowski thanked Mr. Stevenson for his presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 338).*

***Marie Nygaard, Northern Health Authority – Update on Health Services in Terrace***

*Ms. Nygaard, a Health Services Administrator for Northern Health Authority (NHA), thanked Council for the opportunity to present an update on health services in Terrace.*

*Physician recruitment results were described, including the recent additions of a new radiologist and an emergency room physician. NHA is actively recruiting more general practitioners and specialists. General staff recruitment has resulted in an almost full complement at all times in the past year; with home support workers and psychiatric nurses being the exceptions. Ms. Nygaard described their relationship with the Northern Medical Program. NHA has increased the number of beds at Terraceview Lodge. She gave an update on the Adult Day Treatment Program for addictions and plans to provide an addictions program for youth. She also described the Healthy Terrace Program.*



*Currently, NHA is experiencing isotope shortages in nuclear medicine but they are expecting a continuous supply by fall. Home and Community Care has some shortages of staff.*

*Mayor Pernarowski thanked Ms. Nygaard for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 339).*

***Be Gomes and Tom La Porte, Kitimat-Terrace & District Labour Council – Expansion of Canada's Public Pension System***

*Mr. La Porte and Ms. Gomes of the Kitimat-Terrace & District Labour Council thanked Council for the opportunity to present. At the 2010 Federation of Canadian Municipalities Annual Convention an emergency resolution was passed which requested the Federal Government increase the Guaranteed Income Supplement (GIS) by 15% and protect Canadian pensions through a federal system of pension insurance.*

*Mr. La Porte provided information regarding the average monthly income of the GIS and the large percentage of Canadian workers who do not have pension plans.*

*They asked the City of Terrace Council to endorse the principle of increasing the GIS and join the call for the Federal Government to hold a national summit on the issue of pensions and support the expansion of the Canada Pension Plan.*

*Mayor Pernarowski thanked Ms. Gomes and Mr. La Porte for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 340).*

***Be Gomes, Terrace & District Arts Council – Graffiti Fest***

*Ms. Gomes, representing the Terrace and District Arts Council, described their concept "Graffiti Fest". The festival would invite artists who would bring their own supplies and create art to beautify the former Co-op building and parking lot. It would not be a competitive event, but would provide a beautiful project and create a tourist attraction. They anticipate hosting this event this fall.*

*The Arts Council requested permission from the City to use the former Co-op building and parking lot. The Arts Council would ensure that the art is tasteful, with no profanity and no racial slurs permitted and they will remove any offensive artworks after the event, if necessary. They have approached some of the neighbouring businesses who were supportive of the concept.*

*Mayor Pernarowski thanked Ms. Gomes for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 341).*

***Skeena Diversity Society –  
Update on the Welcoming  
and Inclusive Communities  
and Workplaces Program  
(WICWP)***

*Colleen Austin, Chair of the Skeena Diversity Society, introduced members Sasa Loggin, Arjunna Miyagawa and Dyani Clawson. They gave a presentation of the Welcoming and Inclusive Communities Workplaces Program (WICWP) and the activities of the Society. The Skeena Diversity Centre is now open five days a week and they have established a cultural advisory group.*

*Their research project has focused on newcomers to Terrace, inquiring about what newcomers liked about the area and their challenges. Ms. Klassen provided a detailed description of the results of their research.*

*They asked Terrace City Council for permission to use the Co-op property for an artistic collaboration.*

*Mayor Pernarowski thanked the Society members for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolutions No. 342 and 343).*

**RECESS & RECONVENE:**

*A short recess was called at 9:05 p.m. The meeting reconvened at 9:15 p.m.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

**Regular Council Minutes,  
July 12, 2010**

(No. 337)

*MOVED/SECONDED that the Regular Council Minutes of July 12, 2010 be adopted as distributed.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

**Shaun Stevenson, Prince  
Rupert Port Authority –  
Economic Impact Study**

(No. 338)

*MOVED/SECONDED that the presentation from Prince Rupert Port Authority be received for information.*

*Carried Unanimously.*

**Marie Nygaard, Northern  
Health Authority – Update  
on Health Services in  
Terrace**

(No. 339)

*MOVED/SECONDED that the presentation from Northern Health Authority be received for information.*

*Carried Unanimously.*

**Be Gomes and Tom LaPorte,  
Kitimat-Terrace & District  
Labour Council – Expansion  
of Canada's Public Pension  
System**

(No. 340)

*MOVED/SECONDED that the City of Terrace support the Federation of Canadian Municipalities' call on the Federal Government to hold a national summit on the issue of pensions and support the expansion of the Canada Pension Plan.*

*Carried Unanimously.*

**Be Gomes, Terrace &  
District Arts Council –  
Graffiti Fest**

(No. 341)

*MOVED/SECONDED that the Terrace & District Arts Council's request to use the former Co-op property and parking lot for the proposed Graffiti Fest be approved in principle; and the Terrace & District Arts Council and Skeena Diversity Society provide more information regarding support for the project from other affected parties and some measure of standards for the artwork created.*

*Carried Unanimously.*

***Skeena Diversity Society – Update on the Welcoming and Inclusive Communities and Workplaces Program (WICWP)***

*MOVED/SECONDED that the City support the Skeena Diversity Society’s request to use the Co-op building for a collaborative art project with the Terrace and District Arts Council, as per Resolution No. 341.*

*(No. 342)*

*Carried Unanimously.*

*(No. 343)*

*MOVED/SECONDED that the City co-host, with the Skeena Diversity Society, a community dialogue to discuss the future of the former Co-op property.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the July 26, 2010 Regular Council Meeting convene into Committee of the Whole.*

*(No. 344)*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services Component, July 26, 2010***

*The following item was discussed at the July 26, 2010 Development Services Component of the Committee of the Whole:*

**1. DEVELOPMENT VARIANCE PERMIT NO. 03-2010 – KSAN HOUSE SOCIETY (2812 HALL STREET)**

***Committee of the Whole***  
➤ ***Finance, Personnel and Administration Component, July 26, 2010***

*The following item was discussed at the July 26, 2010 Finance, Personnel and Administration Component of the Committee of the Whole:*

**1. TERRACE REGIONAL TRANSIT – FARE INCREASE OPTIONS**

***It was recommended that the Committee now rise and report.***

**COMMITTEE REPORTS:**

***Committee of the Whole***  
➤ ***Development Services Component, July 26, 2010***

*MOVED/SECONDED that the July 26, 2010 Development Services Component of the Committee of the Whole report be adopted with the following recommendation:*

**1. DEVELOPMENT VARIANCE PERMIT NO. 03-2010 – KSAN HOUSE SOCIETY (2812 HALL STREET)**

*(No. 345)*

*It was recommended that Development Variance Permit No. 03-2010 be issued for the property located at 2812 Hall Street (legally described as Parcel A [Being the Consolidation of Lots 1 and 2 see BB670737], District Lot 360, Range 5, Coast District, Plan 4115) including the following variances:*

- *To vary Sentence 4.19.5.3.4 of Zoning Bylaw 1431-1995 and amendments thereto to remove the requirement for curbing in parking and loading areas on a P1 – Public and Institutional Parcel.*
- *To vary Sentence 4.19.5.3.5 of Zoning Bylaw 1431-1995 and amendments thereto to remove the requirement for asphalt, concrete, brick or similar pavement installation on parking and loading areas on a P1 – Public and Institutional Parcel.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component, July 26, 2010**

*MOVED/SECONDED that the July 26, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendation:*

**1. TERRACE REGIONAL TRANSIT – FARE INCREASE OPTIONS**

*It was recommended that Council approve an increase in transit fares effective January 1, 2011 as follows:*

	CASH	TICKETS	MONTHLY PASS
		(Book of 10)	
ADULT	2.00	18.00	44.00
STUDENTS/ SENIORS	1.75	15.75	33.00
SEMESTER PASS			105.00
FAMILY PASS			100.00
		(Book of 20)	
HANDY DART	2.00	36.00	N/A

*Carried Unanimously.*

(No. 346)

**SPECIAL REPORTS:**

***Memo – Director of Finance,  
BC Transit 2010/2011  
Annual Operating  
Agreement***

*(No. 347)*

*MOVED/SECONDED that the Terrace Regional Transit 2010/2011 Annual Operating Agreement (AOA) be approved; and*

*that the 2010-2014 Financial Plan Bylaw No. 1966-2010 be amended accordingly; and*

*that staff be granted the flexibility to explore a regional spare fleet with BC Transit in order to further reduce costs.*

*Carried Unanimously.*

***Memo – CAO, Ministerial  
Meetings at 2010 UBCM  
Convention***

*This item was struck from the Agenda.*

***Memo – Corporate  
Administrator, Wood First  
Bylaw***

*(No. 348)*

*MOVED/SECONDED that the City of Terrace Wood First Bylaw, Project No. ADP-02-1012 proceed to first, second and third readings.*

*Carried Unanimously.*

***Memo – RCMP Inspector,  
RCMP Quarterly Report –  
April – June 2010***

*(No. 349)*

*MOVED/SECONDED that the April – June 2010 RCMP Quarterly Report be received for information.*

*Carried Unanimously.*

***Memo – Executive  
Assistant, Approval for  
Travel – 2015 Canada  
Winter Games Bid  
Evaluation Events in Prince  
George***

*(No. 350)*

*MOVED/SECONDED that Mayor Pernarowski be authorized to travel to Prince George to attend the 2015 Winter Games Bid Evaluation Events at an estimated total cost of \$844.00.*

*Carried.*

*Councillor Christiansen wished to be recorded as opposed.*

***Memo – Senior Building  
Inspector, June 2010  
Building Synopsis***

*(No. 351)*

*MOVED/SECONDED that the June 2010 Building Synopsis be received for information.*

*Carried Unanimously.*

**Oral Report,  
July 26, 2010 Public  
Hearing**

(No. 352)

*MOVED/SECONDED that the oral report for the July 26, 2010 Public Hearing be adopted with the following recommendation:*

**1. PUBLIC HEARING – ZONING TEXT AMENDMENT FOR THE PROPERTY LEGALLY DESCRIBED AS AMENDED LOT D (PLAN 5365), LOT E AND LOT F, DISTRICT LOT 362, PLAN 1919 [4816 HIGHWAY 16 WEST]**

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*It was recommended that the Public Hearing be closed on this application and that the bylaw to amend Zoning Bylaw No. 1431-1995 by changing the permitted uses and regulations in the C3 – Service Commercial Zone to add Technical Consulting Firms and Laboratory, as site specific permitted uses for the property legally described as Amended Lot D (Plan 5365), Lot E and Lot F, District Lot 362, Plan 1919 (4816 Highway 16 West) proceed to Council for third reading and adoption.*

*Carried Unanimously.*

**BYLAWS:**

**City of Terrace Wood First  
Bylaw No. ADP-02-1012  
First, Second and Third  
Reading**

(No. 353)

*MOVED/SECONDED that City of Terrace Wood First Bylaw No. ADP-02-1012 be read by title only and passed in its first, second and third reading.*

