

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JANUARY 12<sup>TH</sup>, 2004 AT 7:35 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Councillor S. Christensen was absent. Also in attendance were R. Poole, Chief Administrative Officer, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*(No. 007)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Presentation of the Governor  
General's Certificate of  
Commendation to Jim Horner***

*Mayor Talstra advised that he had a special task to perform tonight, and he invited Mr. Jim Horner to come forward.*

*Mayor Talstra explained that in 1993 the Governor General of Canada approved the creation of a Certificate of Commendation to be issued to those who have made a significant contribution by providing assistance to another person in a selfless manner. This Commendation is intended for eligible candidates whose actions are deemed notable by the Canadian Decorations Advisory Committee, and is not automatic, but eligible candidates are selected through a voting process.*

*Mayor Talstra read from a newspaper article that outlined the motor vehicle accident where Mr. Horner rescued Denise Boulanger from an overturned burning van where she was trapped.*

*On behalf of Her Excellency the Right Honourable Governor General Adrienne Clarkson, Mayor Talstra presented the Certificate of Commendation to Jim Horner in recognition of his actions following the incident on Highway 16, near Terrace, on May 19, 2002, and congratulated Mr. Horner for this selfless act of bravery.*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
December 8, 2003***

*MOVED/SECONDED that the Regular Council Minutes of December 8, 2003, be adopted as circulated.*

*(No. 008)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Terrace & District Chamber of Commerce – District of Kitimat/Alcan***

*MOVED/SECONDED that December 10<sup>th</sup>, 2003 correspondence from the Terrace & District Chamber of Commerce regarding a request that the City of Terrace Municipal Council make a public statement strongly requesting that the Kitimat Municipal Council continue negotiations with Alcan and the Provincial Government, be received for information, and further, that a letter be sent to the Terrace & District Chamber of Commerce advising that Council is aware of, and is monitoring the situation between Alcan and the District of Kitimat.*

*(No.009)*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole  
➤ Development Services Component,  
December 8, 2003  
(For Information Only)***

*MOVED/SECONDED that the December 8<sup>th</sup>, 2003 Development Services Component of Committee of the Whole report be received for information.*

*(No. 010)*

*Carried Unanimously.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Committee of the Whole**  
**Component,**  
**December 12, 2003**

*MOVED/SECONDED that the December 12<sup>th</sup>, 2003 Committee of the Whole Component of Committee of the Whole report be adopted with the following recommendations:*

*(No. 011)*

**1. BILL 75 – SIGNIFICANT PROJECTS STREAMLINING ACT**

*It was recommended that the City of Terrace send correspondence to the Premier, and appropriate Provincial Ministries supporting the UBCM's position with respect to Bill 75 - Significant Projects Streamlining Act, and requesting the Government not proceed with the passage of this Bill.*

**2. RESOLVE TO MOVE IN-CAMERA UNDER SECTION 242.2(1)(h) (LEGAL ITEM) AND 242.2(1)(e) (PROPERTY ITEM) UNDER THE LOCAL GOVERNMENT ACT**

*It was recommended that the Committee reconvene into In-Camera Committee of the Whole to discuss legal and property items under Section 242.2(1)(h) and (e) of the Local Government Act.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Fire Department Incident**  
**Report – November 2003**

*MOVED/SECONDED that the November 2003 Fire Department Incident Report be received.*

*(No. 012)*

*Carried Unanimously.*

**Building Synopsis - December**  
**2003**

*MOVED/SECONDED that the December 2003 Building Synopsis be received.*

*(No. 013)*

*Carried Unanimously.*

**Cheque Register – December**  
**2003**

*MOVED/SECONDED that the December 2003 Cheque Register be approved.*

*(No. 014)*

*Carried Unanimously.*

***Memo-Director of  
Development Services –  
Wastewater Treatment Plant  
Erosion Protection Works  
Application for Infrastructure  
Grant***

*MOVED/SECONDED that the City of Terrace submit an application to the Canada/British Columbia Infrastructure Program to fund the Wastewater Treatment Plant Erosion Protection Works.*

*Carried Unanimously.*

*(No. 015)*

***Terrace-Kitimat Airport  
Society Update to November  
2003***

*MOVED/SECONDED that the November 2003 Terrace-Kitimat Airport Society Update be received.*

*Carried Unanimously.*

*(No. 016)*

***Transit Advisory Commission  
Minutes, December 3, 2003***

*MOVED/SECONDED that the December 3, 2003 Transit Advisory Commission Minutes be received.*

*Carried Unanimously.*

*(No. 017)*

***Oral Report to the January  
12<sup>th</sup>, 2003 Public Hearing***

*MOVED/SECONDED that the Oral Report to the January 12<sup>th</sup>, 2003 Public Hearing be adopted with the following recommendation:*

*(No. 018)*

- 1. PUBLIC HEARING – B.C. TRANSPORTATION FINANCING AUTHORITY OFFICIAL COMMUNITY PLAN AMENDMENT AND REZONE APPLICATION FOR LOT G, DISTRICT LOT 369, PLAN 1633, EXCEPT PLANS 3238 AND 3624 (4402 KEITH AVENUE)***

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*It was recommended that the Official Community Plan Amendment (4402 Keith Avenue) Bylaw, Project No. ADP-02-0331 and Zoning Amendment (4402 Keith Avenue) Bylaw, Project No. ADP-02-0332 proceed to third reading.*

*Carried Unanimously.*

***Memo-Confidential Secretary  
– 2004 Appointments by  
Council Resolution, Deputy  
Mayor Listing, and Regular  
Council Meeting Schedule***

*MOVED/SECONDED that the following list of 2004 Appointments by Council Resolution, Deputy Mayor Listing, and Regular Council Meeting Schedule be approved:*

*(No. 019)*

**2004 APPOINTMENTS BY COUNCIL RESOLUTION**

**SELECT COMMITTEES**

Advisory Parks & Recreation Commission ..... Carol Leclerc  
 Seniors Advisory Commission ..... Marilyn Davies  
 Terrace Economic Development Authority (TEDA)..... David Hull  
 Transit Advisory Commission ..... David Hull  
 Health Task Force Monitoring Group ..... Lynne Christiansen  
 Sportsplex Committee..... Rich McDaniel/Carol Leclerc  
 NCMA 2005 Conference ..... Lynne Christiansen/Rich McDaniel  
 Forestry Task Force Implementation Cttee ..... Stew Christensen  
 9-1-1 ..... Marilyn Davies/Stew Christensen

**COMMUNITY GROUPS**

Community Consultative Committee ..... Stew Christensen  
 Riverboat Days Committee..... Carol Leclerc  
 Chamber Of Commerce ..... David Hull  
 Greater Terrace Beautification Society..... Rich McDaniel  
 Terrace Public Library Board..... Lynne Christiansen  
 Terrace & District Heritage Museum Society ..... Marilyn Davies

**COMMUNITY GROUPS/OUTSIDE AGENCIES**

Skeena Treaty Advisory Cttee ..... Mayor Talstra  
 Terrace-Kitimat Airport Society..... David Hull  
 Skeena Multiculturalism Diversity Project..... Carol Leclerc  
 Yellowhead Highway Association ..... Rich McDaniel  
 Municipal Emergency Program (MEP) ..... Stew Christensen  
 Terrace Tourism Council..... Marilyn Davies  
 Council for Healthy Early Childhood ..... Lynne Christiansen

**COUNCIL LIAISON APPOINTMENTS**

Development Services ..... Rich McDaniel  
 Recreation, Parks & Leisure Services ..... Carol Leclerc  
 Finance, Personnel & Administration ..... Stew Christensen  
 Public Works, Environment & Waste Management ..... David Hull  
 Health & Education Services ..... Lynne Christiansen  
 Regional District of Kitimat-Stikine..... Mayor Talstra/  
 ..... Stew Christensen  
 Governments ..... Mayor Talstra/  
 NCDC ..... Marilyn Davies

**2004 DEPUTY MAYOR**

January - February ..... Councillor Rich McDaniel  
 March - April ..... Councillor Carol Leclerc  
 May - June ..... Councillor Marilyn Davies  
 July - August..... Councillor Lynne Christiansen  
 September - October ..... Councillor Stew Christensen  
 November - December ..... Councillor David Hull

**2004 SCHEDULE OF COUNCIL MEETINGS**

Regular Meeting, Monday, January 12  
 Regular Meeting, Monday, January 26  
  
 Regular Meeting, Monday, February 9  
 Regular Meeting, Monday, February 23

*Regular Meeting, Monday, March 8*  
*Regular Meeting, Monday, March 22*

*Regular Meeting, Tuesday, April 13*  
*Regular Meeting, Monday, April 26*

*Regular Meeting, Monday, May 10*  
*Regular Meeting, Tuesday, May 25*

*Regular Meeting, Monday, June 14*  
*Regular Meeting, Monday, June 28*

*Regular Meeting, Monday, July 12*  
*Regular Meeting, Monday, July 26*

*Regular Meeting, Monday, August 9*  
*Regular Meeting, Monday, August 23*

*Regular Meeting, Monday, September 13*  
*Regular Meeting, Monday, September 27*

*Regular Meeting, Tuesday, October 12*  
*Regular Meeting, Monday, October 25*

*Regular Meeting, Monday, November 8*  
*Regular Meeting, Monday, November 22*

*Regular Meeting, Monday, December 13*

*Carried Unanimously.*

**BYLAWS:**

***Building Bylaw,  
Project No. ADP-02-0330  
Adoption***

*(No. 020)*

*MOVED/SECONDED that the Building Bylaw,  
Project No. ADP-02-0330 be read by title only and  
adopted.*

*Carried Unanimously.*

***Official Community Plan  
Amendment (4402 Keith  
Avenue) Bylaw,  
Project No. ADP-02-0331  
Third Reading***

*(No. 021)*

*MOVED/SECONDED that the Official Community  
Plan Amendment (4402 Keith Avenue) Bylaw,  
Project No. ADP-02-0331 be read by title only and  
passed in its third reading.*

*Carried Unanimously.*

***Zoning Amendment (4402  
Keith Avenue) Bylaw,  
Project No. ADP-02-0332  
Third Reading***

*(No. 022)*

*MOVED/SECONDED that the Zoning Amendment  
(4402 Keith Avenue) Bylaw, Project No. ADP-02-  
0332 be read by title only and passed in its third  
reading.*

*Carried Unanimously.*

**NEW BUSINESS:**

***TEDA Visit to Fort Nelson***

*Councillor D. Hull reported on his recent trip to Fort Nelson with Terrace Economic Development Authority.*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*(No. 023)*

*MOVED/SECONDED that the January 12<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:10 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Deputy Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JANUARY 26<sup>TH</sup>, 2004 AT 7:35 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, R. McDaniel, M. Davies, and C. Leclerc. Councillor S. Christensen was absent, and Councillor D. Hull was absent on City business. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Art Erasmus, Sportsplex  
Committee Update***

*Art Erasmus, Chair of the Sportsplex Committee, advised that he was pleased to announce that more Sportsplex donations have been received.*

*Mr. Bill Sauer, President of the Terrace Skeena Valley Rotary Club, presented a cheque in the amount of \$10,000.00, and Adam Kirkwood, representing the Kinsmen Club of Terrace presented a cheque in the amount of \$30,000.00.*

*Mr. Erasmus also presented cheques on behalf of Northcoast Anglers for \$1,000.00, and Nechako Northcoast Construction for \$5,000.00.*

*Mayor Talstra thanked the donors for their generous financial contributions towards the construction of the Sportsplex. A proposal call will be developed and issued for the design of the Sportsplex, and he advised that, with the continued financial donations, as well as the commitment for donations of work-in-kind, it looks very good for a fall start date.*



*Mayor Talstra also expressed his gratitude to Art Erasmus, Chair, Brian Downie, Vice-Chair, and the entire Sportsplex Committee for their continued hard work.*

***Melissa Munn - 4400  
Haugland Coalition – Wal-  
Mart Concerns***

*Melissa Munn, representative of the 4400 Haugland Coalition, as well as Linda Lee, resident of 2810 Cramer Street, presented their concerns regarding Wal-Mart and outstanding issues as follows:*

- a portion of the “no disturb zone” has been de-treed and a power/light pole erected;*
- outside lighting is disturbing the neighbourhood (size, height, wattage, hours of use);*
- Wal-Mart garbage blowing throughout the area;*
- lack of development of the linear trail along the river;*
- noise from reefer trucks running all night and snow removal being done in violation of City Noise Bylaw;*
- illegal burial of survey pins and end of road markers, and general landscaping.*

*She suggested that the City not return the hold-back money for uncompleted work until such time as these issues are dealt with to the satisfaction of the neighbourhood affected, and that the neighbourhood continue to be included in all meetings with Wal-Mart.*

*Marvin Kwiatkowski advised that, since he has been the Director of Development Services, many of the issues that we have received compliance on were only obtained after putting extreme pressure on Dominion Construction and/or Wal-Mart. Some of the issues raised by the Wal-Mart neighbours are presently being addressed, and others will be dealt with prior to any release of hold-back funds.*

*Mayor Talstra thanked the delegates for bringing their concerns to Council, and advised that this matter would be dealt with further under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 032).*

***Craig Caruso, Regional District of Kitimat-Stikine Representative for NCMA – North Central Municipal Association Presentation***

*Craig Caruso, the Regional District of Kitimat-Stikine representative for the North Central Municipal Association (NCMA), provided a Powerpoint presentation on the structure, priorities, issues and successes of NCMA.*

*Mr. Caruso announced that he would be running for 2<sup>nd</sup> Vice-President of NCMA at the upcoming AGM in Fort Nelson, and he hoped that he could count on Council's support.*