*Carried Unanimously.*

**Zoning Amendment (Uses  
Permitted in the C3 Zone –  
4816 Highway 16 West)  
Bylaw No. ADP-02-1013  
Third Reading**

(No. 354)

*MOVED/SECONDED that Zoning Amendment (Uses Permitted in the C3 Zone – 4816 Highway 16 West) Bylaw No. ADP-02-1013 be read by title only and passed in its third reading.*

*Carried Unanimously.*

**Adoption**

(No. 355)

*MOVED/SECONDED that Zoning Amendment (Uses Permitted in the C3 Zone – 4816 Highway 16 West) Bylaw No. ADP-02-1013 be read by title only and adopted.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor B. Bidgood***

*Councillor Bidgood reported on a District of Kitimat Council meeting he attended July 19, 2010.*

***Councillor L. Christiansen***

*Councillor Christiansen requested the City clean the cement area in front of the band shell at the Spirit Square in George Little Park in preparation for Riverboat Days.*

***Councillor B. Downie***

*Councillor Downie reported on the preparation for the 2010 Riverboat Days. He also gave a verbal report of a Northwest Transmission Line Working Group teleconference call.*

***Councillor B. Martindale***

*Councillor Martindale described a meeting held with the World Wildlife Fund regarding climate change adaptation planning for Skeena communities.*

***Mayor Pernarowski***

*Mayor Pernarowski gave a synopsis of a Northern Development Initiative Trust Board Meeting he attended in Prince George.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera Status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There was one question from the Media.*

**ADJOURNMENT:**

*(No. 356)*

*MOVED/SECONDED that the July 26, 2010 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 10:40 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Clerk**



**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, AUGUST 9, 2010 AT 7:30 P.M.**

*Deputy Mayor C. Leclerc presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, B. Martindale and B. Pollard. Mayor Pernarowski was absent on City business. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, D. Block, City Planner, and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council***

*(No. 357)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(g) of the Community Charter to discuss matters relating to litigation.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Deputy Mayor Leclerc advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. She further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Diana Falardeau, Terrace &  
District Community Services  
Society (TDCSS) – Big  
Brothers and Big Sisters***

*Diana Falardeau with TDCSS gave a PowerPoint presentation highlighting the Terrace Big Brothers and Big Sisters organization. The programme currently has 27 children on the waitlist for a mentor. Their three main programmes are Traditional or Community based, In-school Mentoring, and the Couples for Kids Programme.*

*She described the benefits of the programme for employers, for the volunteers and for the children participating.*

*Ms. Falardeau is seeking support from the community, in the form of funding or in-kind donations and volunteers. Big Brothers and Big Sisters would like free passes to the City's Leisure Services facilities for the children and groups in the program and some supervisory assistance with the group programs.*

*Deputy Mayor Leclerc thanked Ms. Falardeau for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 363).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
July 26, 2010***

*MOVED/SECONDED that the Regular Council Minutes of July 26, 2010 be adopted as distributed.*

*(No. 362)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Diana Falardeau, Terrace & District Community Services Society – Big Brothers and Big Sisters***

*MOVED/SECONDED that the request from Terrace & District Community Services Society regarding in-service contributions be referred to Administration.*

*(No. 363)*

*Carried Unanimously.*

***Climate Change Adaptation Planning for Northwest Skeena Communities – Request for a Letter of Support***

*MOVED/SECONDED that the City provide a letter of support for the Climate Change Adaptation Planning for Northwest Skeena Communities project and request the researchers provide the City with a copy of their final report.*

*(No. 364)*

*Carried Unanimously.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

*MOVED/SECONDED that the August 9, 2010 Regular Council Meeting convene into Committee of the Whole.*

(No. 365)

*Carried Unanimously.*

***Committee of the Whole  
➤ Development Services  
Component,  
August 9, 2010***

*The following items were discussed at the August 9, 2010 Development Services Component of the Committee of the Whole:*

**1. DOWNTOWN REVITALIZATION TAX EXEMPTION APPLICATION 02-2010 FOR 4646 LAKELSE AVENUE (THREE B VENTURES LTD.)**

**2. DOWNTOWN REVITALIZATION TAX EXEMPTION APPLICATION 03-2010 FOR 4663 PARK AVENUE (MARTHOM HOLDINGS LTD.)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole  
➤ Development Services  
Component,  
August 9, 2010***

*MOVED/SECONDED that the August 9, 2010 Development Services Component of the Committee of the Whole report be adopted with the following recommendations:*

(No. 366)

**1. DOWNTOWN REVITALIZATION TAX EXEMPTION APPLICATION 02-2010 FOR 4646 LAKELSE AVENUE (THREE B VENTURES LTD.)**

*It was recommended that the City of Terrace enter into an agreement under the provisions of the Downtown Revitalization Tax Exemption Bylaw No. 1946-2009 with Three B Ventures Ltd., owner of 4646 Lakelse Avenue, to provide a tax exemption on the value of the improvements made to this parcel for the 2011 to 2015 period.*

**2. DOWNTOWN REVITALIZATION TAX EXEMPTION APPLICATION 03-2010 FOR 4663 PARK AVENUE (MARTHOM HOLDINGS LTD.)**

*It was recommended that the City of Terrace enter into an agreement under the provisions of the Downtown Revitalization Tax Exemption Bylaw No. 1946-2009 with Marthom Holdings Ltd., owner of 4663 Park Avenue, to provide a tax exemption on the value of the improvements made to this parcel for the 2011 to 2015 period.*

*Carried Unanimously.*

**Committee of the Whole**

➤ **July 27, 2010**

(No. 367)

*MOVED/SECONDED that the July 27, 2010 Committee of the Whole report be adopted with the following recommendation:*

**1. MINISTERIAL MEETINGS AT THE 2010 UNION OF B.C. MUNICIPALITIES ANNUAL CONVENTION**

*It was recommended that the following meetings be arranged for the Union of B.C. Municipalities Annual Convention:*

- *B.C. Transit;*
- *Minister of Tourism Culture and the Arts;*
- *Solicitor General;*
- *Minister of Energy Mines and Petroleum Resources;*
- *Minister of Children and Family Development;*
- *Minister of Transportation and Infrastructure;*
- *Minister of Agriculture and Lands;*
- *Minister of Environment;*
- *Premier; and*

*that the Minister of Forests be invited to come to Terrace to discuss second growth harvesting practices.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**

➤ **Development Services Component, July 26, 2010**

(No. 368)

*MOVED/SECONDED that the July 26, 2010 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component, July 26, 2010**

*MOVED/SECONDED that the July 26, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 369)*

**SPECIAL REPORTS:**

**Memo – Director of Finance, Municipal Insurance Association 2010 Voting Delegates**

*MOVED/SECONDED that Council appoint Mayor Pernarowski as the voting delegate and Councillors Brian Downie and Lynne Christiansen as alternates to vote at the Annual General Meeting of the Municipal Insurance Association of British Columbia on Tuesday, September 28, 2010.*

*Carried Unanimously.*

*(No. 370)*

**Memo – Director of Finance, Community Foundation Steering Committee**

*MOVED/SECONDED that Council create a Community Foundation Steering Committee which will make recommendations to Council regarding the establishment of a Community Foundation with members to be named at a later date;*

*That Mayor Pernarowski, and Councillors Bidgood, Christiansen, Downie and Pollard be appointed to the Steering Committee; and*

*That Administration advertise for the three community members positions on the Steering Committee.*

*Carried Unanimously.*

*(No. 371)*

**Measuring Up Terrace Committee – June 29, 2010 Minutes**

*MOVED/SECONDED that the Measuring Up Terrace Committee minutes from June 29, 2010 be received and that the Administration review the list compiled from the Committee's walk-around of Ferry Island, with the possibility of making some changes in the campground.*

*Carried Unanimously.*

*(No. 372)*

**Cheque Register, July 2010**

*MOVED/SECONDED that the Cheque Register from July 2010 be approved.*

*Carried Unanimously.*

*(No. 373)*

**Public Hearing Report,  
July 26, 2010  
(For Information Only)**

*MOVED/SECONDED that the Public Hearing report for July 26, 2010 be received for information.*

*Carried Unanimously.*

*(No. 374)*

**BYLAWS:**

**City of Terrace Wood First  
Bylaw No. ADP-02-1012  
Adoption**

*MOVED/SECONDED that City of Terrace Wood First Bylaw No. ADP-02-1012 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 375)*

**NEW BUSINESS:**

**Councillor B. Bidgood**

*Councillor Bidgood reported on an Imagine Youth Initiative Steering Committee meeting he attended with Mayor Pernarowski. He also informed Council that a local resident is developing a proposal to promote an active lifestyle, cultural diversity and awareness of climate change.*

**Councillor B. Pollard**

*Councillor Pollard reported on the Riverboat Days parade and commended the Riverboat Days Committee and City staff for their work on the event.*

**Councillor L. Christiansen**

*Councillor Christiansen reported on the large numbers of people attending the Farmers Market around the Riverboat Days weekend.*

**Councillor B. Downie**

*Councillor Downie acknowledged the contributions the sponsors of Riverboat Days and how the newly redesigned George Little Park has enhanced the activities in the Park. Councillor Downie also reported on a recent meeting of the Environmental Assessment Group for the Northwest Transmission Line.*

**Councillor B. Martindale**

*Councillor Martindale reported that the City's purchasing policy will be reviewed this fall before the budget process begins, and he encouraged Council to forward their suggestions for the policy to Administration.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera Status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were three questions from the Media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the August 9, 2010 Regular Meeting of Council be now adjourned.*

*(No. 376)*

*Carried Unanimously.*

*The meeting adjourned at 8:50 p.m.*

**CERTIFIED CORRECT:**

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*Deputy Mayor*

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*Deputy Clerk*

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, AUGUST 23, 2010 AT 7:30 P.M.**

*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council***

*(No. 377)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a) & (e) of the Community Charter to discuss matters relating to personnel and property.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Presentation to Laurie  
Brown, Northwest Regional  
Airport***

*Mr. Laurie Brown was in attendance during this portion of the meeting. Mr. Brown is retiring from his position as Airport Manager for the Northwest Regional Airport. He spoke fondly of his seven years working in Terrace and his favourable impression of the community, as well as his plans to travel. Mayor Pernarowski described some of the achievements and the work that Mr. Brown accomplished to improve the Northwest Regional Airport. Mayor Pernarowski thanked Mr. Brown for his years of service and presented him with a framed print of a Kermodei bear.*



***Diana Penner, Ksan House  
Society – Food  
Council/Charter***

*Ms. Penner, Coordinator for Ksan House Society Northern Fresh Food Project, passed out materials and thanked Council for the opportunity to present the findings from the Food is Everyone's Business Forum held on June 10, 2010. The primary action resulting from the Forum was to form a Food Council. A Food Council would manage how we think of food in our community, and would be open to a wide range of stakeholders. Ms. Penner asked Council to endorse the development of a Food Council in Terrace.*