*Mayor Talstra thanked Mr. Caruso for his presentation and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 033).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes, January 12, 2004***

*MOVED/SECONDED that the Regular Council Minutes of January 12<sup>th</sup>, 2004, be adopted as circulated.*

*(No. 030)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Honours and Awards Secretariat – Order of British Columbia***

*MOVED/SECONDED that the January 16<sup>th</sup>, 2004 correspondence from the Honours and Awards Secretariat regarding the 2004 Call for Nominations for the Order of British Columbia be circulated within the community.*

*(No. 031)*

*Carried Unanimously.*

***Melissa Munn – 4400 Haugland Coalition***

*MOVED/SECONDED that the Director of Development Services continue to deal with the outstanding Wal-Mart concerns of the 4400 Haugland Coalition; in particular lighting, garbage, noise violations, burial of survey pins and end of*

*(No. 032)*

*road markers, and landscaping, and further, the Director of Development Services should do whatever is necessary and not release any security monies until the project is complete to ensure that all concerns and development conditions are met, and report back to Council at the February 9<sup>th</sup>, 2004 Regular Council meeting.*

*Carried Unanimously.*

***Craig Caruso, Regional District of Kitimat-Stikine Representative, North Central Municipal Association - Presentation***

*MOVED/SECONDED that the presentation made by Mr. Craig Caruso, the Regional District of Kitimat-Stikine representative for the North Central Municipal Association, regarding the information on NCMA, be received.*

*(No. 033)*

*Carried Unanimously.*

***CONVENE INTO COMMITTEE OF THE WHOLE:***

*MOVED/SECONDED that the January 26<sup>th</sup>, 2004 Regular Council Meeting convene into Committee of the Whole.*

*(No. 034)*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services Component, January 26, 2004***

*The following items were discussed at the January 26<sup>th</sup>, 2004 Development Services Component of Committee of the Whole:*

- 1. TERRACE PRE-CUT MILL LTD. – APPLICATION TO AMEND D.P. NO. 022-1996, LOT 1, DL 615, RANGE 5, COAST DISTRICT, PLAN PRP46559 – 2903 BRAUN STREET***

*It was recommended that the Committee now rise and report.*

***Adoption of Report***

***Committee of the Whole***  
➤ ***Development Services Component, January 26, 2004***

*MOVED/SECONDED that the January 26<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

- 1. TERRACE PRE-CUT MILL LTD. – APPLICATION TO AMEND D.P. NO. 022-1996, LOT 1, DL 615, RANGE 5, COAST DISTRICT, PLAN PRP46559 – 2903 BRAUN STREET***

*(No. 035)*

***It was recommended that*** Development Permit No. 022-1996 be amended by way of Development Permit No. 001-2004 and issued to Terrace Pre-Cut Mill Ltd. for the northern portion of the M1 (Light Industrial) zoned property legally described as Lot 1, District Lot 615, Range 5, Coast District, Plan PRP46559 (2903 Braun Street) to permit the processing and storage of raw logs, subject to the following conditions:

- a) *no processing and storage of raw logs shall be permitted on the subject property south of 50.0 metres (164 feet) from the northernmost property line; and*
- b) *the main access to the property shall be relocated to Keith Avenue from Braun Street; and*
- c) *the delivery of all raw logs to the property shall access the property by way of the relocated access on Keith Avenue.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***R.C.M.P. Year End Report***

*(No. 036)*

*MOVED/SECONDED that the R.C.M.P. Year End Report for 2003 be received.*

*Carried Unanimously.*

***Fire Department Incident Report, December 2003***

*(No. 037)*

*MOVED/SECONDED that the December 2003 Fire Department Incident Report be received.*

*Carried Unanimously.*

***B.C. Ambulance Service 2003 – Fourth Quarter Report***

*(No. 038)*

*MOVED/SECONDED that the B. C. Ambulance Service 2003 – Fourth Quarter Report be received.*

*Carried Unanimously.*

***Memo-Director of Finance – Grants to Community Organizations***

*(No. 039)*

*MOVED/SECONDED that the January 22<sup>nd</sup>, 2004 memorandum from the Director of Finance regarding budget discussions for Grants to Community Organizations for 2004 be referred to a Finance, Personnel & Administration Component of Committee of the Whole meeting for study and recommendation.*

*Carried Unanimously.*

***Development Permit No. 001-2004 to Amend Development Permit No. 022-1996 – Terrace Pre-Cut Mill Ltd. – 2903 Braun Street***

*(No. 040)*

*MOVED/SECONDED that Development Permit No. 022-1996 be amended by way of Development Permit No. 001-2004 and issued to Terrace Pre-Cut Mill Ltd. for the northern portion of the M1 (Light Industrial) zoned property legally described as Lot 1, District Lot 615, Range 5, Coast District, Plan PRP46559 (2903 Braun Street) to permit the processing and storage of raw logs, subject to the following conditions:*

- (a) no processing and storage of raw logs shall be permitted on the subject property south of 50.0 metres (164 feet) from the northernmost property line; and*
- (b) the main access to the property shall be relocated to Keith Avenue from Braun Street; and*
- (c) the delivery of all raw logs to the property shall access the property by way of the relocated access on Keith Avenue.*

*Carried Unanimously.*

***Public Hearing Report, January 12, 2004 – For Information Only***

*(No. 041)*

*MOVED/SECONDED that the January 12<sup>th</sup>, 2004 Public Hearing Report be received for information.*

*Carried Unanimously.*

***NEW BUSINESS:***

***“Cruising Forward to the 2004 Cruise Season” – Business Opportunities Workshop, Prince Rupert, January 21 - 22, 2004***

*Councillors M. Davies and R. McDaniel reported on their recent attendance at the “Cruising Forward to the 2004 Cruise Season” – Business Opportunities Workshop held in Prince Rupert, B.C. on January 21<sup>st</sup> and 22<sup>nd</sup>, 2004. They advised it was a very worthwhile workshop to attend, and it was very exciting to see that community’s shift in energies, and the tourism potential for this area.*

*Councillor McDaniel advised that there is storefront retail space available for \$250.00/month, and he suggested that the City of Terrace take advantage of this opportunity to set up a promotional shop during the Cruise Ship season to attract repeat visitors to our area.*

***Councillor M. Davies,  
Alternate for Councillor S.  
Christensen – Regional  
District of Kitimat-Stikine  
Highlights***

*Councillor M. Davies, alternate Director for Councillor S. Christensen, provided the following highlights of the recent Regional District of Kitimat-Stikine Board Meeting:*

- *David Forgie, Associated Engineering – Lakelse Lake Jackpine Flats, Liquid Waste Management Plan Report – tabled until February, 2004 to allow staff to investigate the cost of DNA testing;*
- *Shirley Kimery, Director, Skills Development Programme HRDC – presentation on the manner in which employment benefits and support measures are now administered;*
- *Finance Committee – budgetary planning preparations for 2004 – tabled until March for further input;*
- *9-1-1 Grant – nothing new to report;*
- *Yellowhead Highway Association – discussion as to their direction, and approval to attend the Convention in Kamloops to voice their strong opposition to the direction they are taking;*
- *Lael McKeown was appointed as a Director to the Terrace-Kitimat Airport Society.*

*Mayor Talstra advised that he had received some information regarding municipal population estimates prepared by B.C. Stats, as follows:*

- *Terrace – decrease of .6% (2003 population 12,373)*
- *Hazelton – decrease of 3.3%*
- *Kitimat – decrease of 1.4%*
- *Stewart – decrease of 1.0%*
- *Entire area – decrease of .4%*

***Northwest Community  
College – Two Year Culinary  
Arts Program***

*Councillor M. Davies recently attended a First Nations' Cuisine luncheon at the NWCC, at which time it was announced that the Ministry of Advanced Education would be funding a pilot project for Northwest Community College's Culinary Arts Program, making it the only two-year program currently available in B.C., with the focus of the second year of the program being First Nations cuisine.*

**Meeting in Stewart, B.C.  
with MLA, Bill Belsey –  
Stewart-Omineca Road**

*Councillor Rich McDaniel attended a meeting in Stewart, B.C., with MLA Bill Belsey, as well as other stakeholders, to discuss the Stewart-Omineca Road. The consensus was positive that the road proceed.*

**Forestry Task Force  
Implementation Committee –  
Skeena Zone**

*Mayor Talstra advised that the Forestry Task Force Implementation Committee (FTFI Cttee.) was pleased to hear of the appointment of Roger Harris, MLA, to the Minister of State for Forestry Operations.*

(No. 042)

*MOVED/SECONDED that the City of Terrace send a letter to the Minister of Forests in support of the recognition and establishment of a "Skeena Zone" for forest policy administration purposes, which will support the development of necessary forest policy changes that are designed to address forest industry challenges specific to the Northwest region.*

*Carried Unanimously.*

**Forestry Agreement –  
Kitsumkalum and Kitselas**

*Mayor Talstra congratulated the Kitsumkalum and Kitselas Bands for signing a Forestry Agreement with the Provincial Government.*

**REPORT FROM IN-CAMERA:**

*Resolution No. 003 and No. 005 from the January 12<sup>th</sup>, 2004 In-Camera Special Council Meeting Minutes were released from In-Camera status as follows:*

**IN-CAMERA SPECIAL  
REPORTS:**

In-Camera Property Item  
Under Division 3, Section  
90(1)(e) of the Community  
Charter – In-Camera Memo-  
Director of Special Projects –  
Conference Centre

**MOVED/SECONDED** that SICEAI funding for the conference centre not be pursued at this time, and further, that another project be identified in place of the conference centre for funding.

In-Camera Item Under  
Division 3, Section 90(1)(k)  
and (l) of the Community  
Charter – In-Camera Memo-  
Chief Administrative Officer  
– Follow-up to Council  
Retreat

**MOVED/SECONDED** that follow-up to the December 16<sup>th</sup>, 2003 Council Retreat be referred to the January 15<sup>th</sup>, 2004 In-Camera Committee of the Whole Component of the In-Camera Committee of the Whole meeting for study and recommendation.

*Resolution No. 026, and Items No. 2 and No. 3 of Resolution No. 027 from the January 26<sup>th</sup>, 2004 In-Camera Special Council Meeting were released from In-Camera status as follows:*

IN-CAMERA COMMITTEE REPORTS:

In-Camera Committee of the Whole

- In-Camera Committee of the Whole Component, January 15, 2004

1. IN-CAMERA PROPERTY ITEM UNDER DIVISION 3, SECTION 90(1)(e) OF THE COMMUNITY CHARTER – SPORTSPLEX UPDATE
- 

It was recommended that the City of Terrace develop and issue a proposal call for the design of the Sportsplex, and further, that \$8,000.00 be designated in the 2004 budget for consulting fees.

In-Camera Committee of the Whole

- In-Camera Finance, Personnel & Administration Component, January 15, 2004

2. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k)(l) OF THE COMMUNITY CHARTER – COUNCIL STRATEGIC PLANNING SESSION
- 

It was recommended that Administration proceed with the top ten priorities resulting from the December 16<sup>th</sup>, 2003 Strategic Planning Session, and that this item be released from In-Camera status as follows:

1. Issue: Attract an industrial tax base  
Preferred Outcome: a sustainable and diversified industrial tax base;
2. Issue: Forestry  
Preferred Outcome: a sustainable and diversified forests industry;
3. Issue: Tourism  
Preferred Outcome: attract and maintain a growing, diversified and sustainable tourism industry;
4. Issue: Promoting Terrace as a Regional Centre  
Preferred Outcome: Terrace firmly established as the largest diversified regional centre west of Prince George;
5. Issue: Infrastructure  
Preferred Outcome: a publicly acceptable and affordable level of service;
6. Issue: Taxation  
Preferred Outcome: a fair and equitable taxation system that increases revenues;



7. Issue: Recovery Strategy  
Preferred Outcome: a growing and vibrant community;
  8. Issue: Alternative Energy  
Preferred Outcome: alternative energy sources for industry, to increase employment and reduce costs;
  9. Issue: Inter-Regional Relationships  
Preferred Outcome: culturally regionalized, harmonized and co-operatively developed strategy that benefits Terrace and region;
  10. Issue: Sportsplex  
Preferred Outcome: improved quality of life by constructing Sportsplex.
3. IN-CAMERA LEGAL ITEM UNDER DIVISION 3, SECTION 90(1)(e) OF THE COMMUNITY CHARTER – NEW SKEENA FOREST PRODUCTS COSTS

It was recommended that the City of Terrace approve an additional \$35,000.00 in the 2004 budget for the New Skeena Forest Products' Court case costs.