*Ms. Penner presented Council with a Community Partner Award of Distinction for the City's support of the Ksan Community Greenhouse. She also invited Council to attend the Grand Opening of the Greenhouse on Wednesday, August 25 at noon.*

*Mayor Pernarowski thanked Ms. Penner for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 385).*

***Be Gomes, Terrace &  
District Arts Council –  
Graffiti-Fest Update***

*Ms. Gomes of the Terrace and District Arts Council provided background on the history of graffiti and examples of some beautiful graffiti. She also showed an example of how the Co-op building could look after Graffiti-Fest. The Arts Council has met with Skeena Diversity Society and together they contacted 23 businesses in the vicinity of the Co-op building. Ms. Gomes provided a summary of the interviews and reported that the vast majority of the local businesses were in favour of holding Graffiti-Fest.*

*The Arts Council has drafted a Memorandum of Understanding to give to the artists. They plan to host a workshop prior to the event to provide artists with the required information to participate in the event. They distributed gift bags to the Council and invited Council to attend the workshop. Ms. Gomes requested the City supply electrical power to be used to provide entertainment during Graffiti-Fest. The Arts Council will provide the necessary liability insurance for holding this event on City-owned property.*

*Mayor Pernarowski thanked Ms. Gomes for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 386).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
August 9, 2010***

*MOVED/SECONDED that the Regular Council Minutes of August 9, 2010 be adopted as distributed.*

*(No. 384)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Diana Penner, Ksan House Society – Food Council/Charter***

*MOVED/SECONDED that the Council fully endorse the development of a Food Council in principle.*

*(No. 385)*

*Carried Unanimously.*

***Be Gomes, Terrace & District Arts Council – Graffiti-Fest Update***

*MOVED/SECONDED that the presentation from the Terrace & District Arts Council be received for information.*

*(No. 386)*

*Carried Unanimously.*

***Suzanne Allard Strutt, British Columbia Recreation and Parks Association – Request for Letter of Support***

*MOVED/SECONDED that the City of Terrace send a letter of support to the British Columbia Recreation and Parks Association supporting the need for recreation infrastructure renewal throughout B.C.*

*(No. 387)*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the August 23, 2010 Regular Council Meeting convene into Committee of the Whole.*

*(No. 388)*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**August 23, 2010**

*The following items were discussed at the August 23, 2010 Development Services Component of the Committee of the Whole:*

- 1. DEVELOPMENT PERMIT NO. 07-2010 – GRAYDON SECURITY SYSTEMS (3242 KALUM STREET)**
- 2. OCP AND REZONE AMENDMENTS – TERRACE AND DISTRICT TEACHERS’ UNION (4733 PARK AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**August 23, 2010**

*MOVED/SECONDED that the August 23, 2010 Development Services Component of the Committee of the Whole report be adopted with the following recommendations:*

*(No. 389)*

- 1. DEVELOPMENT PERMIT NO. 07-2010 – GRAYDON SECURITY SYSTEMS (3242 KALUM STREET)**

*It was recommended that Development Permit No. 07-2010 be issued to Graydon Security Systems for property legally described as Lot 32, Block 1, District Lot 369, Range 5, Coast District, Plan 972 [3242 Kalum Street] for façade improvements to an existing commercial building.*

- 2. OCP AND REZONE AMENDMENTS – TERRACE AND DISTRICT TEACHERS’ UNION (4733 PARK AVENUE)**

*It was recommended that the City of Terrace proceed with first and second reading of a Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the land use designation from Village Residential (D6) to Mixed-Use Downtown (D2) for the property legally described as Lot 9, District Lot 361, Range 5, Coast District, Plan 3224 [4733 Park Avenue].*

*It was further recommended that the City of Terrace proceed with first and second reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from R4 – Medium Density Multi-Family Residential to C1-A Mixed-Use Downtown for the property legally described as Lot 9, District Lot 361, Range 5, Coast District, Plan 3224 [4733 Park Avenue].*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **August 6, 2010**

*MOVED/SECONDED that the August 6, 2010 Committee of the Whole report be adopted:*

*(No. 390)*

**1. REGIONAL ECONOMIC DEVELOPMENT INITIATIVES**

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*There were no recommendations.*

**2. SKEENA INDUSTRIAL DEVELOPMENT PARK**

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*There were no recommendations.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component, August 9, 2010**

*MOVED/SECONDED that the August 9, 2010 Development Services Component of the Committee of the Whole report be received for information.*

*(No. 391)*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Memo – Leisure Services Program Supervisor, Youth Advisory Committee Terms of Reference**

*MOVED/SECONDED that Policy No. 96 – Youth Advisory Committee Terms of Reference be amended to change the dates under Appointment and Term 3(b) to read “October 1<sup>st</sup> – September 30<sup>th</sup>” in order to advertise in the schools for appointments of new members.*

*(No. 392)*

*Carried Unanimously.*

**BYLAWS:**

***Official Community Plan  
Amendment (4733 Park  
Avenue) Bylaw No.  
ADP-02-1014  
First and Second Reading***

*(No. 393)*

*MOVED/SECONDED that Official Community Plan Amendment (4733 Park Avenue) Bylaw No. ADP-02-1014 be read by title only and passed in its first and second reading.*

*Carried Unanimously.*

***Zoning Amendment (4733  
Park Avenue) Bylaw No.  
ADP-02-1015  
First and Second Reading***

*(No. 394)*

*MOVED/SECONDED that Zoning Amendment (4733 Park Avenue) Bylaw No. ADP-02-1015 be read by title only and passed in its first and second reading.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor B. Martindale***

*Councillor Martindale requested an update on the invitation to Enbridge Northern Gateway Pipelines to attend a community forum regarding their proposed pipeline. The CAO responded that Administration contacted Enbridge last week regarding the invitation and were told a reply via email would be forthcoming shortly.*

***Councillor B. Downie***

*Councillor Downie provided a summary of the Northwest Corridor Development Corporation Board meeting held in Prince George last week.*

***Councillor C. Leclerc***

*Councillor Leclerc toured Rio Tinto Alcan as part of the August Regional District of Kitimat-Stikine Board meeting. She indicated that Rio Tinto Alcan would be inviting Mayor and Council to tour their facility.*

***Councillor B. Pollard***

*Councillor Pollard reported on the Regional District of Kitimat-Stikine Board meeting held in Kitimat earlier this month. He also attended the installation of the Terrace & District Chamber of Commerce Board last week and read off a list of the new Board members.*

(No. 395)

*MOVED/SECONDED that Council add the topic of funding opportunities for local government clean energy projects to the meeting requested with the Minister of Energy, Mines and Petroleum Resources at the Union of BC Municipalities Annual Convention.*

*Carried Unanimously.*

**Mayor Pernarowski**

*Mayor Pernarowski reported on Prince George's bid to host the 2015 Canada Winter Games. He described the Riverboat Days activities he attended, the Evergreen Community Garden Open House and his meeting with Minister Rob Merrifield. Mayor Pernarowski reported that Minister Bell is coming to Terrace in October and is willing to meet with Council.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera Status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were two comments from the audience.*

**ADJOURNMENT:**

*MOVED/SECONDED that the August 23, 2010 Regular Meeting of Council be now adjourned.*

(No. 396)

*Carried Unanimously.*

*The meeting adjourned at 8:50 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Clerk**

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, SEPTEMBER 13, 2010 AT 7:30 P.M.**

*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc and B. Pollard. Councillor B. Martindale was absent. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, L. Teggarty, Deputy Treasurer, T. Irwin, Sustainability Coordinator, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:30 p.m. – Move to In-  
Camera Special Council***

*(No. 397)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(a) of the Community Charter to discuss matters relating to personnel.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*(No. 402)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Vi Timmerman – Terrace Art  
Association, Request for  
Support***

*Ms. Timmerman, Board member for the Terrace Art Association, requested financial assistance for the Terrace Art Gallery. She described some of the work they have done. For the past 18 years they have had a gaming grant of \$18,000 from the Provincial Government to pay for their Gallery Coordinator. This year, the Association lost this funding grant. They have been working to increase their membership and to fundraise to offset the loss in funding.*

*Ms. Timmerman described their fundraising efforts however they currently have a shortfall of \$10,000 this year. They intend to continue to fundraise but will not be able to keep the Terrace Art Gallery open in 2011 without funding.*

*Board member Judy McCloskey invited Council to take out a membership in the Terrace Art Gallery.*

*Mayor Pernarowski thanked Ms. Timmerman for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 404).*

***Diana Penner, Ksan House Society – Invitation to Join Terrace Food Council***

*Ms. Penner, Coordinator for Ksan House Society Northern Fresh Food Project, gave an update on the development of the Terrace Food Council. She would like to have a member of City Council on the Food Council and invited Council to send a representative to an upcoming meeting*

*Council was also invited to attend the Apple Fest planned for October 3, 2010 at the Terrace Sportsplex.*

*Mayor Pernarowski thanked Ms. Penner for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 405).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes, August 23, 2010***

*MOVED/SECONDED that the Regular Council Minutes of August 23, 2010 be adopted as distributed.*

*(No. 403)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*



**CORRESPONDENCE:**

***Vi Timmerman – Terrace Art Association, Request for Support***

*(No. 404)*

*MOVED/SECONDED that the request from the Terrace Art Association be referred to the 2011 budget process; and*

*that Council lobby the Deputy Minister of Tourism, Culture and the Arts for more funding when she is in Terrace on September 14, 2010.*

*Carried Unanimously.*

***Diana Penner, Ksan House Society – Invitation to Join Terrace Food Council***

*(No. 405)*

*MOVED/SECONDED that Councillor Leclerc be appointed as the liaison to the Terrace Food Council.*

*Carried Unanimously.*

***Michele Perret, Enbridge Northern Gateway Pipelines – Response to Invitation to Public Forum***

*(No. 406)*

*MOVED/SECONDED that the letter from Enbridge Northern Gateway Pipelines be received for information.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*(No. 407)*

*MOVED/SECONDED that the September 13, 2010 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
***➤ Development Services Component, September 13, 2010***

*The following item was discussed at the September 13, 2010 Development Services Component of the Committee of the Whole:*

**1. DEVELOPMENT VARIANCE PERMIT NO. 04-2010 FOR LOT 1, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 7146 [4665 LAZELLE AVENUE]**

***Committee of the Whole***  
***➤ Finance, Personnel and Administration Component, September 13, 2010***

*The following item was discussed at the September 13, 2010 Finance, Personnel and Administration Component of the Committee of the Whole:*

**1. 2011 ANNUAL PERMISSIVE TAX EXEMPTIONS**

***It was recommended that the Committee now rise and report.***

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**September 13, 2010**

(No. 408)

*MOVED/SECONDED that the September 13, 2010 Development Services Component of the Committee of the Whole report be adopted with the following recommendation:*

**1. DEVELOPMENT VARIANCE PERMIT NO. 04-2010 FOR LOT 1, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 7146 [4665 LAZELLE AVENUE]**

*It was recommended that the City issue Development Variance Permit No. 04-2010 for the property located at 4665 Lazelle Avenue (Lot 1, District lot 361, Range 5, Coast District, Plan 7146), including the following variance:*