**MEDIA:**

*Jeff Nagel from the Terrace Standard asked questions regarding NSFP Court costs and allowable uses in M1 (Light Industrial) zones.*

**ADJOURNMENT:**

*MOVED/SECONDED that the January 26<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*(No. 043)*

*Carried Unanimously.*

*The meeting adjourned at 10:05 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

*ORIGINAL SIGNED BY DENISE FISHER*

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**Clerk**

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, FEBRUARY 9<sup>TH</sup>, 2004 AT 7:30 P.M.**

*Deputy Mayor R. McDaniel presided. Councillors present were L. Christiansen, M. Davies, C. Leclerc, and D. Hull. Mayor J. Talstra was absent on City business, and Councillor S. Christensen was absent. Also in attendance were D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*(No. 046)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Art Erasmus - Sportsplex  
Committee Update***

*Art Erasmus, Chair of the Sportsplex Committee, introduced Royal Bank representatives Malte Juergenson, Senior Accounts Manager, Business Banking, and Trudy Raschke, Manager of Personal Financial Services.*

*Mr. Juergenson and Ms. Raschke presented Deputy Mayor McDaniel with a cheque from the Royal Bank in the amount of \$30,000.00 to contribute toward the construction of the Sportsplex.*

*Deputy Mayor McDaniel thanked the Royal Bank for their generous financial contribution.*

***Doctors F. Osei-Tutu, G.  
Appleton, W. Evans, and A.  
Enriquez – City of Terrace  
Health Task Force Monitoring  
Group – Pathologist  
Replacement***

*Doctors Osei-Tutu, W. Evans, A. Enriquez and G. Appleton presented their concerns to Council regarding the replacement of the current pathologist, Dr. A. Enriquez, who is retiring.*

*They stressed the need to have an on-site full-time pathologist located in Terrace. The preference would be to recruit a general pathologist, however, due to the lack of general pathologists available Nationally, the Doctors believe that an anatomic pathologist should be recruited, and Dr. Enriquez confirmed that there is enough demand for a full-time anatomic pathologist.*

*Dr. Enriquez advised that, when he has attempted to retire in the past, they were unable to retain the new pathologists, which he believes is due to the part-time structure of this position, as well as underpayment, as the new recruitments were lured to larger communities for substantially more remuneration.*

*The Doctors asked that Council support, in principle, the request for the recruitment and hiring of an on-site resident full-time anatomic pathologist in Terrace, with remuneration offered at the standard average pay scale for pathologists in B.C., plus isolation allowance and recruitment allowance.*

*Malcolm Maxwell, CEO for the Northern Health Authority (NHA), was a guest in the audience, and he was asked to comment on the Doctor's presentations.*

*Mr. Maxwell advised that NHA was aware of the situation in Terrace and he outlined the procedures used in hiring. He felt that this matter was fundamentally not a money-driven problem, but an availability and sustainability problem.*

*The Doctors reinforced their claim that, before the recruitment and advertising begins, the remuneration needs to be attractive, and the position expanded to full-time, or it will be difficult to attract any recruits.*

*Deputy Mayor McDaniel thanked Doctors Osei-Tutu, Evans, Appleton and Enriquez for their presentations, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 048).*

***Malcolm Maxwell, CEO,  
Northern Health Authority  
and Susan Johnson, Chief  
Operations Officer for  
Northwest, Northern Health  
Authority***

*Malcolm Maxwell, CEO of the Northern Health Authority (NHA) advised that, due the length of this meeting and the busy agenda, he would not make his full presentation this evening, but requested a future opportunity to make his full presentation to Council.*

*Mr. Maxwell stated that the NHA identified health needs differences in B.C. between the North and South, and that they need partnerships with local governments, school boards and others to help educate Northern residents about healthy lifestyles and safety issues.*

*Mr. Maxwell provided graphs outlining proposed changes to Independent Living Units and Complex Care Beds, and discussion ensued regarding waiting lists for complex care patients. Mr. Maxwell advised that the waiting time for complex care patients on average is declining.*

*Mr. Maxwell advised that renovations would be taking place at Mills Memorial Hospital, ER and ICU areas over the next year to update the facilities for the more efficient deployment of nursing staff. Ms. Johnson advised that a local architect firm had been hired for this renovation.*

*Deputy Mayor McDaniel thanked Mr. Maxwell and Ms. Johnson for their presentation, and advised that Administration would arrange a future meeting to receive the full presentation. He further advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 049).*

***Dorothy Barstoff, Local 0312  
Chairperson, BCGEU –  
Community Social Services  
Funding Cuts***

*Dorothy Barstoff, Local 0312 Chairperson, BCGEU, presented concerns regarding the Provincial Government's proposed funding cuts to Community Social Services across the Province, and the devastating impact that these cuts will have on the families and communities. Some of the communities within Local 0312's mandate will experience a 50% or greater cut to their budgets.*

*The social services organizations within the City of Terrace service approximately 300 clients, and they are expecting budget cuts of approximately 15%.*

*Ms. Barstoff asked that Council support the Community Social Services Resolution that asks Premier Campbell to put a hold on any further cuts to community social service funding in the upcoming 2004/2005 budget, and to make every effort to restore program funding to the pre-2001 level.*

*Deputy Mayor McDaniel thanked Ms. Barstoff for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 052).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
January 26, 2004***

*MOVED/SECONDED that the Regular Council Minutes of January 26<sup>th</sup>, 2004, be adopted as circulated.*

*(No. 047)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Doctors' Concerns –  
Pathologist Replacement***

*MOVED/SECONDED that the City of Terrace send a letter to the Northern Health Authority requesting the recruitment and hiring of an on-site resident full-time anatomic pathologist in Terrace, with remuneration offered at the standard average pay scale for pathologists in B.C., plus isolation allowance and recruitment allowance.*

*(No. 048)*

*Carried Unanimously.*

***Northern Health Authority –  
Presentation***

*MOVED/SECONDED that the presentation made by Malcolm Maxwell, CEO of the Northern Health Authority, be received, and further, that a Committee of the Whole meeting be scheduled for Mr. Maxwell's full presentation.*

*(No. 049)*

*Carried Unanimously.*

*Councillor C. Leclerc declared a potential conflict of interest and abstained from voting.*

**16/37 Community Futures  
Development Corporation –  
Request for Letter of Support**

(No. 050)

*MOVED/SECONDED that the City of Terrace provide a letter of support to 16/37 Community Futures Development Corporation for their continued delivery of the Self-Employment Employment Benefits Program.*

*Carried Unanimously.*

**CFNR Classics Old-timer  
Hockey Club - Beer Garden  
Request**

(No. 051)

*MOVED/SECONDED that CFNR Classics Old-timer Hockey Club's request for a beer garden in the Terrace Arena Banquet Room in conjunction with their Old-timers Hockey Tournament being held February 13-15, 2004, be granted, provided RCMP, liquor licencing and insurance requirements are met.*

*Carried Unanimously.*

**BCGEU, Local 0312 –  
Community Social Services  
Funding Cuts**

(No. 052)

*MOVED/SECONDED that the following resolution be adopted:*

***WHEREAS** community social services are vital to the health and well-being of thousands of British Columbians, especially women, people with disabilities, children and families in need, and the most vulnerable people in our society; and*

***WHEREAS** these critical services are dependent on adequate funding by the Provincial Government; and*

***WHEREAS** the Provincial Government has already cut \$100 million from the community social services sector since 2001, and plans to cut at least \$70 million more before March 31 of this year; and*

***WHEREAS** these cuts are having a devastating impact on families and communities.*

***THEREFORE be it resolved** Council send a letter to the B.C. Government calling on Premier Gordon Campbell, Finance Minister Gary Collins, and Minister of Children and Family Development Gordon Hogg to put on hold any further cuts to community social service funding in the upcoming 2004/2005 budget, and to make every effort to restore program funding to the pre-2001 level.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component, January 26, 2004**

*MOVED/SECONDED that the January 26<sup>th</sup>, 2004 Development Services Component of the Committee of the Whole report be received for information.*

(No. 053)

*Carried Unanimously.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Finance, Personnel & Administration Component, February 6, 2004**

*MOVED/SECONDED that the February 6<sup>th</sup>, 2004 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendations:*

(No. 054)

**1. 2004 BUDGET - GRANTS TO COMMUNITY ORGANIZATIONS**

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*It was recommended that the following Grants to Community Organizations be approved and included in the 2004 Budget:*

Greater Terrace Beautification -	
Provincial Networking Group	\$19,287
Mann Enterprises	\$19,661
Arts Council	\$25,000
Riverboat Days -	
Fireworks	\$5,000
Grant	\$7,000
Insurance	\$500
Terrace Downtown Lions Spookarama	\$1,700
Museum Society - Staffing Costs	\$40,000
Terrace Tourism -	
Regular Grant	\$35,000
Additional Grant	(see Res. below)
Terrace Volunteer Bureau	\$5,000
Chamber of Commerce - Info Centre	\$35,000
Parades/City Costs, etc.	\$4,000
S.D. - REM Lee Theatre	\$17,000
Kermode Friendship Society -	
National Aboriginal Days	*\$1,000

\* Cost sharing to be sought with the Regional District on a 70/30 basis.

**2. 2004 BUDGET - TERRACE TOURISM SOCIETY GRANT FUNDING**

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*It was recommended that in addition to the Terrace Tourism Society's annual grant of \$35,000, the City provide an additional amount of \$20,000 this year only, in anticipation of the Society's implementation of a hotel room tax.*

*It was further recommended that the Society's annual grant be reviewed should a hotel room tax be implemented, and in conjunction with their marketing plan for the coming year/s.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Building Synopsis,  
January 2004***

*MOVED/SECONDED that the January 2004 Building Synopsis be received.*

*(No. 055)*

*Carried Unanimously.*

***Terrace Fire Rescue,  
2004 Year-End Report***

*MOVED/SECONDED that the 2004 Year-End Report of the Terrace Fire Rescue be received.*

*(No. 056)*

*Carried Unanimously.*

***Cheque Register,  
January 2004***

*MOVED/SECONDED that the January 2004 Cheque Register be adopted.*

*(No. 057)*

*Carried Unanimously.*

***Memo-Director of  
Development Services –  
Update on Wal-Mart Issues***

*MOVED/SECONDED that the February 9<sup>th</sup>, 2004 memorandum from the Director of Development Services regarding an update on the issues raised by the Haugland Avenue Coalition at the January 26<sup>th</sup>, 2004 Regular Council meeting, be received for information.*

*(No. 058)*

*Carried Unanimously.*



**NEW BUSINESS:**

***Councillor D. Hull – Report to Council – Mineral Exploration Roundup 2004***

*(No. 059)*

*MOVED/SECONDED that the Report to Council from Councillor D. Hull regarding his recent attendance at the Mineral Exploration Roundup for 2004 Conference in Vancouver, B.C., be received for information.*

*Carried Unanimously.*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*(No. 060)*

*MOVED/SECONDED that the February 9<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 9:20 p.m.*

**CERTIFIED CORRECT:**

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***Deputy Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, FEBRUARY 23<sup>RD</sup>, 2004 AT 7:45 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, C. Leclerc, and D. Hull. Councillor M. Davies was absent. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Health Task Force Monitoring  
Group Update – Dr. W.  
Redpath, Dr. V. George***

*Councillor L. Christiansen introduced Health Task Force Monitoring Group members Dr. W. Redpath and Dr. V. George. She advised that they would be updating Council on the progress of the Health Task Force Monitoring Group (HTFMG), as well as outlining requests which they are making for expanding the mandate of the HTFMG, as well as for financial assistance of \$4,000 to hire a consultant to update their informational base to mesh with the Regional Health Authority Report.*

*Dr. Val George advised that there is a need to update the informational base of the HTFMG due to changes that have taken place over the past 3 years since the completion of the Health Task Force Final Report.*

*With the centralization of health care services under the Northern Health Authority (NHA) in Prince George, many changes have taken place with the management of health care services. Although many of these changes are positive, there remains a need to monitor and continue to keep pressure on the NHA if we are to have sufficient health care services in the Northwest, and to receive our fair share. He believes that the NHA is willing to work as partners with the HTFMG.*

*The NHA has recently published their Health Service Redesign and Budget Management Plan for 2003-2004 and 2005-2006, which is generally a good plan, but there are areas affecting the Northwest that will need to be dealt with.*

*Dr. George believes that health matters are one of the most important issues of a community, and we would be remiss not to be directly involved in monitoring and lobbying pertinent Government bodies on our behalf for sufficient health care services. He advised that, along with education and social services, good health care is what attracts and retains good people in a community.*

*Dr. George appealed to Council to provide \$4,000 to fund a consultant to update the Health Task Force Final Report and mesh with the Regional Health Authority Report.*

*Dr. W. Redpath outlined some of the health care needs that require pressure and lobbying in order to affect change within our community. He advised that, although many of the areas identified in the Health Task Force Final Report have been dealt with or are in the process of being dealt with, there are many areas that have arisen since the completion of that Report that require attention. The NHA expects communities to work as partners, and the HTFMG believes they could provide the information that NHA needs, and keep them updated.*

*He therefore asked Council to expand the mandate of the HTFMG to deal with current health care service issues as they arise. He also appealed to Council for financial assistance for completion of the Health Task Force Final Report review.*

*Council advised that, although they felt that their proposal was good, they would like the HTFMG to provide a written report on the progress and status of the HTFMG and implementation of the recommendations made in the Health Task Force Final Report, as well as a more structured request and bid proposal for the hiring of a consultant.*

*Mayor Talstra thanked Doctors Redpath and George for their presentation and advised that this matter would be further dealt with under the "Correspondence" and "New Business" portions of this meeting's Agenda (see Resolutions #073-075).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes, February 9, 2004***

*MOVED/SECONDED that the Regular Council Minutes of February 9<sup>th</sup>, 2004, be adopted as circulated.*

*(No. 065)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Health Task Force Monitoring Group – Request for Funding and Expansion of Mandate***

*Councillor Lynne Christiansen indicated that she would be presenting motions under the “New Business” portion of this meeting’s Agenda as follows:*

- *that the City of Terrace provide \$4,000 to the Health Task Force Monitoring Group (HTFMG) to hire a consultant to update the Health Task Force Final Report and mesh with the Northern Health Authority “Health Service Redesign and Budget Management Plan for 2003-2004 and 2005-2006”; and*
- *that the City of Terrace expand the mandate of the HTFMG to deal with current health care service issues as they arise.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the February 23<sup>rd</sup>, 2004 Regular Council Meeting convene into Committee of the Whole.*