- *To vary Schedule 'B' of Signage Bylaw No. 1500-1996 and amendments thereto to increase the maximum number of total square metres of signage allowed on a lot in the C1-A Zone from 18.5 m<sup>2</sup> to 35.0 m<sup>2</sup> to allow additional new signage for a real estate brokerage firm.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and**  
**Administration**  
**Component,**  
**September 13, 2010**

(No. 409)

*MOVED/SECONDED that the September 13, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendation:*

**1. 2011 ANNUAL PERMISSIVE TAX EXEMPTIONS**

*It was recommended that the 2011 Tax Exemption Bylaw proceed to Council for First, Second and Third Readings.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **September 9, 2010**

(No. 410)

*MOVED/SECONDED that the September 9, 2010 Committee of the Whole report be adopted with the following recommendation:*

**1. HERITAGE PARK MUSEUM SOCIETY STRATEGIC DIRECTION**

*It was recommended that the City request that the Terrace and District Museum Society proceed with the development of a photographic and document archive.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**September 10, 2010**

*MOVED/SECONDED that the September 10, 2010 Development Services Component of the Committee of the Whole report be adopted with the following recommendations:*

(No. 411)

**1. GREENHOUSE GAS EMISSIONS TARGET SETTING REVIEW**

*It was recommended that Administration arrange a Committee of the Whole meeting to review the nine policy areas identified during the process of preparing the draft update to the Official Community Plan.*

*It was further recommended that the Greenhouse Gas Emission Reduction Targets for the City be approved as follows:*

Community

- 5% below 2007 levels by 2015;
- 11% below 2007 levels by 2020; and
- 80% below 2007 levels by 2050.

Corporate

- 10% below 2007 levels by 2012;
- 33% below 2007 levels by 2020; and
- 80% below 2007 levels by 2050.

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**August 23, 2010**

*MOVED/SECONDED that the August 23, 2010 Development Services Component of the Committee of the Whole report be received for information.*

(No. 412)

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Sustainability  
Coordinator, Application for  
2010/2011 CIPP Funding***

*(No. 413)*

*MOVED/SECONDED that Council endorse the application to the 2010/2011 Cycling Infrastructure Partnerships Program (CIPP).*

*Carried Unanimously.*

***Memo – Senior Building  
Inspector, July 2010  
Building Synopsis***

*(No. 414)*

*MOVED/SECONDED that the July 2010 Building Synopsis be received.*

*Carried Unanimously.*

***Memo – Senior Building  
Inspector, August 2010  
Building Synopsis***

*(No. 415)*

*MOVED/SECONDED that the August 2010 Building Synopsis be received.*

*Carried Unanimously.*

***Cheque Register,  
August 2010***

*(No. 416)*

*MOVED/SECONDED that the August 2010 Cheque Register be approved.*

*Carried Unanimously.*

***Oral Report,  
September 13, 2010 Public  
Hearing***

*(No. 417)*

*MOVED/SECONDED that the oral report for the September 13, 2010 Public Hearing be adopted with the following recommendations:*

- 1. PUBLIC HEARING – OCP AND REZONE AMENDMENTS FOR THE PROPERTY LEGALLY DESCRIBED AS LOT 9, DISTRICT LOT 361, RANGE 5, COAST DISTRICT PLAN 3224 [4733 PARK AVENUE]***

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***It was recommended that the Public Hearing be closed on this application and that the bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use designation from Village Residential (D6) to Mixed Use Downtown (D2) for the property legally described as Lot 9, District Lot 361, Range 5, Coast District, Plan 3224 (4733 Park Avenue) proceed to Council for third reading and adoption.***

*It was recommended that the Public Hearing be closed on this application and that the bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Medium Density Multi-Family Residential (R4) to Mixed Use Downtown (C1-A) for the property legally described as Lot 9, District Lot 361, Range 5, Coast District, Plan 3224 (4733 Park Avenue) proceed to Council for third reading and adoption.*

*Carried Unanimously.*

**BYLAWS:**

***Official Community Plan  
Amendment (4733 Park  
Avenue) Bylaw No.  
ADP-02-1014  
Third Reading***

*(No. 418)*

*MOVED/SECONDED that Official Community Plan Amendment (4733 Park Avenue) Bylaw No. ADP-02-1014 be read by title only and passed in its third reading.*

*Carried Unanimously.*

***Official Community Plan  
Amendment (4733 Park  
Avenue) Bylaw No.  
ADP-02-1014  
Adoption***

*(No. 419)*

*MOVED/SECONDED that Official Community Plan Amendment (4733 Park Avenue) Bylaw No. ADP-02-1014 be read by title only and adopted.*

*Carried Unanimously.*

***Zoning Amendment (4733  
Park Avenue) Bylaw No.  
ADP-02-1015  
Third Reading***

*(No. 420)*

*MOVED/SECONDED that Zoning Amendment (4733 Park Avenue) Bylaw No. ADP-02-1015 be read by title only and passed in its third reading.*

*Carried Unanimously.*

***Zoning Amendment (4733  
Park Avenue) Bylaw No.  
ADP-02-1015  
Adoption***

*(No. 421)*

*MOVED/SECONDED that Zoning Amendment (4733 Park Avenue) Bylaw No. ADP-02-1015 be read by title only and adopted.*

*Carried Unanimously.*

**2011 Tax Exemption Bylaw  
No. ADP-02-1016  
First, Second and Third  
Reading**

(No. 422)

*MOVED/SECONDED that 2011 Tax Exemption Bylaw No. ADP-02-1016 be read by title only and passed in its first, second and third reading.*

*Carried Unanimously.*

**NEW BUSINESS:**

**Councillor B. Bidgood**

*Councillor Bidgood reported on the recent pole raising ceremony hosted by the Kitselas First Nation.*

**Councillor B. Pollard**

*Councillor Pollard reported on the activities of the Greater Terrace Beautification Society.*

**Councillor B. Downie**

*Councillor Downie gave a report of the National Energy Board hearing held in Kitimat on August 31, 2010.*

*He also reported on the progress of the 2010 Skeena Christmas Festival planning.*

**Mayor Pernarowski**

*Mayor Pernarowski reported on a recent Canadian Bio Coal press release.*

**REPORT FROM IN-CAMERA:**

*There was one item released from In-Camera Status.*

In-Camera Special Meeting  
of Council August 9, 2010

**RESOLUTION NO. 359**

Daybreak Farms Update

*MOVED/SECONDED that a new complaint be filed by the residents to the Farm Industry Review Board to establish if Daybreak Farms is following "normal farm practices" with the goal of establishing new orders that are enforceable through the Farm Practices Protection Act (Section 6.1 added in 2007); and*

*that the City take an active role in the Province's current review of the Agricultural Waste Control Regulation.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were no questions from the audience or the media.*

**ADJOURNMENT:**

(No. 423)

*MOVED/SECONDED that the September 13, 2010 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:35 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL TRAINING ROOM ON  
TUESDAY, OCTOBER 12, 2010 AT 7:30 P.M.**

*Mayor D. Pernarowski presided. Councillors present were L. Christiansen, B. Downie, C. Leclerc B. Martindale and B. Pollard. Councillor B. Bidgood was absent. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council***

*(No. 424)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(b) and (k) of the Community Charter to discuss matters relating to personnel and negotiations for Municipal services.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Karen Campbell – Pembina  
Institute, Energy Issues in  
British Columbia***

*Ms. Campbell, staff counsel with the Pembina Institute, thanked Council for the invitation to present. She gave background information about the Pembina Institute and their focus on finding solutions to energy and climate issues.*

*Ms. Campbell described a number of new energy solutions, including the Municipal Green Building Leaders Program and the Power Your Ride Project. She outlined the Institute's concerns with the proposed Northern Gateway Pipelines Project. She contrasted the approval processes for the Enbridge*



*pipeline project to the Mackenzie Gas Project and described concerns regarding the regulatory framework and approval process for such a project. It is Pembina's position that there is currently a pipeline over-capacity in Canada and that the economic case for the pipeline has not been proven. Ms. Campbell encouraged leaders to think about solutions to reduce our reliance on oil and to support emergent, green technology.*

*Mayor Pernarowski thanked Ms. Campbell for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution Nos. 431 and 432).*

***Fred Spinola, Del-Tech  
Manufacturing Inc. – District  
Heating & CHP Systems***

*Mr. Spinola, representing Del-Tech Manufacturing Inc., presented information on the heating system at Baldy Hughes Centre outside of Prince George and listed some of the considerations to ask before investing in a district heating system. He also explained the benefits of the typical green fuel heating system. Mr. Spinola also described some of the projects that could use a community heating system, such as a downtown core, or a greenhouse project.*

*Mayor Pernarowski thanked Mr. Spinola for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 433).*

***Carol Fielding – Dundas is  
Kraft Hockeyville 2010***

*Ms. Fielding, representing the Terrace is Kraft Hockeyville Committee, travelled to Dundas, Ontario for the 2010 Kraft Hockeyville NHL game. Ms. Fielding presented Mayor Pernarowski with a gift from the Dundas Council.*

*Mayor Pernarowski thanked Ms. Fielding for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 434).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
September 13, 2010***

*(No. 430)*

*MOVED/SECONDED that the Regular Council Minutes of September 13, 2010 be adopted as distributed.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Karen Campbell – Pembina  
Institute, Energy Issues in  
British Columbia***

*(No. 431)*

*MOVED/SECONDED that the presentation from the Pembina Institute be received for information.*

*Carried Unanimously.*

*(No. 432)*

*MOVED/SECONDED that the City of Terrace host a Town Hall meeting in the next three months on the Enbridge Northern Gateway Pipelines project, with or without the participation of Enbridge.*

*Carried Unanimously.*

***Fred Spinola, Del-Tech  
Manufacturing Inc. – District  
Heating & CHP Systems***

*(No. 433)*

*MOVED/SECONDED that the presentation from Del-Tech Manufacturing Inc. be received for information.*

*Carried Unanimously.*

***Carol Fielding – Dundas is  
Kraft Hockeyville 2010***

*(No. 434)*

*MOVED/SECONDED that the presentation from the Terrace is Kraft Hockeyville Committee be received for information with thanks.*

*Carried Unanimously.*

***Correspondence to the  
North West Regional  
Hospital District – Medical  
Travel Expenses Disallowed  
by Canada Revenue Agency***

*(No. 435)*

*MOVED/SECONDED that the City send a letter to the Federal Government, copied to MP Nathan Cullen, asking that the Income Tax Act be reviewed regarding the inclusion of medical travel expenses as an allowable expense.*

*Carried Unanimously.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

*MOVED/SECONDED that the October 12, 2010 Regular Council Meeting convene into Committee of the Whole.*

(No. 436)

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services  
Component,  
October 12, 2010**

*The following items were discussed at the October 12, 2010 Development Services Component of the Committee of the Whole:*