*(No. 066)*

*Carried Unanimously.*

***Committee of the Whole***

- ***Development Services Component, February 23, 2004***

*The following items were discussed at the February 23<sup>rd</sup>, 2004 Development Services Component of Committee of the Whole:*

**1. MUNSON DEVELOPMENT PERMIT NO. 002-2004 FOR 4554 KEITH AVENUE (LOT C, DL 369, R5, CD, PLAN 5009)**

**2. PROPOSED PRICES FOR ANIMAL CREMATION**

*It was recommended that the Committee now rise and report.*

***Adoption of Report***

***Committee of the Whole***  
***➤ Development Services***  
***Component,***  
***February 23, 2004***

*MOVED/SECONDED that the February 23<sup>rd</sup>, 2004 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

*(No. 067)*

***1. MUNSON DEVELOPMENT PERMIT NO. 002-2004 FOR 4554 KEITH AVENUE (LOT C, DL 369, R5, CD, PLAN 5009)***

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*It was recommended that Development Permit No. 002-2004 be issued to George Louis Munson for the property legally described as Lot C, District Lot 369, Range 5, Coast District, Plan 5009 (4554 Keith Avenue) to permit the construction of a new commercial building (Super Liquor Mart), subject to compliance with all of the Bylaws of the City of Terrace applicable thereto, and the terms and conditions contained in the Development Permit.*

*It was further recommended that Section 4.16.3 of City of Terrace Zoning Bylaw No. 1431-1995 shall be varied to allow for the reduction of a continuous landscaping strip along the side of a parcel that abuts a street from a minimum of 2.5 metres to 2.0 metres.*

***2. PROPOSED PRICES FOR ANIMAL CREMATION***

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*It was recommended that the City of Terrace proceed with readings of the Animal Control (Schedule "A" – Cremation Services) Bylaw, Project No. ADP-02-0403.*

*Carried Unanimously.*

***SPECIAL REPORTS:***

***Planning Department 2003***  
***Year-End Report***

*MOVED/SECONDED that the Planning Department 2003 Year-End Report be received.*

*(No. 068)*

*Carried Unanimously.*

***Fire Department Incident Report, January 2004***

*MOVED/SECONDED that the January 2004 Fire Department Incident Report be received.*

*(No. 069)*

*Carried Unanimously.*

***R.C.M.P. and Terrace Victim Assistance Program Reports, January 2004***

*MOVED/SECONDED that the January 2004 R.C.M.P. and Terrace Victim Assistance Program Reports be received.*

*(No. 070)*

*Carried Unanimously.*

***Terrace Advisory Parks & Recreation Commission Report, January 29<sup>th</sup>, 2004***

*MOVED/SECONDED that the January 29<sup>th</sup>, 2004 Terrace Advisory Parks & Recreation Commission Report be received.*

*(No. 071)*

*Carried Unanimously.*

**BYLAWS:**

***Animal Control Amendment (Schedule "A" – Cremation Services) Bylaw, Project No. ADP-02-0403 First, Second and Third Readings***

*MOVED/SECONDED that the Animal Control Amendment (Schedule "A" – Cremation Services) Bylaw, Project No. ADP-02-0403 be read by title only and passed in its first, second and third readings.*

*(No. 072)*

*Carried Unanimously.*

**NEW BUSINESS:**

***Health Task Force Monitoring Group – Hire Consultant and Funding Request***

*MOVED/SECONDED that the Health Task Force Monitoring Group hire a consultant to update the Health Task Force Report and correlate it with the Northern Health Authority "Health Service Redesign and Budget Management Plan for 2003-2004 and 2005-2006", and that Council approve funding of \$4,000.*

*(No. 073)*

*Point of Order Called.*

***Health Task Force Monitoring Group – Mandate***

*MOVED/SECONDED that the City of Terrace broaden the Health Task Force Monitoring Group's mandate to enable them to address the current health issues in the community and work as a communications tool for the City of Terrace and the Northern Health Authority.*

*(No. 074)*

*Point of Order Called.*

***Point of Order***

*A Point of Order was called for a Notice of Motion under Section 5.11 of Council Proceedings Bylaw No. 1696-2000.*

***Tabling Motion***

*(No. 075)*

*MOVED/SECONDED that Resolutions #073 and #074 be tabled to the next Regular Meeting of Council in accordance with Section 5.11 of Council Proceedings Bylaw No. 1696-2000.*

*Carried Unanimously.*

***Councillor R. McDaniel –  
Pacific Canada and North  
Coast Offshore Oil and Gas  
Summit***

*Councillor D. Hull advised that Terrace Economic Development Authority would be sending representatives to the Pacific Canada & North Coast Offshore Oil & Gas Summit in Vancouver in March, and that a written report to Council from TEDA would follow.*

*(No. 076-D)*

*MOVED/SECONDED that the City of Terrace send a representative to attend the Pacific Canada & North Coast Offshore Oil & Gas Summit in Vancouver, March 29-30, 2004, at an estimated cost of \$2,519.50.*

*Defeated.*

***Councillor R. McDaniel –  
Report of “Community  
Socioeconomic Implications  
for Offshore Oil/Gas”***

*MOVED/SECONDED that the Report prepared by Councillor R. McDaniel of a meeting held at Kitimat Hirsch Creek Golf & Country Club on February 12<sup>th</sup>, 2004, regarding the “Community Socioeconomic Implications of Offshore Oil/Gas” be received for information.*

*(No. 077)*

*Carried Unanimously.*

***Councillor S. Christensen –  
Regional Hospital District  
Board Meeting and Regional  
District of Kitimat-Stikine  
Board Meeting Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional Hospital District and Regional District of Kitimat-Stikine Board Meetings:*

***Regional Hospital District Board:***

- Regional Hospital District Board Chair is Sharon Hartwell; and Stew Christensen and Tony Briglio are Vice-Chairs; and*
- NHA budget for \$2.5 million – no capital projects indicated or where the money would be spent. Therefore, this matter was tabled until the March 26<sup>th</sup> meeting.*

*Regional District of Kitimat-Stikine Board:*

- *9-1-1 – Ottawa currently reviewing;*
- *Solid Waste Foreman Ridge – meetings going ahead with First Nations groups;*
- *Preliminary Budget – status quo, to be passed next month;*
- *Recycling Program tabled to 2005 Budget;*
- *Nominations put forward for NCMA:  
President: Ken Buchanan  
2<sup>nd</sup> V.P: Craig Carruso  
RD of Kitimat-Stikine Rep.: Stew Christensen*
- *Electoral Areas C & E have granted \$300 funding for Aboriginal Day activities;*
- *Information regarding Canada Day Celebration Special Recognition – Nominations for individual under 18 years of age (information to be circulated to Council).*

*Councillor Christensen advised Council that during tonight's meeting he had become a grandfather of a 7 lb. 6 oz. baby girl. Congratulations to the Christensens and family!*

***City of Terrace Director  
Nomination – NCMA***

*(No. 078)*

*MOVED/SECONDED that the City of Terrace nominate Councillor Stew Christensen as the City of Terrace representative on the NCMA Board of Directors.*

*Carried Unanimously.*

***MEDIA:***

*There were no questions from the media.*

***ADJOURNMENT:***

*(No. 079)*

*MOVED/SECONDED that the February 23<sup>rd</sup>, 2004 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 9:20 p.m.*

***CERTIFIED CORRECT:***

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***Mayor***

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***Clerk***



**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, MARCH 8<sup>TH</sup>, 2004 AT 7:40 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, C. Leclerc, and D. Hull. Councillor M. Davies was absent. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

**"Talkback Line" and Internet**

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 085)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

*There were no delegations or guests.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
February 23, 2004***

*MOVED/SECONDED that the Regular Council Minutes of February 23<sup>rd</sup>, 2004, be adopted as circulated.*

*(No. 086)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

***Tabled Motion No. 073 –  
Health Task Force Monitoring  
Group – Hire Consultant and  
Funding Request***

*MOVED/SECONDED that the Health Task Force Monitoring Group hire a consultant to update the Health Task Force Report and correlate it with the Northern Health Authority "Health Service Redesign and Budget Management Plan for 2003-2004 and 2005-2006", and that Council approve funding of \$4,000.00.*

*(No. 073)*

*Carried.*

**Tabled Motion No. 074 –  
Health Task Force Monitoring  
Group – Mandate**

(No. 074)

*MOVED/SECONDED that the City of Terrace broaden the Health Task Force Monitoring Group’s mandate to enable them to address the current health issues in the community and work as a communications tool for the City of Terrace and the Northern Health Authority.*

*Carried.*

*Councillor D. Hull opposed.*

**CORRESPONDENCE:**

**B.C. Wildlife Federation –  
Request for Letter of Support**

(No. 087)

*MOVED/SECONDED that a letter be sent to Prime Minister Paul Martin expressing Council’s concern with the exorbitant costs of implementation of the Canadian Firearms Program, and further that a review be done of this Program.*

*Carried Unanimously.*

**British Columbia Aviation  
Council – Request for Letter  
of Support**

(No. 088)

*MOVED/SECONDED that the February 24<sup>th</sup>, 2004 correspondence from the British Columbia Aviation Council regarding their request for a letter of support to Prime Minister Paul Martin, as well as Transport Minister Tony Valeri, to persuade Ottawa to formulate an aviation policy that will reduce airport rents, fuel taxes, and security fees to travelers, be referred to the Terrace-Kitimat Airport Society for further consideration and report back to Council.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

(No. 089)

*MOVED/SECONDED that the March 8<sup>th</sup>, 2004 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole  
➤ Development Services  
Component,  
March 8, 2004**

*The following items were discussed at the, 2004 Development Services Component of Committee of the Whole:*

- 1. B.C.B.C. OFFICIAL COMMUNITY PLAN AMENDMENT AND REZONE APPLICATION FOR LOT A, DISTRICT LOTS 362 AND 616, PLAN PRP13484 (3120 BRAUN STREET – FORMER CORRECTIONS CENTRE)**
-

**2. HULL DEVELOPMENT PERMIT NO. 003-2004 FOR 4602 KEITH AVENUE – LICENCED RETAIL STORE (LOT 1, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 2029, EXCEPT PLANS 11100 AND 11428)**

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*It was recommended that the Committee now rise and report.*

**Adoption of Report**

**Committee of the Whole**  
➤ **Development Services Component, March 8<sup>th</sup>, 2004**

*MOVED/SECONDED that the March 8<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

*(No. 090)*

**1. B.C.B.C. OFFICIAL COMMUNITY PLAN AMENDMENT AND REZONE APPLICATION FOR LOT A, DISTRICT LOTS 362 AND 616, PLAN PRP13484 (3120 BRAUN STREET – FORMER CORRECTIONS CENTRE)**

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*It was recommended that the City of Terrace proceed with the process to amend the Official Community Plan Bylaw No. 1771-2002 (Land Use Designation) of the property at 3120 Braun Street (legally described as Lot A, D.L. 362 and 616, R.5, C.D., Plan PRP13484) from Community and Public Use - west portion to Heavy Industrial, and east portion to Multi-Family (Apartment).*

*It was further recommended that the City of Terrace proceed with the process to rezone the property at 3120 Braun Street (legally described as Lot A, D.L. 362 and 616, R.5, C.D., Plan PRP13484) from Public and Institutional (P1) - west portion to Heavy Industrial (M2), and east portion to High Density Multi-Family (R5).*

**2. HULL DEVELOPMENT PERMIT NO. 003-2004 FOR 4602 KEITH AVENUE – LICENCED RETAIL STORE (LOT 1, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 2029, EXCEPT PLANS 11100 AND 11428)**

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*It was recommended that Development Permit No. 003-2004 be issued to Gordon and Norman Hull for renovation of approximately 3,000 sq. ft. of an existing commercial building at 4602 Keith Avenue (legally described as Lot 1, D.L. 361, R.5, C.D., Plan 2029, except Plans 11100 and 11428) for a new licenced liquor retail store, subject to the terms and conditions as required by the City.*

*Carried Unanimously.*

**COMMITTEE REPORTS FOR INFORMATION ONLY:**

**Committee of the Whole**  
➤ **Development Services Component,**  
**February 23, 2004**

*MOVED/SECONDED that the February 23<sup>rd</sup>, 2004 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 091)*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Committee of the Whole Component,**  
**March 6, 2004**

*MOVED/SECONDED that the March 6<sup>th</sup>, 2004 Committee of the Whole Component of Committee of the Whole report be adopted with the following recommendation:*

*(No. 092)*

**1. FORESTRY TASK FORCE – FINAL REPORT**

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*It was recommended that the Committee receive the Final Report and recommend its endorsement to Council.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel & Administration**  
**Component,**  
**March 6, 2004**

*MOVED/SECONDED that the March 6<sup>th</sup>, 2004 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendations:*

*(No. 093)*

**1.2004 GENERAL FUND BUDGET**

*It was recommended that the Eby Street reconstruction project (\$360,000), as well as \$100,000 from "other" from the 2004 Capital Budget, be eliminated.*

*It was further recommended that Administration bring back a recommendation for the additional reduction of \$240,000 before the end of March.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Cheque Register,***  
***February 2004***

*MOVED/SECONDED that the February 2004 Cheque Register be adopted.*

*(No. 094)*

*Carried Unanimously.*

***Memo-Director of***  
***Administration – Council***  
***Proceedings Bylaw No.***  
***1696-2000 – Amendment***

*MOVED/SECONDED that the proposed Terrace Council Proceedings Amending Bylaw proceed to first, second and third readings, and that consideration of final adoption be held to the April 13<sup>th</sup> meeting until the required notice is given to the public.*

*(No. 095)*

*Carried Unanimously.*

***Terrace Advisory Parks & Recreation Commission***  
***Minutes, February 18, 2004***

*MOVED/SECONDED that the February 18<sup>th</sup>, 2004 Terrace Advisory Parks & Recreation Commission Minutes be received.*

*(No. 096)*

*Carried Unanimously.*

**BYLAWS:**

***Animal Control Amendment***  
***(Schedule "A" – Cremation***  
***Services) Bylaw,***  
***Project No. ADP-02-0403***  
***Adoption***

*MOVED/SECONDED that the Animal Control Amendment (Schedule "A" – Cremation Services) Bylaw, Project No. ADP-02-0403 be read by title only and adopted.*

*(No. 097)*

*Carried Unanimously.*

***City of Terrace Council  
Proceedings Amending  
Bylaw,  
Project No. ADP-02-0404  
First, Second and Third  
Readings***

*MOVED/SECONDED that the City of Terrace Council Proceedings Amending Bylaw, Project No. ADP-02-0404 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 098)*

***Official Community Plan  
Amendment (3120 Braun  
Street) Bylaw,  
Project No. ADP-02-0405  
First and Second Readings***

*MOVED/SECONDED that the Official Community Plan Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0405 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*(No. 099)*

***Zoning Amendment (3120  
Braun Street) Bylaw, Project  
No. ADP-02-0406  
First and Second Readings***

*MOVED/SECONDED that the Zoning Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0406 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*(No. 100)*

**NEW BUSINESS:**

***Riverboat Days Society –  
Year of the Kermodei***

*Councillor C. Leclerc advised that the Riverboat Days Society has officially adopted 2004 as the Year of the Kermodei theme to help raise awareness of the Kermodei Bear.*

***AAC Reductions - 20% Take  
Back***

*MOVED/SECONDED that Council meet with Honourable Roger Harris, Minister of State for Forestry Operations, as soon as possible to discuss the 20% take back.*

*Carried Unanimously.*

*(No. 101)*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the March 8<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*(No. 102)*

*The meeting adjourned at 9:00 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, MARCH 22<sup>ND</sup>, 2004 AT 7:30 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*(No. 105)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Glen Woollett, Terrace & Area Manager, Telus Communications Inc. (Parking Area Lease Agreement – Telus/City of Terrace)***

*Mayor Talstra introduced Glen Woollett, Terrace & Area Manager of Telus Communications Inc., who was in attendance to sign a yearly Parking Area Lease Agreement with the City of Terrace in the amount of \$1.00 for their property at 4531-4541 Park Avenue. This parking area will be available after Telus Communications Inc.'s normal working hours for Sportsplex events parking, and the yearly lease will be available for as long as it remains feasible for Telus Communications Inc. to continue.*

*Mayor Talstra thanked Mr. Woollett and Telus for their very generous in-kind donation to the Sportsplex project.*

***Terrace & District Chamber of Commerce – Fee for Service Contract, Terrace Visitor Information Centre***

*Sheila Love, President of the Terrace & District Chamber of Commerce, John Taylor, Chamber & Visitor Information Centre (VIC) Manager, Lael McKeown– Chamber Director, and Terri McPhee, Treasurer, made presentations to Council regarding their request for renewal of the Visitor Information Fee for Service Contract with the City of Terrace.*



*Ms. Love and Ms. McKeown advised that there is a proposal being considered to move the Terrace & District Chamber of Commerce, Visitor Information Centre, as well as Terrace Tourism Council, to a location owned by the Ministry of Transportation and Highways at the south east corner of the 4-way stop east of town.*

*The delegates provided VIC statistical information, and advised that the Chamber continued to be a good ambassador for the City of Terrace.*

*Ms. McPhee advised that they do not include HRSD student grants funding in their budget because they are not a confirmed source of funding until they actually receive it. She also advised that Chamber of Commerce memberships have remained the same this year.*

*Councillor Davies reminded the community that they can support our Chamber of Commerce by purchasing personal yearly memberships for \$30.*

*Mayor Talstra thanked the Chamber representatives for their presentations, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see resolution No. 107).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
March 8, 2004***

*MOVED/SECONDED that the Regular Council Minutes of March 8<sup>th</sup>, 2004, be adopted as circulated.*

*(No. 106)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

***Ferry Island Boat Launch***

*Councillor C. Leclerc advised that, following the March 8<sup>th</sup>, 2004 Regular Council meeting at which time the February 18<sup>th</sup>, 2004 Advisory Parks & Recreation Commission Minutes were discussed and adopted, if any Council members or the community have comments, questions or suggestions regarding the consideration of a boat launch at Ferry Island, they should contact Herb Dusdal, Director of Public Works.*

*Councillor D. Hull advised that he will contact the Director of Public Works to discuss the feasibility of a boat launch at the east end of the City.*

**CORRESPONDENCE:**

***Terrace & District Chamber  
of Commerce – Fee for  
Service Contract – Terrace  
Visitor Information Centre***

*(No. 107)*

*MOVED/SECONDED that the funding request from the Terrace & District Chamber of Commerce for the continuation of the Fee for Service Contract – Terrace Visitor Information Centre, be referred to the April 5<sup>th</sup>, 2004 Finance, Personnel & Administration Component of Committee of the Whole meeting for study and recommendation.*

*Carried Unanimously.*

***Pacific Northern Gas –  
Request for Letter of Support  
– PNG Income Trust  
Application to the B.C.  
Utilities Commission***

*(No. 108)*

*MOVED/SECONDED that a letter of support be provided to Pacific Northern Gas in support of PNG's Income Trust Application to the B.C. Utilities Commission that would change the ownership structure of PNG from its current corporate structure to an income trust ownership structure, provided that a continuous supply of low cost gas is maintained in the event of approval of the change of ownership structure.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component**  
**March 8, 2004**

*MOVED/SECONDED that the March 8<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

(No. 109)

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Committee of the Whole Component,**  
**March 12, 2004**

*MOVED/SECONDED that the March 12<sup>th</sup>, 2004 Committee of the Whole Component of Committee of the Whole report be adopted as follows:*

(No. 110)

**1. AAC REDUCTIONS – 20% TAKE BACK**

*There were no recommendations forthcoming.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**R.C.M.P. and Terrace Victim Assistance Program Monthly Statistics – February 2004**

*MOVED/SECONDED that the February 2004 R.C.M.P. and Terrace Victim Assistance Program Monthly Statistics be received.*

(No. 111)

*Carried Unanimously.*

**Fire Department Incident Report, February 2004**

*MOVED/SECONDED that the February 2004 Fire Department Incident Report be received.*

(No. 112)

*Carried Unanimously.*

**Building Synopsis, February 2004**

*MOVED/SECONDED that the February 2004 Building Synopsis be received.*

(No. 113)

*Carried Unanimously.*

**Memo-Director of Personnel – Sick Leave Administration Policy**

*MOVED/SECONDED that the Sick Leave Administration Policy be approved as presented.*

(No. 114)

*Carried Unanimously.*

**BYLAWS:**

***Official Community Plan Amendment (4402 Keith Avenue) Bylaw, Project No. ADP-02-0331 Adoption***

*(No. 115)*

***Zoning Amendment (4402 Keith Avenue) Bylaw, Project No. ADP-02-0332 Adoption***

*(No. 116)*

**NEW BUSINESS:**

***Shirley Kimery, Director, Human Resources & Skills Development (HRSD) – Federal Funding Opportunities – Forestry Re-Employment Programs***

*(No. 117)*

***TEDA Update***

**RELEASED FROM IN-CAMERA:**

**In-Camera Special Reports:**

***In-Camera Personnel Item Under Division 3, Section 90(1)(a) of the Community Charter – In-Camera Memo-Director of Special Projects – Forestry Task Force Monitoring Committee***

*MOVED/SECONDED that the Official Community Plan Amendment (4402 Keith Avenue) Bylaw, Project No. ADP-02-0331 be read by title only and adopted.*

*Carried Unanimously.*

*MOVED/SECONDED that the Zoning Amendment (4402 Keith Avenue) Bylaw, Project No. ADP-02-0332 be read by title only and adopted.*

*Carried Unanimously.*

*MOVED/SECONDED that Shirley Kimery, Director, Human Resources & Skills Development (HRSD), be invited to attend the April 2<sup>nd</sup>, 2004 Committee of the Whole meeting to discuss Federal funding opportunities for forestry re-employment programs, with an invitation extended to Bill Sauer and John Nester, Northwest Truck Loggers Association representatives.*

*Carried Unanimously.*

*Councillor D. Hull provided an update on the activities of the Terrace Economic Development Authority.*

*Resolution No. 082 of the March 8<sup>th</sup>, 2004 In-Camera Special Council Minutes was released from In-Camera status as follows:*

***MOVED/SECONDED that a Forestry Task Force Monitoring Committee be struck to provide direction and support to the implementation of the Forestry Task Force recommendations contained in their Final Report, consisting of one Councillor, one staff representative and 3 members-at-large as follows:***

Council Representative: Councillor S. Christensen  
Staff Representative: Paul Gipps  
Members-at-large: Ian Smith  
Stephen Hales  
Fred Philpot

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*(No. 118)*

*MOVED/SECONDED that the March 22<sup>nd</sup>, 2004  
Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:20 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, APRIL 13<sup>TH</sup>, 2004 AT 7:35 P.M.***

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*Deputy Mayor C. Leclerc presided. Councillors present were L. Christiansen, S. Christensen, M. Davies, and D. Hull. Mayor J. Talstra and Councillor R. McDaniel were absent. Also in attendance were D. Fisher, Acting Chief Administrative Officer, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Deputy Mayor Leclerc advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. She further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**PUBLIC INPUT:**

***Notice of Council  
Proceedings Bylaw  
Amendment***

*Deputy Mayor Leclerc advised that the first item to be dealt with on this meeting's Agenda was an opportunity to hear public input in regard to proposed amendments to the Council Proceedings Bylaw to provide for the appointment Deputy Mayors to act in the place of the Mayor when the Mayor is absent, and to change references to the Municipal Act to the relevant sections of the Community Charter.*

*There being no input on this matter, Deputy Mayor Leclerc advised that this matter would be further dealt with under the "Bylaws" portion of this meeting's Agenda (see Resolution No. 138).*

***Notice of Intention –  
Disposal of Land – North  
Portion of Closed Ottawa  
Street Between Lazelle and  
Park Avenues***

*Deputy Mayor Leclerc provided an opportunity to hear public input in regard to the disposal of the 301 m<sup>2</sup> portion of Ottawa Street dedicated as road by Plan 972, District Lot 361, Range 5, Coast District, stopped up and closed by City of Terrace Bylaw 1524-1996, and title vested in the name of the City of Terrace through Provincial Highway Abandonment Approval Number 980286 to the adjacent property owner to the west, Dr. Thomas Nenninger Inc., for the purpose of consolidating the lands into one legal parcel, for the sum of \$23,500, plus all costs associated with the consolidation process.*

*There being no input on this matter, Deputy Mayor Leclerc advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 133).*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Sharon Prinz, B.C. Nurses' Union – Patient's Bill of Rights***

*Sharon Prinz, representing the B.C. Nurses' Union, presented the Patient's Bill of Rights, which is a document that describes the improvements that Registered Nurses and Registered Psychiatric Nurses believe are needed in the system, as well as some of the health care rights the Provincial Government should be ensuring British Columbians receive.*

*Ms. Prinz expressed concerns about the deterioration in health care services, and the Patient's Bill of Rights is an attempt to get dialogue going with the general public and the Government about the solutions to problems that have been created in the system by under-funding from both levels of government.*

*Ms. Prinz asked Council to endorse the Patient's Bill of Rights.*

*Deputy Mayor Leclerc thanked Ms. Prinz for her presentation and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 124).*

***Alan Letourneau, I.C.B.C. Claims Centre Manager – Community Crash Reduction Challenge***

*Alan Letourneau, I.C.B.C. Claims Centre Manager, provided a PowerPoint presentation on the Community Crash Reduction Challenge, which is an I.C.B.C. and Autoplanbrokers-sponsored challenge to communities across the Province to compete to achieve the best crash-reduction results in their category during the weeks of May 5<sup>th</sup>-27<sup>th</sup>, 2004.*

*This Challenge will engage communities, the police, public safety organizations and B.C. residents to help reduce the frequency and severity of motor vehicle crashes. Terrace and area (which includes*

*all Terrace postal codes) fits into Category "D", with a prize of \$25,000 to the winning community in that category. Individuals can also take a pledge to drive safely, and be eligible for prizes, and the City of Terrace was also encouraged to issue a friendly bet to another like-sized community.*

*Terrace's crash prediction, which is based on the previous five-year average for the period May 5 to 27, is 48 total resident crashes. The community in Category "D" that shows the greatest reduction in crashes (goal – minimum of 2% reduction), wins \$25,000.*

*Mr. Letourneau asked the City of Terrace to participate in the Crash Reduction Challenge and to issue their own challenge to a like-sized community (Kitimat or Prince Rupert), as well as to sign the letter of endorsement of the Challenge.*

*Deputy Mayor Leclerc thanked Mr. Letourneau for his presentation and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 125).*

***Jim Robertson and Paul Jeffery – Canadian Society of Safety Engineering (CSSE) – Conference Information***

*Jim Robertson, Industrial Warehouseman with Alcan and Health and Safety Co-ordinator for Skeena Chapter of CSSE, and Paul Jeffery from Eurocan, made a presentation regarding the CSSE Conference being held at the Best Western Terrace Inn on May 6<sup>th</sup> and 7<sup>th</sup>, at a cost of \$65.00 each, including lunch.*