- 1. DEVELOPMENT PERMIT NO. 08-2010 – 0185657  
BC LTD. (4633 LAKELSE AVENUE)**
  
- 2. DOWNTOWN REVITALIZATION TAX EXEMPTION  
APPLICATION 04-2010 – HOTHOUSE  
RESTAURANT LTD. (4728 LAZELLE AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services  
Component,  
October 12, 2010**

*MOVED/SECONDED that the October 12, 2010 Development Services Component of the Committee of the Whole report be adopted with the following recommendations:*

(No. 437)

- 1. DEVELOPMENT PERMIT NO. 08-2010 – 0185657  
BC LTD. (4633 LAKELSE AVENUE)**

*It was recommended that Development Permit No. 08-2010 be issued to 0185657 BC Ltd. for property legally described as Lot 3, District Lot 361, Range 5, Coast District, Plan 5431 [4633 Lakelse Avenue] for redevelopment of an existing commercial property with a new main building entry feature, storefront doors and windows and exterior façade improvements for a retail lease space.*

- 2. DOWNTOWN REVITALIZATION TAX EXEMPTION  
APPLICATION 04-2010 – HOTHOUSE  
RESTAURANT LTD. (4728 LAZELLE AVENUE)**

*It was recommended that the City of Terrace enter into an agreement under the provisions of the Downtown Revitalization Tax Exemption Bylaw No. 1946-2009 with the Hothouse Restaurant Ltd., owner of 4728 Lazelle Avenue, to provide a tax exemption on the value of the improvements made to this parcel for the 2011 to 2015 period.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **September 16, 2010**

(No. 438)

*MOVED/SECONDED that the September 16, 2010 Committee of the Whole report be adopted with the following recommendation:*

**1. MINISTERIAL REPORTS FOR 2010 UBCM CONVENTION**

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*There were no recommendations.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component, September 13, 2010**

(No. 439)

*MOVED/SECONDED that the September 13, 2010 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component, September 13, 2010**

(No. 440)

*MOVED/SECONDED that the September 13, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Memo – Executive Assistant, Approval to Travel – Declaration of the Tahltan Tribe 100<sup>th</sup> Year Anniversary**

(No. 441)

*MOVED/SECONDED that Mayor Pernarowski be authorized to travel to Telegraph Creek to attend the celebration of the 100<sup>th</sup> year anniversary of the declaration of the Tahltan Tribe, with the costs not to exceed \$815 from Council Unbudgeted Travel.*

*Carried Unanimously.*

**Memo – Senior Building Inspector, September 2010 Building Synopsis**

*MOVED/SECONDED that the September 2010 Building Synopsis be received.*

*Carried Unanimously.*

(No. 442)

**Measuring Up Terrace Committee Minutes, September 28, 2010**

*MOVED/SECONDED that the September 28, 2010 Minutes of the Measuring Up Terrace Committee be received.*

*Carried Unanimously.*

(No. 443)

**Youth Advisory Committee Minutes, September 7, 2010**

*MOVED/SECONDED that the September 7, 2010 Minutes of the Youth Advisory Committee be received.*

*Carried Unanimously.*

(No. 444)

**Cheque Register, September 2010**

*MOVED/SECONDED that the September 2010 Cheque Register be approved.*

*Carried Unanimously.*

(No. 445)

**September 13, 2010 Public Hearing Report (For Information Only)**

*MOVED/SECONDED that the Public Hearing report for September 13, 2010 be received for information.*

*Carried Unanimously.*

(No. 446)

**BYLAWS:**

**2011 Tax Exemption Bylaw No. ADP-02-1016 Adoption**

*MOVED/SECONDED that 2011 Tax Exemption Bylaw No. ADP-02-1016 be read by title only and adopted.*

*Carried Unanimously.*

(No. 447)

**NEW BUSINESS:**

**Councillor B. Pollard**

*Councillor Pollard reported on the Regional District of Kitimat-Stikine September 24, 2010 board meeting. Councillor Pollard described his experiences at the Union of B.C. Municipalities (UBCM) 2010 Annual Convention. He also gave a synopsis of the "Green's the Word" Green Fair held in September.*

**Councillor C. Leclerc**

*Councillor Leclerc advised Council of upcoming forums on landfill alternatives and climate action. Councillor Leclerc discussed the Seniors' Committee's request to the Minister of Education to turn the E.T. Kenney and Kiti K'Shan buildings into seniors' housing. She also gave a report on the Premier's speech at the UBCM 2010 Annual Convention. Councillor Leclerc gave a synopsis of the Food Council meeting held in September.*

**Councillor L. Christiansen**

*Councillor Christiansen reported on some of the highlights of the UBCM 2010 Annual Convention.*

**Councillor B. Downie**

*Councillor Downie described his experiences at the UBCM 2010 Annual Convention. He also reported on a Northwest Corridor Development Corporation board meeting he attended in Prince Rupert last week.*

**Mayor Pernarowski**

*Mayor Pernarowski reported on the UBCM 2010 Annual Convention.*

**REPORT FROM IN-CAMERA:**

*There were two items released from In-Camera Status.*

In-Camera Special Meeting  
of Council September 13,  
2010

**RESOLUTION NO. 399**

Community Foundation  
Steering Committee  
Appointments

MOVED/SECONDED that Council appoint Jean Alexander, Kelly Swain and Ana Peasgood to the Community Foundation Steering Committee and that Councillor Pollard be removed from the Steering Committee.

In-Camera Special Meeting  
of Council October 12,  
2010

**RESOLUTION NO. 428**

Naming of the BC Housing  
Seniors Rental Housing  
Project – 4620 Davis  
Avenue

MOVED/SECONDED that the City of Terrace approve the name "Market Estates" for the BC Housing Seniors Rental Housing Project under construction at 4620 Davis Avenue.

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There was one question from the media.*

**ADJOURNMENT:**

(No. 448)

*MOVED/SECONDED that the October 12, 2010  
Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 9:45 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Clerk*

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL TRAINING ROOM ON  
MONDAY, OCTOBER 25, 2010 AT 7:30 P.M.**

*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Councillor L. Christiansen was absent. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, C. Didier, Director of Leisure Services, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:15 p.m. – Move to In-  
Camera Special Council***

*(No. 449)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(b) and (k) of the Community Charter to discuss matters relating to personnel and negotiations for Municipal services.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

*There were no Delegations & Guests.*

**PETITIONS AND  
QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
October 12, 2010***

*(No. 452)*

*MOVED/SECONDED that the Regular Council Minutes of October 12, 2010 be adopted as distributed.*

*Carried Unanimously.*



**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There was no Correspondence.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

*MOVED/SECONDED that the October 25, 2010 Regular Council Meeting convene into Committee of the Whole.*

*(No. 453)*

*Carried Unanimously.*

***Committee of the Whole***

- Finance, Personnel and Administration Component, October 25, 2010***

*The following items were discussed at the October 25, 2010 Finance, Personnel and Administration Component of the Committee of the Whole:*

- 1. TERRACE AND DISTRICT MUSEUM SOCIETY (HERITAGE PARK MUSEUM), 2011 FUNDING REQUEST***

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- 2. TERRACE PUBLIC LIBRARY, 2011 FUNDING REQUEST***

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*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole***

- Finance, Personnel and Administration Component, October 25, 2010***

*MOVED/SECONDED that the October 25, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

- 1. TERRACE AND DISTRICT MUSEUM SOCIETY (HERITAGE PARK MUSEUM), 2011 FUNDING REQUEST***

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*It was recommended that the 2011 funding request from Terrace and District Museum Society (Heritage Park Museum) be referred to Budget deliberations for further discussion.*

*(No. 454)*

**2. TERRACE PUBLIC LIBRARY, 2011 FUNDING REQUEST**

*It was recommended that the 2011 funding request from Terrace Public Library Board be referred to Budget deliberations for further discussion.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services Component, October 13, 2010**

*MOVED/SECONDED that the October 13, 2010 Development Services Component of the Committee of the Whole report be adopted with the following recommendation:*

*(No. 455)*

**1. OFFICIAL COMMUNITY PLAN POLICY UPDATE**

*There were no recommendations at this time.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component, October 12, 2010**

*MOVED/SECONDED that the October 12, 2010 Development Services Component of the Committee of the Whole report be received for information.*

*(No. 456)*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Memo – Chief Administrative Officer, Northern Gateway Information Panel**

*(No. 457)*

*MOVED/SECONDED that Administration invite representation from the following organizations/fields of interest to present on the Northern Gateway Information Panel:*

- *Enbridge,*
- *Economic Development,*
- *Environmental,*
- *First Nations Government; and*

*that a date be established during the first week of February 2011 for the session; and that the Kitimat-Terrace and District Labour Council be thanked for their initial suggestion regarding this Panel.*

*Carried Unanimously.*

**Memo – Internal Vehicle  
Committee, 2011 Vehicle  
Purchases**

(No. 458)

*MOVED/SECONDED that the City purchase one new ½ ton pickup to replace #61 (2000 ½ ton pickup – Public Works) and one new passenger van to replace #84 (2004 van – Administration). The estimated total purchase price is \$54,000;*

*and that Administration look into the feasibility of purchasing hybrid vehicles.*

*Carried Unanimously.*

(No. 459)

*MOVED/SECONDED that the City sell or trade in #06 (1998 ½ ton pickup) and #96 (2000 Chevrolet Cavalier) for an estimated total value of \$2,000.*

*Carried Unanimously.*

**Memo – Corporate  
Administrator, Regional  
District Directors/Alternates**

(No. 460)

*Mayor Pernarowski asked the Chief Administrative Officer to call for nominations for Director to the Board of the Regional District of Kitimat-Stikine.*

*Councillor B. Pollard and Councillor C. Leclerc allowed their names to stand for consideration as Directors to the Board of the Regional District of Kitimat-Stikine.*

*MOVED/SECONDED that Councillor C. Leclerc and Councillor B. Pollard be appointed as the City's Directors to the Board of the Regional District of Kitimat-Stikine for a one-year term to December 2011.*

*Carried Unanimously.*

*Mayor Pernarowski asked for an indication of those who would be interested in sitting as Alternate Directors on the Board of the Regional District of Kitimat-Stikine.*

*Councillor B. Martindale and Councillor B. Downie allowed their names to stand for consideration as Alternate Directors to the Board of the Regional District of Kitimat-Stikine. Councillor B. Bidgood declined the nomination to stand for consideration as an Alternate Director.*

(No. 461)

*MOVED/SECONDED that Councillor B. Downie be appointed as the first Alternate Director for Director B. Pollard and Councillor B. Martindale be appointed as Director Pollards's second Alternate Director to the Board of the Regional District of Kitimat-Stikine; and*

*that Councillor B. Martindale be appointed as the first Alternate Director for Director C. Leclerc, and Councillor B. Downie be appointed as Director Leclerc's second Alternate Director to the Board of the Regional District of Kitimat-Stikine.*

*Carried Unanimously.*

***Memo – Director of Leisure Services, Resolution No. 296 – Legal and Insurance Ramifications for a Skateboarding Helmet Bylaw***

*MOVED/SECONDED that the City of Terrace proceed with an education program through signage as well as an incentive program that encourages the use of helmets and protective gear.*

*Carried Unanimously.*

(No. 462)

***Terrace & District Victims Assistance Program Quarterly Activity Report, July – September 2010***

*MOVED/SECONDED that the Terrace & District Victims Assistance Program Quarterly Report for July – September 2010 be received for information.*

*Carried Unanimously.*

(No. 463)

***Seniors' Committee Minutes, October 6, 2010***

*MOVED/SECONDED that the October 6, 2010 Minutes of the Seniors' Committee be received.*

(No. 464)

*Carried Unanimously.*

***Youth Advisory Committee Minutes, October 6, 2010***

*MOVED/SECONDED that the October 6, 2010 Minutes of the Youth Advisory Committee be received.*

(No. 465)

*Carried Unanimously.*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS:**

***Councillor B. Martindale***

*Councillor B. Martindale attended the first Annual Harvest Moon Dinner and Dance hosted by the Terrace Kinsmen. He gave a report of the event. He attended the Annual General Meeting of the Skeena-Nass Centre for Innovation in Resource Economics (SNCIRE). He presented the minutes and a lifetime membership for the City of Terrace. Councillor Martindale also reported briefly on the Climate Action Boot Camp.*

***Councillor B. Downie***

*Councillor Downie advised Council that the Environmental Assessment of the Northwest Transmission Line has been re-started and provided an update on their expected timeline. He also announced a meeting with the Prince Rupert Port Authority in early December.*

***Councillor C. Leclerc***

*Councillor Leclerc gave a verbal report of the October 22, 2010 meeting of the Regional District of Kitimat-Stikine Board.*

***Councillor B. Pollard***

*Councillor Pollard reported on the Climate Action Boot Camp.*

***Councillor B. Bidgood***

*Councillor Bidgood reported on his meeting with the Mayor of Dawson Creek and suggested a program similar to the Fair Share Program might be suitable for the proposed Northern Gateway Pipelines. Councillor Bidgood also reported on the Terrace Women's Centre Open House held October 18, 2010.*

***Mayor Pernarowski***

*Mayor Pernarowski reported on celebrations recognizing the 100<sup>th</sup> anniversary of the declaration of the Tahltan First Nation.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera Status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were no questions from the media and audience.*

**ADJOURNMENT:**

*MOVED/SECONDED that the October 25, 2010 Regular Meeting of Council be now adjourned.*

*(No. 466)*

*Carried Unanimously.*

*The meeting adjourned at 9:30 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL TRAINING ROOM ON  
MONDAY, NOVEMBER 8, 2010 AT 7:30 P.M.**

*Deputy Mayor B. Pollard presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie and B. Martindale. Mayor D. Pernarowski and Councillor C. Leclerc were absent. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, D. Block, City Planner, T. Irwin, Sustainability Coordinator, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council***

*(No. 468)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a) and (e) of the Community Charter to discuss matters relating to personnel and property.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Deputy Mayor Pollard advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Christine Slanz – Northwest  
Science & Innovation  
Society, Request for Letter  
of Support***

*Ms. Slanz, Executive Director of the Northwest Science & Innovation Society, thanked Deputy Mayor and Council for the opportunity to present. Ms. Slanz provided a brief background of the Society, its mandate and its activities.*

*The Society has a new proposal entitled "Innovation Northwest". Innovation Northwest would involve a number of projects including the retention and expansion of their Business Mentoring/Coaching*

*Program and the further development and delivery of Youth Entrepreneurs Boot Camps and Mentoring Program. Innovation Northwest would develop Business Opportunities workshops for emerging businesses and develop an Excellence in Innovation Awards and Showcase to recognize and celebrate innovation and to explore the feasibility of technology business incubation in the Northwest region. They are applying to Western Economic Diversification Canada (WD) for 50% of the Innovation Northwest funding. Ms. Slanz requested a letter of support for their application for funding from WD.*

*Deputy Mayor Pollard thanked Ms. Slanz for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 473).*

**PETITIONS AND QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
October 25, 2010***

*MOVED/SECONDED that the Regular Council Minutes of October 25, 2010 be adopted as distributed.*

*(No. 472)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Christine Slanz – Northwest Science & Innovation Society, Request for Letter of Support***

*MOVED/SECONDED that the City provide a letter of support for the Northwest Science & Innovation Society to accompany their funding application to Western Economic Diversification Canada for their Innovation Northwest initiative.*

*(No. 473)*

*Carried Unanimously.*



**Gerry Martin – Canadian Cancer Society, Request for Letter of Support**

(No. 474)

*MOVED/SECONDED that the City provide a letter of support for the Canadian Cancer Society for the construction of a Northern Lodge, a residential lodge for clients across the north accessing treatment at the Cancer Treatment Centre being built at the University Hospital of Northern B.C.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

(No. 475)

*MOVED/SECONDED that the November 8, 2010 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole**

- **Finance, Personnel and Administration Component, November 8, 2010**

*The following items were discussed at the November 8, 2010 Finance, Personnel and Administration Component of the Committee of the Whole:*

**1. TERRACE ECONOMIC DEVELOPMENT AUTHORITY, 2011 FUNDING REQUEST**

**2. KERMODEI TOURISM SOCIETY, 2011 FUNDING REQUEST**

**Committee of the Whole**

- **Development Services Component, November 8, 2010**

*The following items were discussed at the November 8, 2010 Development Services Component of the Committee of the Whole:*

**1. DEVELOPMENT PERMIT NO. 09-2010 – TERRACE DISTRICT TEACHERS UNION (4733 PARK AVENUE)**

**2. WAYFINDING STRATEGY**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**

- **Finance, Personnel and Administration Component, November 8, 2010**

*MOVED/SECONDED that the November 8, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

(No. 476)

**1. TERRACE ECONOMIC DEVELOPMENT AUTHORITY, 2011 FUNDING REQUEST**

*It was recommended that the 2011 funding request from Terrace Economic Development Authority be referred to budget deliberations for further discussion.*

**2. KERMODEI TOURISM SOCIETY, 2011 FUNDING REQUEST**

*It was recommended that the 2011 funding request from Kermodei Tourism Society be referred to budget deliberations for further discussion.*

*Carried Unanimously.*

**Committee of the Whole**  
**➤ Development Services**  
**Component,**  
**November 8, 2010**

*MOVED/SECONDED that the November 8, 2010 Development Services Component of the Committee of the Whole report be adopted with the following recommendations:*

(No. 477)

**1. DEVELOPMENT PERMIT NO. 09-2010 – TERRACE DISTRICT TEACHERS UNION (4733 PARK AVENUE)**

*It was recommended that Development Permit No. 09-2010 be issued to Terrace District Teachers Union for property legally described as Lot 9, District Lot 361, Range 5, Coast District, Plan 3224 [4733 Park Avenue] for redevelopment/conversion of an existing residential dwelling for use as an office.*

**2. WAYFINDING STRATEGY**

*It was recommended that the City of Terrace Wayfinding Strategy be received for information and referred to Administration for recommendations on implementation.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component, November 1, 2010**

(No. 478)

*MOVED/SECONDED that the November 1, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. REVIEW OF COUNCIL INITIATIVES**

*It was recommended that a meeting be arranged with Northern Health to update Council on the status of addiction services in the community.*

*It was further recommended that Administration investigate the possibility of partnering with a development company on marketing and developing the Skeena Industrial Development Park lands.*

**2. BUDGETING FOR COUNCIL INITIATIVES AND OTHER STRATEGIC ITEMS**

*It was recommended that Administration look at the options available and the associated costs in respect to the demolition of the Co-op property.*

**3. FUNDING FOR COUNCIL INITIATIVES AND OTHER STRATEGIC ITEMS**

*There were no recommendations.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component, October 25, 2010**

(No. 479)

*MOVED/SECONDED that the October 25, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Sustainability  
Coordinator, Green Building  
Leaders – Project Update***

*(No. 480)*

*MOVED/SECONDED that the City of Terrace write a letter to the Province to request policy changes based on the conclusions of Phase 1 of the Pembina Institute’s Green Building Leaders Project.*

*Carried Unanimously.*

***Measuring Up Terrace  
Committee Minutes,  
October 26, 2010***

*(No. 481)*

*MOVED/SECONDED that the October 26, 2010 Minutes of the Measuring Up Terrace Committee be received and the issue of a traffic light at Ferry Island be referred to Administration to follow up with the Ministry of Transportation and Infrastructure.*

*Carried Unanimously.*

***Cheque Register, October  
2010***

*(No. 482)*

*MOVED/SECONDED that the October 2010 Cheque Register be approved.*

*Carried Unanimously.*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS:**

***Councillor B. Martindale***

*Councillor B. Martindale attended a Kermodei Tourism Society Board meeting.*

***Councillor B. Downie***

*Councillor Downie reported that the 2010 Christmas Parade will be associated with the Skeena Christmas Festival this year. The Chamber is organizing the parade and requires liability insurance.*

*(No. 483)*

*MOVED/SECONDED that the City provide a grant of \$600 from Council Unbudgeted to the Terrace and District Chamber of Commerce to offset the cost of liability insurance for the 2010 Christmas Parade.*

*Carried Unanimously.*

*MOVED/SECONDED that the City meet with the Terrace and District Arts Council and Skeena Diversity Society to evaluate the graffiti on the former Co-op building and make recommendations to deal with the more offensive graffiti.*

*Motion lost due to lack of seconder.*

(No. 484)

*MOVED/SECONDED that the City initiate discussions with Coast Mountains School District to explore the feasibility of the City operating and maintaining the former E.T. Kenney School building.*

*Carried Unanimously.*

**Councillor B. Bidgood**

*Councillor Bidgood reported on the Terrace Economic Development Authority strategic planning meeting. He also attended a meeting regarding youth needs in the community and provided a summary of the discussion at the meeting.*

**Deputy Mayor Pollard**

*Deputy Mayor Pollard reported on the Business Excellence Finalist meeting. The City's Sustainability Task Force is a finalist in the Green category.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera Status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were no questions from the media and audience.*

**ADJOURNMENT:**

*MOVED/SECONDED that the November 8, 2010 Regular Meeting of Council be now adjourned.*

(No. 485)

*Carried Unanimously.*

*The meeting adjourned at 9:30 p.m.*

**CERTIFIED CORRECT:**

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**Deputy Mayor**

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**Clerk**

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL TRAINING ROOM ON  
MONDAY, NOVEMBER 22, 2010 AT 7:35 P.M.**

*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, and B. Martindale. Councillor B. Pollard was absent. Also in attendance were R. Poole, Chief Administrative Officer, C. Didier, Director of Leisure Services, H. Nunn, Clerk and A. Thompson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:55 p.m. – Move to In-  
Camera Special Council***

*(No. 486)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a) and (e) of the Community Charter to discuss matters relating to personnel and property.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*(No. 493)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Marianne Brorup-Weston –  
Muks-Kum-Ol Housing  
Society Imagine Youth  
Initiative, Request for Grant  
of Assistance***