*Mr. Robertson advised that the CSSE is a Canada-wide organization, with chapters in each Province.*

*Mr. Robertson asked the City of Terrace to sponsor pertinent City employees to attend the Conference, as well as having the Mayor or Deputy Mayor provide a "Welcome" at the opening of the Conference on the 6<sup>th</sup>. He thanked the City for their donation of City pins and pens.*

*Deputy Mayor Leclerc thanked Messrs. Jim Robertson and Paul Jeffery for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 126).*



**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
March 22, 2004***

*MOVED/SECONDED that the Regular Council Minutes of March 22<sup>nd</sup>, 2004, be adopted as circulated.*

*(No. 123)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***B.C. Nurses' Union –  
Patient's Bill of Rights***

*MOVED/SECONDED that consideration of the Patient's Bill of Rights be tabled to the April 26<sup>th</sup>, 2004 Regular Council meeting.*

*(No. 124)*

*Carried Unanimously.*

***I.C.B.C. – Community Crash  
Reduction Challenge***

*MOVED/SECONDED that the City of Terrace participate in the Community Crash Reduction Challenge and sign the letter of endorsement.*

*(No. 125)*

*Carried Unanimously.*

***Canadian Society of Safety  
Engineering – Conference  
Information***

*MOVED/SECONDED that the Mayor or Deputy Mayor provide a "Welcome" during the opening of the Canadian Society of Safety Engineering Conference on May 6<sup>th</sup>, and further, that pertinent City of Terrace staff attend the CSSE Conference.*

*(No. 126)*

*Carried Unanimously.*

***International Union of  
Operating Engineers –  
Request for Letter of Support  
– Mandatory Training***

*MOVED/SECONDED that the April 2<sup>nd</sup>, 2004 correspondence from the International Union of Operating Engineers regarding a request for a letter of support for mandatory training and certification for crane operators in B.C. be received for information.*

*(No. 127)*

*Carried Unanimously.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Committee of the Whole**  
**Component**  
**April 2, 2004**

(No. 128)

*MOVED/SECONDED that the April 2<sup>nd</sup>, 2004 Committee of the Whole Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. JOB CREATION PARTNERSHIPS - HUMAN RESOURCES & SKILLS DEVELOPMENT CANADA**

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*It was recommended that a meeting be arranged with the appropriate Ministry of Forests representatives and the Forestry Task Force Monitoring Committee staff and Council liaison, with a view to determining if silviculture opportunities exist under HRSDC's Job Creation Programme.*

*It was further recommended that information on HRSDC's Job Creation Programme be circulated to City staff, in the event that suitable projects and employment opportunities arise in the future.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Recreation, Parks & Leisure Services**  
**Component**  
**April 2, 2004**

(No. 129)

*MOVED/SECONDED that the April 2<sup>nd</sup>, 2004 Recreation, Parks & Leisure Services Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. FERRY ISLAND - BOAT LAUNCH**

---

*There were no recommendations at this time.*

**2. RESOLUTION TO MOVE IN-CAMERA UNDER DIVISION 3, SECTION 90(1)(b) OF THE COMMUNITY CHARTER - PERSONNEL ITEM**

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*It was recommended that the Committee reconvene into In-Camera Committee of the Whole to discuss a personnel item under Division 3, Section 90(1)(b) of the Community Charter.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel & Administration**  
**Component,**  
**April 5, 2004**

*MOVED/SECONDED that April 5<sup>th</sup>, 2004 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendations:*

(No. 130)

**1. 2004 - 2008 GENERAL FUND FINANCIAL PLAN**

---

*It was recommended that the following capital projects be removed from the 1st draft of the 2004 budget:*

Other	\$ 100,000
Fire Hall EOC	\$ 20,000
Keith Avenue LIP	\$ 105,000
Eby Street (Hwy. 16 - Lazelle)	\$ 360,000
Munroe (Walsh - Straume)	\$ 385,000
City Computers	\$ 4,000
<b>TOTAL REDUCTION</b>	<b>\$ 974,000</b>

*It was further recommended that the proposed 2004-2008 General Fund Financial Plan, as amended, be approved, and the Bylaw proceed to initial readings and adoption.*

**2. 2004 BUDGET - IVC VEHICLE PURCHASES**

---

*It was recommended that the following vehicle purchases be approved:*

- one 1 ton pickup;
- one 3/4 ton van; and
- one passenger van

*for a net cost of approximately \$115,000, with funds to come from the Equipment Reserve Fund.*

*It was further recommended that the sale of the following vehicles be approved:*

- two pickups (#89 and #62); and
- one car (#80)

**3. RESOLUTION TO MOVE IN-CAMERA UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER - PROPERTY ITEM**

---

*It was recommended that the Committee reconvene into In-Camera Committee of the Whole to discuss a property item under Division 3, Section 90(1)(k) of the Community Charter.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***B.C. Ambulance Service –  
2004 – First Quarter Report***

*MOVED/SECONDED that B.C. Ambulance 2004 First Quarter Report be received.*

*(No. 131)*

*Carried Unanimously.*

***Cheque Register – March  
2004***

*MOVED/SECONDED that the March 2004 Cheque Register be adopted.*

*(No. 132)*

*Carried Unanimously.*

***Disposal of Land – North  
Portion of Closed Ottawa  
Street Between Lazelle  
Avenue and Park Avenue***

*MOVED/SECONDED that the City of Terrace proceed with the sale of the 301 m<sup>2</sup> portion of Ottawa Street dedicated as road by Plan 972, District Lot 361, Range 5, Coast District, stopped up and closed by City of Terrace Bylaw 1524-1996, and title vested in the name of the City of Terrace through Provincial Highway Abandonment Approval Number 980286 to the adjacent property owner to the west, Dr. Thomas Nenninger Inc., for the purpose of consolidating the lands into one legal parcel, for the sum of \$23,500, plus all costs associated with the consolidation process.*

*(No. 133)*

*Carried Unanimously.*

***Memo-City Planner –  
Amendment of Establishment  
of a Board of Variance Bylaw***

*MOVED/SECONDED that the Establishment of a Board of Variance Amending Bylaw proceed to initial readings.*

*(No. 134)*

*Carried Unanimously.*

***Memo-Director of Special Projects – Forestry Task Force Monitoring Committee***

*(No. 135)*

*MOVED/SECONDED that the Forestry Task Force Monitoring Committee Terms of Reference be adopted as presented, and further, that Ian Smith be appointed as Chairman of the FTFMC.*

*Carried Unanimously.*

***Memo-Director of Public Works – Disposal of 12 Kw Generator***

*(No. 136)*

*MOVED/SECONDED that bids be requested (with an upset price of \$4,890) for the sale of the 12 Kw generator and its two transfer switches, and to use the funds to purchase and install a new transfer switch required for the 40 Kw generator.*

*Carried Unanimously.*

***Oral Report to the April 13<sup>th</sup>, 2004 Public Hearing***

*(No. 137)*

*MOVED/SECONDED that the Oral Report to the April 13<sup>th</sup>, 2004 Public Hearing Report be adopted with the following recommendation:*

***1. PUBLIC HEARING – B.C.B.C. OFFICIAL COMMUNITY PLAN AMENDMENT AND REZONE APPLICATION FOR LOT A, DISTRICT LOTS 362 AND 616, PLAN PRP13484 (3120 BRAUN STREET)***

---

*It was recommended that the OCP Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0405, and Zoning Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0406 proceed to third reading.*

*Carried Unanimously.*

***BYLAWS:***

***City of Terrace Council Proceedings Amending Bylaw, Project No. ADP-02-0404 Adoption***

*(No. 138)*

*MOVED/SECONDED that the City of Terrace Council Proceedings Amending Bylaw, Project No. ADP-02-0404 be read by title only and adopted.*

*Carried Unanimously.*

***Official Community Plan Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0405 Third Reading***

*(No. 139)*

*MOVED/SECONDED that the Official Community Plan Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0405 be read by title only and passed in its third reading.*

*Carried Unanimously.*

**Zoning Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0406 Third Reading**

*MOVED/SECONDED that the Zoning Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0406 be read by title only and passed in its third reading.*

*(No. 140)*

*Carried Unanimously.*

**Establishment of a Board of Variance Amendment Bylaw, Project No. ADP-02-0407 First, Second and Third Readings**

*MOVED/SECONDED that the Establishment of a Board of Variance Amendment Bylaw, Project No. ADP-02-0407 be read by title only and passed in its first, second and third readings.*

*(No. 141)*

*Carried Unanimously.*

**2004-2008 Financial Plan Bylaw, Project No. ADP-02-0408 First, Second and Third Readings**

*MOVED/SECONDED that the 2004-2008 Financial Plan Bylaw, Project No. ADP-02-0408 be read by title only and passed in its first, second and third readings.*

*(No. 142)*

*Carried Unanimously.*

**NEW BUSINESS:**

**Elks Lodge/Parkside Secondary School – New Signage for the Old Cemetery**

*Councillor L. Christiansen advised that the Terrace Elks Lodge is donating \$843.41 to Parkside Secondary School for their students to make a new sign for the Old Cemetery.*

**REPORT FROM IN-CAMERA:**

*The recommendation from the April 5<sup>th</sup>, 2004 In-Camera Committee of the Whole Component of the In-Camera Committee of the Whole report was released from In-Camera status as follows:*

In-Camera Committee of the Whole

1. PROPERTY ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER - SPORTSPLEX PROJECT
- 

➤ In-Camera Committee of the Whole Component, April 5<sup>th</sup>, 2004

*It was recommended that the City proceed with the initial construction phase of the Terrace Sportsplex, and that the design work contract for the proposed Sportsplex be awarded to the low bidder, PBK Architects, at a budget price of \$250,000.*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*(No. 143)*

*MOVED/SECONDED that the April 13<sup>th</sup>, 2004  
Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:25 p.m.*

**CERTIFIED CORRECT:**

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*Deputy Mayor*

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*Clerk*

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, APRIL 26<sup>TH</sup>, 2004 AT 7:35 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, C. Leclerc, and D. Hull. Councillors S. Christensen and R. McDaniel were absent. Also in attendance were J. Degerness, Director of Finance, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 144)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

*Art Erasmus, Chair of the Sportsplex Fundraising Committee advised that the CIBC was unable to attend tonight's meeting, but would be making a presentation at the next meeting of Council.*

***Sportsplex Fundraising  
Committee Update – Cheque  
Presentation:***

- Downtown Lions Club***
- Youth Action Committee***
- Terrace Safeway***

*Mr. Erasmus introduced Frank Pelle, representing the Downtown Lions Club, Ron Craig, Chair of the Youth Action Committee, and Roger Junker, Manager of Terrace Safeway.*

*Mr. Erasmus advised that Safeway has taken on the Sportsplex as their Store and Employee Charity for 2003-2004. As such, they have combined with the Downtown Lions Club and the Youth Action Committee to hold raffles for \$1000 prizes, with more raffles to come in the future.*

*Cheques were presented to the City of Terrace in the amount of \$2,200 (from the Downtown Lions Club and Safeway), and \$3,200 (from the Youth Action Committee and Safeway).*



*Mayor Talstra thanked the Terrace Safeway as well as the Downtown Lions Club and Youth Action Committee for their generous financial contributions.*

**Greater Terrace  
Beautification Society's  
Cleanest School Contest  
Winners – Presentations to:**

- **1<sup>st</sup> Place – Parkside  
Secondary School**
- **2<sup>nd</sup> Place – Kiti K'Shan  
Primary School & Uplands  
Elementary School**

*Chris Hansen, President of the Greater Terrace Beautification Society (GTB Society) reported on their recent judging for the School contest winners for the Cleanest School and Yards category.*

*City Freeman Vesta Douglas, who in the past has presented the winners with their awards, was unable to attend the presentations. However, Betty Campbell, former President and one of the original founders of the GTB Society, passed on a message from Freeman Douglas thanking and congratulating the winning schools for all their hard work. She further stated that she believes this event solidifies the good relationship between the School District and City Council. She also thanked the Judging Committee for their volunteer efforts.*

*Chris Hansen, Betty Campbell and Mayor Talstra presented the following awards to the respective students representing their schools:*

- 1<sup>st</sup> place – Parkside Secondary School*
- 2<sup>nd</sup> place – tied between Kiti K'Shan Primary School and Uplands Elementary School*

*Mayor Talstra thanked and congratulated the students and teachers for taking pride in their schools and for their hard work in keeping their grounds clean.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

**Regular Council Minutes,  
April 13, 2004**

*MOVED/SECONDED that the Regular Council Minutes of April 13, 2004, be adopted as circulated.*

*(No. 145)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

**B.C. Nurses' Union – Patient's Bill of Rights**

*MOVED/SECONDED that a letter of support in principle of the "Patient's Bill of Rights" be forwarded to the B.C. Nurses' Union.*

(No. 146)

*Carried Unanimously.*

**CORRESPONDENCE:**

*There was no correspondence.*

**COMMITTEE REPORTS:**

**Oral Report – Committee of the Whole**

➤ **Finance, Personnel & Administration Component, April 26, 2004**

*MOVED/SECONDED that the oral report to the April 26<sup>th</sup>, 2004 Finance, Personnel & Administration Component of the Committee of the Whole be adopted with the following recommendation:*

**1. 2004 TAX RATES**

(No. 147)

*It was recommended that the 2004 Tax Rates Bylaw, as amended and highlighted below, be approved, and the Bylaw proceed to initial readings and adoption as follows:*