*Ms. Brorup-Weston, of the Muks-Kum-Ol Housing Society, thanked Mayor and Council for the opportunity to present. The Society requested a grant of assistance from the City in the amount of \$6,750 to fund the Project Manager position. The funding would allow them to continue the collaborative work they have been doing with other agencies on their Imagine Youth Initiative to find a common vision and a solution to deal with youth homelessness in the community. They are*

*developing a youth shelter but believe that is only part of the solution.*

*The Society is working with a number of other organizations to leverage existing funding to develop a plan to help youth in the community. As of December 17, 2010 their funding for this project runs out.*

*Mayor Pernarowski thanked Ms. Brorup-Weston for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 495).*

***Darryl Tucker, Friends of Shames – Update***

*Mr. Tucker gave an update of the Friends of Shames activities over the past year. They are exploring options for a community-run co-operative model for the Shames Mountain Ski Hill. Mr. Tucker explained some of the possible models and how they have raised money for a Feasibility Study. They expect to have completed a draft financial plan and business plan by early next year.*

*Mr. Tucker requested that Council recognize and support the Shames Mountain Ski Corporation Board of Directors. He asked Council to consider providing the vacant space in the Kwinitsa Building to the Shames Mountain Ski Corporation as an in-kind donation. Mr. Tucker also asked the City to support Friends of Shames by gathering support from neighbouring Local Governments.*

*Mayor Pernarowski thanked Mr. Tucker for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolutions No. 496, 497 & 498).*

***Norene Parke, Paramedic Chief – Terrace BC Ambulance Station***

*Ms. Parke introduced herself as the Paramedic Chief for the Terrace BC Ambulance Station. She provided some background on her career, past and her journey to Terrace.*

*She described some of the challenges for the Ambulance Service in Terrace. Patient care and paramedic safety are two concerns. Scheduling is also a concern but she noted they have two new*

hires (one is local). Ms. Parke described the good working relationships between the Terrace Paramedics, the Fire Department and the RCMP.

Mayor Pernarowski welcomed Ms. Parke to Terrace and presented her with a City of Terrace pin.

Mayor Pernarowski thanked Ms. Parke for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 499).

**RECESS & RECONVENE:**

A short recess was called at 8:20 p.m. and the meeting reconvened at 8:30 p.m.

**PETITIONS AND QUESTIONS:**

There were no Petitions or Questions.

**MINUTES:**

**Regular Council Minutes,  
November 8, 2010**

(No. 494)

*MOVED/SECONDED that the Regular Council Minutes of November 8, 2010 be adopted as distributed.*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

**Marianne Brorup-Weston –  
Muks-Kum-Oi Housing  
Society Imagine Youth  
Initiative, Request for Grant  
of Assistance**

(No. 495)

*MOVED/SECONDED that the request for funding from Muks-Kum-Oi Housing Society Imagine Youth Initiative be referred to the 2011 budget process.*

*Carried Unanimously.*

**Darryl Tucker, Friends of  
Shames – Update**

(No. 496)

*MOVED/SECONDED that the presentation from Friends of Shames be referred to Administration to research the feasibility of providing a portion of the Kwinitsa Building to the Shames Mountain Ski Corporation as an in-kind donation.*

*Carried Unanimously.*



(No. 497)

*MOVED/SECONDED that the City write to the Shames Mountain Ski Corporation to indicate the City's support and appreciation for their dedication to the Shames Mountain Ski Hill.*

*Carried Unanimously.*

(No. 498)

*MOVED/SECONDED that the City contact the District of Kitimat, City of Prince Rupert and the Regional District of Kitimat-Stikine to encourage regional support for the Shames Mountain Ski Hill.*

*Carried Unanimously.*

**Norene Parke, Paramedic  
Chief – BC Ambulance  
Service**

*MOVED/SECONDED that the presentation from Ms. Norene Parke, Paramedic Chief, be received for information.*

(No. 499)

*Carried Unanimously.*

**Agatha Jedrzejczyk, Kalum  
Community School Society  
– Request for Letter of  
Support**

*MOVED/SECONDED that the City of Terrace provide a letter of support for the Kalum Community School Society's application for a gaming grant to support their Food Coordinator position.*

(No. 500)

*Carried Unanimously.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Finance, Personnel and  
Administration  
Component,  
November 15, 2010**

*MOVED/SECONDED that the November 15, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. 2011-2015 BUDGET PRESENTATION**

(No. 501)

***There were no recommendations at this time.***

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***

- ***Finance, Personnel and Administration Component, November 8, 2010***

*MOVED/SECONDED that the November 8, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 502)*

***Committee of the Whole***

- ***Development Services Component, November 8, 2010***

*MOVED/SECONDED that the November 8, 2010 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 503)*

**SPECIAL REPORTS:**

***Memo – Director of Leisure Services, Proposed Boat Launch at Ferry Island***

*MOVED/SECONDED that the City of Terrace proceed with an independent study to canvass the community on whether to develop a boat launch on Ferry Island;*

*(No. 504)*

*that the City of Terrace approve up to \$1,000 from Council Unbudgeted to complete the study; and*

*that the City of Terrace be the signatory on the Ministry of Environment application for the boat launch notwithstanding full project approval.*

*Carried Unanimously.*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS:**

***Councillor B. Downie***

*Councillor Downie reported on the Skeena Christmas Festival preparations. He also summarized the Terrace & District Chamber of Commerce Business Excellence Awards ceremony.*

***Councillor C. Leclerc***

*Councillor Leclerc gave a synopsis of the Regional District of Kitimat-Stikine board meeting held on Friday, November 19, 2010. She also gave a summary of the North West Regional Hospital District board meeting held that same day.*

***Councillor B. Bidgood***

*Councillor Bidgood described a tour of the Northwest Regional Airport he recently attended and gave a report of a meeting he had with the Chair of the Terrace Economic Development Authority board.*

***Mayor Pernarowski***

*Mayor Pernarowski gave additional information regarding the Business Excellence Awards.*

**REPORT FROM IN-CAMERA:**

*There were two items released from In-Camera Status.*

In-Camera Special Meeting  
of Council November 8,  
2010

**RESOLUTION NO. 469**

MOVED/SECONDED that the following members be re-appointed to the Youth Advisory Committee:

Youth Advisory Committee  
– Appointments to October  
2011

- Saskia Hart
- Cameron Hemmons
- Erika Loggin
- Martin Loggin
- Laura Smith
- Melodie Vandermeer
- Laura Webb and
- Anna Wilke

and that Council make an exception to the 13 years to 19 years age requirement for youth in Policy No. 96 – Youth Advisory Committee Terms of Reference and appoint 12-year old Bronwen Juergensen and 12-year old Miranda Juergensen to the Youth Advisory Committee for a one-year term ending September 30, 2011.

In-Camera Special Meeting  
of Council November 8,  
2010

**RESOLUTION NO. 470**

MOVED/SECONDED that the lease between the City of Terrace and the Terrace Anti-Poverty Group Society, for the City-owned house at 4542 Park Avenue, be extended for one month to January 31, 2011 and that the rent be waived.

City House Lease  
Cancellation – Terrace Anti-  
Poverty Group Society

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were no questions from the media and audience.*

**ADJOURNMENT:**

*(No. 505)*

*MOVED/SECONDED that the November 22, 2010 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 9:15 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL TRAINING ROOM ON  
MONDAY, DECEMBER 13, 2010 AT 7:40 P.M.**

*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, D. Block, City Planner and A. Thompson, Deputy Clerk.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council***

*(No. 506)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(k) of the Community Charter to discuss matters relating to negotiations for Municipal services.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Cheri Reidy, InspireHealth  
Integrative Healing Centre***

*Ms. Reidy thanked Mayor and Council for the opportunity to present and she introduced Denise Gagnon, Dr. Candice Griffith and Seth Downs. They requested a letter of support from Council for a project which would bring an integrative cancer care workshop to Terrace. They will be applying for grants to raise funds to hold a three-day event in the community. The event would engage the community in cancer prevention and integrative cancer care, including educating patients and their care-givers on a variety of wellness approaches in concert with conventional cancer treatments.*

*Ms. Reidy described the proposed schedule for the event. They would bring a medical physician from the InspireHealth clinic in Vancouver to Terrace for this event and they will require approximately \$10,000 for the project.*

*Mayor Pernarowski thanked Ms. Reidy for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 513).*

***Beth Ann Derksen, Northern Health Authority – Update on Addictions Treatment Programs in Terrace***

*Ms. Derksen, Northwest Area Director of Mental Health and Addictions at the Northern Health Authority (NHA), provided Council with an update on the Addiction Day Treatment Program for Adults in Terrace, currently running at the Elks Hall. She gave an overview of the program including statistical information.*

*An Addictions Day Treatment Program Co-occurring Group has also been operating one afternoon per week. This group provides addictions treatment services for those struggling with chronic and persistent mental illnesses.*

*During October 2010, the Terrace Youth Addiction Program was launched. Ms. Derksen gave an overview of the activities of this group.*

*Plans for 2011 include continued collaboration with community partners, a survey of the graduates of the program, and participation of experts from community agencies and NHA internal service partners.*

*Mayor Pernarowski thanked Ms. Derksen for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 514).*

***Margot Van Kleeck, Terrace Child Development Centre – Request for Letters of Support***

*Ms. Van Kleeck, Executive Director of the Terrace Child Development Centre (CDC), was present at the Council meeting to answer any questions Council may have regarding their request for two letters of support. The CDC is applying for grants to*

*build a 1,200 square foot addition on the CDC's Eby Street Centre and to upgrade the playground there.*

*Mayor Pernarowski thanked Ms. Van Kleeck for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 515).*

**PETITIONS AND QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
November 22, 2010***

*MOVED/SECONDED that the Regular Council Minutes of November 22, 2010 be adopted as distributed.*

*(No. 512)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Cheri Reidy, InspireHealth  
Integrative Healing Centre***

*MOVED/SECONDED that the City provide a letter of support for the InspireHealth Integrative Healing Centre project to be held October 2011 in Terrace.*

*(No. 513)*

*Carried Unanimously.*

***Beth Ann Derksen, Northern  
Health Authority – Update  
on Addictions Treatment  
Programs in Terrace***

*MOVED/SECONDED that the presentation from Northern Health Authority on Addictions Treatment Programs in Terrace be received for information.*

*(No. 514)*

*Carried Unanimously.*

***Margot Van Kleeck, Terrace  
Child Development Centre –  
Request for Letters of  
Support***

*MOVED/SECONDED that the City of Terrace provide letters of support for the Terrace Child Development Centre for their applications to build an addition at the Eby Street Centre and to upgrade the playground at the facility.*

*(No. 515)*

*Carried Unanimously.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

*MOVED/SECONDED that the December 13, 2010 Regular Council Meeting convene into Committee of the Whole.*

(No. 516)

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services  
Component,  
December 13, 2010**

*The following item was discussed at the December 13, 2010 Development Services Component of the Committee of the Whole:*