<b>Property Class</b>	<b>A General Municipal</b>	<b>B Debt</b>	<b>C Transit</b>	<b>D Regional District of Kitimat -Stikine</b>	<b>E Hospital</b>
1. Residential	\$ 8.3248	\$ 0.3299	\$ 0.1477	\$ 0.2147	\$ 0.5596
2. Utility	\$ 64.3900	\$ 2.5519	\$ 0.5171	\$ 0.7513	\$ 1.9585
4. Major Industry	<b>\$ 71.6978</b>	<b>\$ 2.8415</b>	\$ 0.5023	\$ 0.7298	\$ 1.9026
5. Light Industry	\$ 45.7837	\$ 1.8145	\$ 0.5023	\$ 0.7298	\$ 1.9026
6. Business	\$ 26.0112	\$ 1.0309	\$ 0.3620	\$ 0.5259	\$ 1.3710
8. Recreation/Non-profit	<b>\$ 5.7162</b>	<b>\$ 0.2270</b>	\$ 0.1477	\$ 0.2147	\$ 0.5596
9. Farm	\$ 24.8151	\$ .9820	\$ 0.1477	\$ 0.2147	\$ 0.5596

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Public Hearing Report – April 13, 2004 (For Information Only)**

*MOVED/SECONDED that the April 13<sup>th</sup>, 2004 Public Hearing report be received for information.*

(No. 148)

*Carried Unanimously.*

***Fire Department Incident Report, March 2004***

*MOVED/SECONDED that the March 2004 Fire Department Incident Report be received.*

*(No. 149)*

*Carried Unanimously.*

***Building Synopsis, March 2004***

*MOVED/SECONDED that the March 2004 Building Synopsis be received.*

*(No. 150)*

*Carried Unanimously.*

***Councillor Davies' Report – Minerals North Conference***

*MOVED/SECONDED that the report submitted by Councillor M. Davies regarding her attendance at the Minerals North Conference in Smithers, B.C., April 14-16, 2004, be received for information.*

*(No. 151)*

*Carried Unanimously.*

***Memo-City Planner – Munson Development Variance Permit No. 001-2004 – 4554 Keith Avenue***

*MOVED/SECONDED that the City proceed with the process to issue Development Variance Permit No. 001-2004 to George Louis Munson for the proposed reduction in rear and side parcel line setback requirements on the property located at 4554 Keith Avenue (Lot C, District Lot 369, Range 5, Coast District, Plan 5009), including the following variance:*

*(No. 152)*

- *Section 7.4.3.3 Minimum Setback – C3 Service Commercial of Zoning Bylaw 1431-1995 and amendments thereto to reduce the rear parcel line setback from 4.5 metres to 3.5 metres, and to reduce the interior side parcel line setback from 3.0 metres to 1.5 metres.*

*Carried Unanimously.*

***BYLAWS:***

***Establishment of a Board of Variance Amendment Bylaw, Project No. ADP-02-0407 Adoption***

*MOVED/SECONDED that the Establishment of a Board of Variance Amendment Bylaw, Project No. ADP-02-0407 be read by title only and adopted.*

*(No. 153)*

*Carried Unanimously.*

**2004-2008 Financial Plan  
Bylaw,  
Project No. ADP-02-0408  
Adoption**

*(No. 154)*

*MOVED/SECONDED that the 2004-2008 Financial Plan Bylaw, Project No. ADP-02-0408 be read by title only and adopted.*

*Carried Unanimously.*

**2004 Tax Rate Bylaw,  
Project No. ADP-02-0409  
First, Second and Third  
Readings**

*(No. 155)*

*MOVED/SECONDED that the 2004 Tax Rate Bylaw, Project No. ADP-02-0409 be amended as recommended at the April 26, 2004 Finance, Personnel & Administration Component of Committee of the Whole meeting, and further that the amended Bylaw be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

**NEW BUSINESS:**

**Trade Show**

*Councillor C. Leclerc advised that the Trade Show that took place this weekend was very successful, and there appeared to be strong community support for the Sportsplex.*

**Aileen Frank's 90<sup>th</sup> Birthday  
Celebration**

*Council was reminded of a 90<sup>th</sup> Birthday Celebration, and a celebration of her years spent in Terrace, for Aileen Frank at the Elks Hall on Friday, April 30<sup>th</sup>, 1:30-4:00 p.m.*

**Farmers Market**

*Councillor L. Christensen noted that the Farmers Market starts this Saturday, May 1<sup>st</sup>, 2004.*

**Trans Canada Yellowhead  
Highway Association AGM  
and Conference**

*Councillor M. Davies provided a verbal report on her recent attendance at the Trans Canada Yellowhead Highway Association AGM and Conference.*

*She advised that she felt it was a very worthwhile conference. They worked with a facilitator as they explored the effectiveness and validity of the organization, as well as the feasibility of joining up with a southern highway route.*

*Dave Maroney, past Mayor of the City of Terrace was awarded a Lifetime Membership to the Trans Canada Yellowhead Highway Association, and Pieter Weeber was given a Builder Award.*

*Councillor Davies also noted that the newly elected Highway 16 Directors are:*

- Ralph Roy – Regional District of Bulkley-Nechako*
- Pieter Weeber – District of New Hazelton*
- Paul Kennedy – City of Prince Rupert*

*The 2005 Trans Canada Yellowhead Highway Association AGM and Conference will be held in Edmonton, Alberta.*

***Congenital Heart Failure Collaborative Clinic***

*Councillor L. Christiansen advised that she attended the Congenital Heart Failure (CHF) Collaborative Clinic Open House. She advised that this is a 1-year project being offered 3 days per week. A diabetes nurse is the co-ordinator, and referrals are made by doctors, who put their patients in touch with the CHF Clinic. There have been 80 referrals to date, and they expect another 120 before the end of the year.*

***MEDIA:***

*The media asked what the schedule was for progressing with the Sportsplex. Mayor Talstra advised that the City has appointed a Design Committee, and the estimated construction start is November, 2004.*

***Reconvene into In-Camera Committee of the Whole, In-Camera Committee of the Whole Component, In-Camera Property Item under Division 3, Section 90(1)(e) of the Community Charter***

*MOVED/SECONDED that Council reconvene into In-Camera Committee of the Whole Component of the In-Camera Committee of the Whole to discuss an In-Camera Property Item under Division 3, Section 90(1)(e) of the Community Charter.*

*Carried Unanimously.*

*(No. 156)*

***In-Camera Committee of the Whole,***

*The Committee discussed the item referred.*

- In-Camera Committee of the Whole Component  
April 26, 2004***

***Rise and Report***

***It was recommended that the Committee now rise and report.***

***Adoption of Report***

*(No. 157)*

*MOVED/SECONDED that the April 26<sup>th</sup>, 2004 In-Camera Committee of the Whole Component of the In-Camera Committee of the Whole report be adopted.*

*Carried Unanimously.*

***ADJOURNMENT:***

*(No. 158)*

*MOVED/SECONDED that the April 26<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:45 p.m.*

***CERTIFIED CORRECT:***

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***Mayor***

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***Deputy Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, MAY 10<sup>TH</sup>, 2004 AT 7:35 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**PUBLIC INPUT:**

***Munson Development  
Variance Permit No. 001-  
2004 (4554 Keith Avenue)***

*This item was dealt with following the Delegations and Guests portion of this meeting.*

**ADDENDUM:**

*(No. 165)*

*MOVED/SECONDED that the Addendum be included, with the addition of correspondence dated May 7<sup>th</sup>, 2004 from the Prince Rupert Port Authority regarding a request for a letter of support for their funding application to SICEAI for funding to complete the detailed engineering for an expansion to the Fairview Terminal.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Sportsplex Fundraising  
Committee Update – Cheque  
Presentation:***

***➤ CIBC***

*Mr. Art Erasmus, Chair of the Sportsplex Fundraising Committee introduced Corey Darling, Manager of CIBC, as well as CIBC staff.*

*A cheque in the amount of \$20,000 was presented to the City of Terrace towards the fundraising efforts of the Sportsplex.*

*Mayor Talstra thanked Mr. Darling and the CIBC for their major contribution, and challenged every other bank in our region to match or exceed CIBC's contribution.*

***Dave Maroney – Presentation of Trans Canada Yellowhead Highway Association “Life Member Award”***

*Councillor M. Davies presented Mr. Dave Maroney with the Trans Canada Yellowhead Highway Association “Life Member Award” for his many years of service to Terrace and area as past Mayor, as well as 23 years with the Trans Canada Yellowhead Highway Association.*

*Mayor Talstra invited Mr. Maroney to sit in the Mayor’s chair to make his acceptance remarks. Mr. Maroney thanked Councillor Davies for accepting the award in his absence, and he expressed his appreciation to the Yellowhead Highway Association for their recognition of his service to their Association.*

***Chris Harrison – Presentation of “A Kermodei Bear Visit” Picture Collage to the City of Terrace***

*Mayor Talstra acknowledged a gift from Chris Harrison in recognition of the “Year of the Kermodei” of a framed picture collage of a Kermodei Bear that visited her property. Ms. Harrison advised that she was able to take all the pictures of the visiting Kermodei Bear within 15 minutes.*

*Mayor Talstra thanked Ms. Harrison for her generous gift to the City of Terrace, and he advised that the picture would be displayed at City Hall for the public to view.*

***Ron Poole, Chief Administrative Officer – Presentation of The International Institute of Municipal Clerks “Master Municipal Clerk” Designation***

*Mayor Talstra congratulated Ron Poole, Chief Administrative Officer for his designation as a Master Municipal Clerk with the International Institute of Municipal Clerks.*

*Mayor Talstra presented Ron Poole with a framed certificate acknowledging his membership.*

**PUBLIC INPUT:**

***Munson Development Variance Permit No. 001-2004 (4554 Keith Avenue)***

*Mayor Talstra advised that the next item to be dealt with on this meeting’s Agenda was an opportunity to hear public input in regard to an application from George Louis Munson to vary Section 7.4.3.3 Minimum Setback – C3 Service Commercial of Zoning Bylaw 1431-1995 to reduce the rear parcel line setback from 4.5 metres to 3.5 metres, and to reduce the interior side parcel line setback from 3.0 metres to 1.5 metres at property legally described as Lot C, District Lot 369, Range 5, Coast District, Plan 5009 (4554 Keith Avenue).*



*A letter from Jim Coelho, Manager, Terrace Honda, was read into the record. Mr. Coelho is in opposition to the proposed Development Variance Permit for the following reasons:*

- the aesthetic value and exposure for other merchants from the street should be maintained, with no exceptions;*
- no request for these variances was made when the initial Development Permit was granted, and should not be granted now;*
- there is a potential risk of reducing the development value of his adjacent property if these variances are approved; and*
- concerns regarding Munson's approval from Ministry of Highways for the Keith Avenue access.*

*Ms. J. Munson spoke to Mr. Coelho's concerns, stating that the previous landscaping variance was requested in order to provide continuity with the Terrace Honda property. She further advised that the request for the setback variance on the back loading bay area (adjacent to parking lot) was in order to provide more parking if they attract tenants, and the other setback on the interior side was to provide easier parking access.*

*The City Planner spoke to Mr. Coelho's concerns, advising that access to Keith Avenue has no relevance to this DVP. He further advised that approval must be granted for both variances as outlined in the DVP application or decline it in its entirety.*

*The City Planner advised that the property owners do not require the variances to complete their development, however, he believes the variances requested in this DVP enhance parking, are not significant, and without further evidence to the contrary, doesn't feel approval of this application would negatively impact the property value of surrounding properties.*

*Mayor Talstra thanked Mr. Coelho for presenting his concerns, as well as Ms. Munson for clarifying a few points, and he advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 173).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
April 26, 2004***

*MOVED/SECONDED that the Regular Council Minutes of April 26, 2004, be adopted as circulated.*

*(No. 166)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Federation of Canadian  
Municipalities – Rights-of-  
Way Defence Fund***

*MOVED/SECONDED that the April 23<sup>rd</sup>, 2004 correspondence from the Federation of Canadian Municipalities regarding a request for a letter expressing concerns with respect to the use of municipal rights-of-way by telecommunications carriers be referred to appropriate Administration for comment and recommendation back to Council.*

*(No. 167)*

*Carried Unanimously.*

***City of Prince Rupert –  
Resolution – CN Rail/BC Rail  
Agreement***

*MOVED/SECONDED that the following resolution pertaining to the CN Rail/BC Rail Agreement be passed:*

*(No. 168)*

*WHEREAS the CN/BC Rail Agreement leads to a container port in Prince Rupert, a major rail hub in Prince George, re-opening the Hythe Connector in the Peace, creating hundreds of direct jobs while opening vast new opportunities throughout Northern B.C. in fishing, agriculture, forestry and manufacturing; and*

*WHEREAS municipalities will benefit from more taxes, new passenger rail tourism, and less truck damage to roads, while shippers enjoy lower rates, faster turnarounds and 600 new rail cars; and*

*WHEREAS all northern communities, including First Nations will benefit from the resulting \$125 million dollar Northern Economic Development Initiative, providing spin-off opportunities and Provincial revenues to the benefit of all British Columbians;*

*THEREFORE BE IT RESOLVED that City of Terrace Council call on the Province to complete the CN/BC Rail agreement as soon as possible; and*

*FURTHER RESOLVED that a copy of this resolution be sent to Premier Campbell, and appropriate Ministries.*

*Carried Unanimously.*

***Prince Rupert Port Authority  
– Request for Letter of  
Support - SICEAI Funding***

*(No. 169)*

*MOVED/SECONDED that a letter of support be forwarded to the New World Port Authority in support of their application to SICEAI for funding to complete the detailed engineering for an expansion to the Fairview Terminal.*