**1.ZONING AMENDMENT – SKEENA VALLEY  
RENTALS LTD. (3323 MUNROE STREET)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services  
Component,  
December 13, 2010**

*MOVED/SECONDED that the December 13, 2010 Development Services Component of the Committee of the Whole report be adopted with the following recommendation:*

(No. 517)

**1.ZONING AMENDMENT – SKEENA VALLEY  
RENTALS LTD. (3323 MUNROE STREET)**

*It was recommended that the City of Terrace proceed with first and second reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from R1 Single Family Residential to R1-A Single Family Residential for the property legally described as East ½ of Lot 2, District Lot 362, Range 5, Coast District, Plan 3126 Being All That Portion Lying East of a Straight Line Bisecting the North and South Boundaries Thereof (3323 Munroe Street).*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and  
Administration  
Component,  
November 29, 2010**

**Division was requested on Item No. 5.**



**Item No. 5**

(No. 518)

*MOVED/SECONDED that Item No. 5 of the November 29, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be amended to read:*

**5.2011 – 2015 PROVISIONAL BUDGET RECOMMENDATIONS**

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*It was recommended that the provisional budget for 2011 – 2015, attached hereto and forming part of this report be approved, excluding the adjustment to the Industrial Tax Revenues for 2011, 2012 and 2013.*

*Carried.*

**Remainder of Report**

(No. 519)

*MOVED/SECONDED that the remainder of the November 29, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. COMMUNITY GRANTS AND FEE FOR SERVICE BUDGETS**

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*It was recommended that the following Community Grants be approved for 2011:*

<i>Terrace &amp; District Arts Council .....</i>	<i>\$22,500</i>
<i>Terrace Art Association .....</i>	<i>5,000</i>
<i>Caledonia Dry Grad (Facility Rental) .....</i>	<i>2,000</i>
<i>Skeena Valley Model Railcar (Insurance) .....</i>	<i>650</i>
<i>Riverboat Days (Grant) .....</i>	<i>7,500</i>
<i>Riverboat Days (Fireworks) .....</i>	<i>5,300</i>
<i>Riverboat Days (Insurance).....</i>	<i>3,000</i>
<i>Riverboat Days &amp; Christmas Parade .....</i>	<i>4,700</i>
<i>Terrace Search &amp; Rescue.....</i>	<i>9,000</i>
<i>Terrace Volunteer Bureau.....</i>	<i>4,500</i>
<i>Greater Terrace Beaut. Soc. (Insurance).....</i>	<i>500</i>
<i>Greater Terrace Beaut. Soc. (Property Tax) .....</i>	<i>300</i>
<i>Community Foundation (Seed Funding).....</i>	<i>10,000</i>
<i>Chamber Christmas Parade (Insurance) .....</i>	<i>600</i>
<i>Skeena Christmas Festival .....</i>	<i>5,000</i>
<i>Bread of Life Soup Kitchen.....</i>	<i>1,000</i>
<i>Terrace Downtown Improvement Area .....</i>	<i>1,000</i>
<i>TOTAL TO DATE .....</i>	<i>\$82,550</i>

*It was recommended that the total Fee for Service contract budget for 2011 be approved at \$1,043,350 including a one-time grant of \$5,000 to the Terrace and District Museum Society (Heritage Park Museum) for the start up of the archive.*

**2. SEWER AND WATER FUND BUDGETS**

*There were no recommendations at this time.*

**3. LIVE, ONSCREEN BUDGET WHAT-IF ANALYSIS**

*There were no recommendations at this time.*

**4. RESOLUTION TO MOVE IN-CAMERA UNDER DIVISION 3, SECTION 90(a) OF THE COMMUNITY CHARTER (PERSONNEL)**

*It was recommended that the Committee of the Whole meeting resolve into In-Camera Committee of the Whole under Division 3, Section 90(a) of the Community Charter (personnel).*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Director of Finance,  
Policing Costs***

*(No. 520)*

*MOVED/SECONDED that Council send a letter to Federal Government representatives outlining the City of Terrace’s concerns over rising costs of RCMP policing services.*

*Carried Unanimously.*

***Memo – Corporate  
Administrator, Kermodei  
Tourism Society – Operating  
Agreement***

*(No. 521)*

*MOVED/SECONDED that the City of Terrace renew the Operating Agreement with Kermodei Tourism Society for another three-year term to provide tourism services including product development, coordination of destination management, marketing and visitor services, including the operation of the Terrace Visitor Centre, to December 31, 2013; and*

*that Kermodei Tourism Society be invited to an upcoming Council meeting to review the Community Tourism Plan – Terrace, as per the current Operating Agreement, and to provide an overall update on the Society to Council.*

*Carried Unanimously.*

***Memo – Executive  
Assistant, 2011  
Appointments by Council  
Resolution, Deputy Mayor  
Listing, and Regular Council  
Meeting Schedule***

*(No. 522)*

*MOVED/SECONDED that the 2011 Appointments by Council Resolution be postponed until the January 10, 2011 Regular Council meeting; and*

*that the Deputy Mayor Listing, and Regular Council Meeting Schedule be approved:*

***2 0 1 1  
SCHEDULE OF REGULAR COUNCIL MEETINGS  
7:30 P.M.***

*Regular Meeting, Monday, January 10  
Regular Meeting, Monday, January 24*

*Regular Meeting, Monday, February 14  
Regular Meeting, Monday, February 28*

*Regular Meeting, Monday, March 14  
Regular Meeting, Monday, March 28*

*Regular Meeting, Monday, April 11  
Regular Meeting, Tuesday, April 26*

*Regular Meeting, Monday, May 9  
Regular Meeting, Tuesday, May 24*

*Regular Meeting, Monday, June 13  
Regular Meeting, Monday, June 27*

*Regular Meeting, Monday, July 11  
Regular Meeting, Monday, July 25*

*Regular Meeting, Monday, August 8  
Regular Meeting, Monday, August 22*

*Regular Meeting, Monday, September 12  
Regular Meeting, Monday, September 26*

*Regular Meeting, Tuesday, October 11  
Regular Meeting, Monday, October 24*

*Regular Meeting, Monday, November 14  
Regular Meeting, Monday, November 28*

*Inaugural Meeting, Monday, December 5*

*Regular Meeting, Monday, December 12*

**2011 DEPUTY MAYOR**

*JANUARY – FEBRUARY.....COUNCILLOR BIDGOOD  
MARCH – APRIL.....COUNCILLOR CHRISTIANSEN  
MAY – JUNE..... COUNCILLOR DOWNIE  
JULY – AUGUST..... COUNCILLOR LECLERC  
SEPTEMBER – OCTOBER..... COUNCILLOR POLLARD  
NOVEMBER – DECEMBER..... .. COUNCILLOR MARTINDALE*

*Carried Unanimously.*

***Memo – Senior Building  
Inspector, November 2010  
Building Synopsis***

*MOVED/SECONDED that the November 2010  
Building Synopsis be received for information.*

*Carried Unanimously.*

*(No. 523)*

***Youth Advisory Committee  
Minutes, November 10,  
2010***

*MOVED/SECONDED that the November 10, 2010  
Minutes of the Youth Advisory Committee be  
received.*

*Carried Unanimously.*

*(No. 524)*

***Youth Advisory Committee  
Minutes, November 24,  
2010***

*MOVED/SECONDED that the November 24, 2010  
Minutes of the Youth Advisory Committee be  
received.*

*Carried Unanimously.*

*(No. 525)*

***Measuring Up Terrace  
Committee Minutes,  
November 30, 2010***

*MOVED/SECONDED that the November 30, 2010  
Minutes of the Measuring Up Terrace Committee be  
received.*

*Carried Unanimously.*

*(No. 526)*

***Cheque Register, November  
2010***

*MOVED/SECONDED that the Cheque Register from  
November 2010 be approved.*

*Carried Unanimously.*

*(No. 527)*

**BYLAWS:**

***Zoning Amendment (3323  
Munroe Street) Bylaw No  
ADP-02-1017  
First and Second Reading***

*MOVED/SECONDED that Zoning Amendment (3323  
Munroe Street) Bylaw No. ADP-02-1017 be read by  
title only and passed in its first and second reading.*

*Carried Unanimously.*

(No. 528)

**NEW BUSINESS:**

***Councillor C. Leclerc***

*Councillor Leclerc reported on the Regional District of Kitimat-Stikine Board meeting held on December 10, 2010. She also provided a summary of the activities of the Terrace Food Council and updated Council on a recent decision by Canada Revenue Agency to allow medical travel expenses as allowable expenses.*

***Councillor B. Downie***

*Councillor Downie summarized the issues raised at the Youth Homelessness Conference held on November 29, 2010.*

*Councillor Downie described the recent meetings regarding the former Co-op property which were held by the City on December 2, and by Skeena Diversity on December 4.*

*Councillor Downie reported on a workshop he attended on the Prince Rupert Port Authority hosted by the Terrace Economic Development Authority on December 6.*

*Councillor Downie also attended the Skeena Christmas Festival held during the past weekend and commended the organizers and partners on the project for their work and recognized the contributions of Volunteer Terrace for their work on the Parade of Lights also held this past weekend.*

**REPORT FROM IN-CAMERA:**

*There were three items released from In-Camera Status.*

In-Camera Special Meeting  
of Council November 22,  
2010

Board of Variance  
Appointments

**RESOLUTION NO. 488**

MOVED/SECONDED that, as per Section 899 of the Local Government Act, Council appoint Mr. John Vandavelde, Mr. Dave Maroney and Ms. Betty Barton to fill the current vacant positions on the three member Board of Variance for a three (3) year term ending November 22, 2013.

In-Camera Special Meeting  
of Council November 22,  
2010

Co-op Property Phase II  
Environmental Assessment

RESOLUTION NO. 489

MOVED/SECONDED that Administration establish a detailed scope of work and cost estimate for the Phase II ESA for the Co-op property; and

that Administration request that the Vanderhoof Co-operative Association partner with the City in covering the costs of conducting a Phase II ESA on the Co-op property; and

that Administration prepare the necessary documentation for a grant application under the FCM Green Municipal Fund – Brownfields for a Phase II ESA on the Co-op property.

RESOLUTION NO. 490

In-Camera Special Meeting  
of Council November 22,  
2010

Measuring Up Terrace  
Appointments

MOVED/SECONDED that the following individuals be re-appointed to sit on the Measuring Up Terrace Committee for a one-year term ending December 1, 2011:

Gail Billson;  
Brenda Sissons;  
Stacey Tyers; and  
Rainer Walter; and

that Allan Heinrichs be re-appointed as the Community Liaison to the Committee and the Measuring Up the North (MUTN) Project Team, and Heather Nunn be re-appointed as the staff Project Liaison; and

that letters of thanks be sent to the outgoing Committee members.

*There were no questions from the media and audience.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

**ADJOURNMENT:**

*MOVED/SECONDED that the December 13, 2010 Regular Meeting of Council be now adjourned.*

(No. 529)

*Carried Unanimously.*

*The meeting adjourned at 9:15 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Deputy Clerk***