*Carried Unanimously.*

***COMMITTEE REPORTS (FOR  
INFORMATION ONLY):***

***Committee of the Whole  
➤ Finance, Personnel &  
Administration  
Component,  
April 26, 2004***

*(No. 170)*

*MOVED/SECONDED that the April 26<sup>th</sup>, 2004 Finance, Personnel & Administration Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

***COMMITTEE REPORTS:***

***Committee of the Whole  
➤ Committee of the Whole  
Component,  
May 6, 2004***

*(No. 171)*

*MOVED/SECONDED that the May 6<sup>th</sup>, 2004 Committee of the Whole Component of Committee of the Whole report be adopted with the following recommendations:*

**1. ECONOMIC DEVELOPMENT**

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*There were no recommendations forthcoming at this time.*

**2. RESOLUTION TO MOVE IN-CAMERA UNDER DIVISION 3, SECTION 90(1)(c) OF THE COMMUNITY CHARTER - PERSONNEL ITEM**

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*It was recommended that the Committee reconvene into In-Camera Committee of the Whole to discuss a personnel item under Division 3, Section 90(1)(c) of the Community Charter.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Cheque Register, April 2004***

*(No. 172)*

*MOVED/SECONDED that the April 2004 Cheque Register be accepted.*

*Carried Unanimously.*

***Development Variance Permit No. 001-2004 – Munson – 4554 Keith Avenue***

*(No. 173)*

*MOVED/SECONDED that authorization be given to the City of Terrace to vary Sentence 7.4.3.3 of Zoning Bylaw No. 1431-1995 and amendments thereto to allow the rear parcel line setback of a C3 (Service Commercial) zoned lot to be reduced from 4.5 metres (15 feet) to 3.5 metres (11.5 feet) and the interior side parcel line setback of a C3 (Service Commercial) zoned lot to be reduced from 3 metres (10 feet) to 1.5 metres (5 feet) to allow for the construction of a commercial building located at Lot C, District Lot 369, Range 5, Coast District, Plan 5009 (4554 Keith Avenue).*

*Carried Unanimously.*

**BYLAWS:**

***2004 Tax Rate Bylaw, Project No. ADP-02-0409 Adoption***

*(No. 174)*

*MOVED/SECONDED that the 2004 Tax Rate Bylaw, Project No. ADP-02-0409 be read by title only and adopted.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor S. Christensen -  
Regional District of Kitimat-  
Stikine Board Meeting  
Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat-Stikine Board meeting:*

- *Proposed Terrace Sportsplex: it was recommended and carried unanimously that the RD agree that the proposed Sportsplex and geo-thermal conversion project proceed and be funded under the existing Terrace Arena and Swimming Pool Service Area, and that a Memorandum of Understanding outlining the details of this agreement be developed by the City of Terrace and the RD (Voting structure – Electoral Area “E” and “C” Directors);*
- *Additional Hotel Room Tax Levy Bylaw: 2% additional accommodation tax in respect of accommodation in City of Terrace and Electoral Area “E” - Thornhill of the RD, received 3 readings;*
- *Canada/British Columbia Infrastructure Program – 9-1-1 Emergency Telephone Response System Project: the RD has received a \$729,368 grant. They hope to have a meeting with stakeholders before the end of this month;*
- *Mayor Rick Wozney, District of Kitimat letter: recommended that letters be written expressing concerns over the Larardo Sound being a proposed candidate as a National Marine Conservation Area, as this is a poor selection with extraordinary economic and export devastation;*
- *BC Ferries Northern Strategy meeting: possibility of 3 ships on the Northern Run (Queen Charlottes and Port Hardy). It appears that the Northern route will have to be self-sustaining and not be subsidized by Lower Mainland sailings;*
- *Health Authority Structure: a late resolution was passed recommending that NCMA and UBCM petition the Provincial Government to realign the Health Authority boundaries to correspond to the 16 Health Service Delivery*

*Areas, which would result in a health care structure conducive to ensuring equitable access to cost-effective health care services;*

- *Petition presented by James Bourquin of Iskut, re: Bradfield Canal Road Petition: petition asking the Provincial Government to oppose the Bradfield Road Connector. Councillor Christensen believes the matter should be investigated and weigh the pros and cons of the project before any decisions are made.*

**Forest Policy Briefing –  
Minister Mike deJong**

*Councillor S. Christensen reported on the Forest Policy Briefing he recently attend with the Honourable Mike DeJong, Minister of Forests, in Vancouver, B.C., as follows:*

- *Community Forest Opportunities to be announced by the end of July;*
  - ◆ *Total 350,000 m<sup>3</sup> split between 10 to 30 Community Forest Licences for the Province;*
  - ◆ *City of Terrace has asked for 150,000 m<sup>3</sup>. The Minister talked about priority listing, and Councillor Christensen stated that the City of Terrace should be at the top of that listing, as there is no place more in need in the Province than our area. He also warned that if the licence areas are made too small, they will be doomed to failure.*
- *Councillor Christensen again requested the \$2 million from the F.I.A. funds for silviculture work. He was advised that they would be looking at it again in 60 days. This area is not putting any F.I.A. funds in because no logging is being done, so we don't qualify for funding. Therefore, we're getting hit at both ends. We are at 15% of our AAC. Minister deJong said he will re-look at our request again.*
- *Councillor Christensen requested again that the Min. of Forest review the NSFP undercut and whether they could free it up and make it available. Min. DeJong advised they will not do anything while NSFP is under bankruptcy protection.*

**MEDIA:**

*Mayor Talstra welcomed Rebecca Collard (previously a student at University of Victoria) who will be working with Terrace Standard for the next 8 months as a journalism intern, as well as reporter Lindsay Andreza, who will be completing her practicum for the next 3 months with N-TV.*

**ADJOURNMENT:**

*MOVED/SECONDED that the May 10<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*(No. 175)*

*Carried Unanimously.*

*The meeting adjourned at 8:30 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**



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**Clerk**

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, MAY 25<sup>TH</sup>, 2004 AT 7:30 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Also in attendance were R. Poole, Chief Administrative Officer, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Government of Canada  
Award - Presentation to  
Andy Van Dyk – Volunteer  
Firefighter***

*Mayor Talstra introduced Andy Van Dyk, Volunteer Fire Fighter with the Terrace Fire Department, as well as Randy Smith, Fire Chief, Terrace Fire Department.*

*Fire Chief Smith was pleased to honour Andy Van Dyk for his 20 years of service to Terrace as a Volunteer Firefighter. He advised that Mr. Van Dyk has been a volunteer since June 1983, and during that time he has been a model firefighter, and the type of volunteer that any organization would value.*

*He advised that the Government of Canada Award was being presented to Mr. Van Dyk in recognition of his 20 years of loyal and meritorious service to public security in Canada.*

*Mayor Talstra commended and thanked Mr. Van Dyk for his exemplary service to our community, and presented him with the Government of Canada Award Certificate and medallion.*

***Yvonne Danroth – Terrace  
Tourism Council –  
Introduction of New  
Executive Director, Jennifer  
Lewis***

*Yvonne Danroth, Chair of the Terrace Tourism Council (TTC), introduced the new Executive Director of TTC, Jennifer Lewis. Ms. Danroth thanked Council for their support of the TTC, and in particular, the Chief Administrative Officer for his ongoing assistance.*

*Ms. Lewis advised that she had been very busy during her first 2 weeks with TTC, including a highly successful VIA Rail train trip to Prince Rupert with the Media Travel Writers, which provided her with an opportunity to show-case Terrace and make valuable connections for promoting Terrace around the world.*



*Ms. Lewis' mandate as Executive Director is to promote Terrace to the outside world, as well as to increase TTC membership.*

*Mayor Talstra thanked Ms. Danroth for her presentation, and welcomed Ms. Lewis to her new position as Executive Director of Terrace Tourism Council.*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
May 10, 2004***

*(No. 182)*

*MOVED/SECONDED that the Regular Council Minutes of May 10<sup>th</sup>, 2004 be amended to remove the section relating to the Talkback Line and Internet, and that the Minutes be adopted as amended.*

*Carried Unanimously.*

***Special Council Minutes,  
May 19, 2004***

*(No. 183)*

*MOVED/SECONDED that the Special Council Minutes of May 19<sup>th</sup>, 2004, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***City of Burnaby – Request  
for Letter of Support –  
Opposition to the Agreement  
Between the Province and  
Maximus Inc.***

*(No. 184)*

*MOVED/SECONDED that the May 11<sup>th</sup>, 2004 correspondence from the City of Burnaby regarding their opposition to the Provincial Government privatizing personal medical records of B.C. citizens through agreements with American companies, be received for information.*

*Carried.*

*Councillors L. Christiansen and R. McDaniel opposed.*

***Al Lehmann – Air Quality Control***

*(No. 185)*

*MOVED/SECONDED that the May 2<sup>nd</sup>, 2004 correspondence from Mr. Al Lehmann regarding air quality concerns in the Terrace area be referred to appropriate Administration for research into air quality in the Terrace area and what options are available, and report back to Council.*

*Carried Unanimously.*

***SPECIAL REPORTS:***

***Building Synopsis - April 2004***

*(No. 186)*

*MOVED/SECONDED that the April 2004 Building Synopsis be received.*

*Carried Unanimously.*

***Memo-City Planner – Development Permit No. 005-2004 – Amendment to Development Permit No. 006-2001 – Lanch Holdings Ltd. (4731-4761 Lakelse Avenue – Skeena Mall)***

*(No. 187)*

*MOVED/SECONDED that the proposed Development Permit No. 005-2004, which is a development permit to amended Development Permit No. 006-2001 issued to Lanch Holdings Limited (Skeena Mall), for property legally described as Lot A (Plan 9030) of Block 21, Plan 966 and of Lots 1, 2 and 3, Plan 1090, District Lot 361, Range 5, Coast District, Plans 966 and 1090 (4731-4761 Lakelse Avenue) to remove the condition of the three year completion deadline, be amended, and issued, as follows:*

- 3.a) Landscaping for the parking lot west of the main Lakelse Avenue access shall be completed within two (2) years. The landscaping shall be consistent with that completed for the parking area that lies to the east of the main Lakelse Avenue access.*
- b) The canopy and façade for the portion of the mall building west of Save-On Foods shall be upgraded in compliance with the City of Terrace Development Permit Guidelines within 2 (two) years.*
- 4. The terms of this permit or any amendment to it are binding on all persons who acquire an interest in the land affected by these permits.*

5. *As per Section 925(1(2) of the Local Government Act the City of Terrace reserves the right to take letters of credit or security deposits for landscaping, for completion of unfinished landscaping requirements, for carrying out any construction required to correct an unsafe condition, or for repairing damage to the natural environment that has resulted as a consequence of a contravention of a condition in a development permit.*

***Tabling Motion***

*(No. 188)*

*MOVED/SECONDED that approval to issue amended Development Permit No. 005-2004 be tabled to the June 14<sup>th</sup>, 2004 Regular Council Meeting, pending further review by the City Planner, and establishing a security deposit for landscaping with the applicant.*

*Carried Unanimously.*

**BYLAWS:**

***Official Community Plan Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0405 Adoption***

*(No. 189)*

*MOVED/SECONDED that the Official Community Plan Amendment (3120 Braun Street), Project No. ADP-02-0405 be read by title only and adopted.*

*Carried Unanimously.*

***Zoning Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0406 Adoption***

*(No. 190)*

*MOVED/SECONDED that the Zoning Amendment (3120 Braun Street), Bylaw, Project No. ADP-02-0406 be read by title only and adopted.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor D. Hull – Terrace-Kitimat Airport – \$2 M Federal Infrastructure Grant***

*Councillor Hull was pleased to announce that the Terrace-Kitimat Airport had received a \$2 M Federal Infrastructure Grant for the main runway extension.*

***Monarch Community Cable - Coverage of Council Meetings***

*Council discussed the withdrawal of television coverage of Council meetings by the community cable company.*

*Administration will investigate CRTC regulations and requirements regarding coverage of local government meetings, and report back to Council.*

***Northland Cruise Terminal  
Official Opening – Prince  
Rupert, B.C.***

*Councillors Davies, Christiansen and McDaniel reported on the recent Northland Cruise Terminal Official Opening in Prince Rupert, and advised that it was a well organized event, and it was very impressive to see the huge cruise ship in port. Prince Rupert Mayor, Herb Pond, and the City of Prince Rupert were congratulated on a job very well done.*

***Councillor S. Christensen –  
Regional District of Kitimat-  
Stikine Board Meeting  
Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat-Stikine Board meeting:*

- Offshore Oil & Gas Moratorium - the RD will send correspondence to the Priddle Panel requesting them to recommend to the Government of Canada that the Federal moratorium on offshore oil and gas be lifted;*
- 2% Accommodation Tax for the Terrace Area – this bylaw received adoption;*
- Licence of Occupation, Industrial Sawmill Site (North Terrace) – approval to recommend to LWBC approval to Kalum Six Sawmill Association of Terrace for industrial use, sawmill, log storage and associated uses for a vacant unsurveyed crown land parcel (40 acres in size) located 7km north of Terrace, east side of the highway.*

***Councillor S. Christensen –  
Forestry Task Force  
Monitoring Committee  
Meeting with Honourable  
Roger Harris, Minister of  
State for Forestry Operations***

*Councillor Christensen advised that the Forestry Task Force Monitoring Committee met recently with Honourable Roger Harris, Minister of State for Forestry Operations. The Committee felt that Minister Harris is obviously knowledgeable about local forestry issues, and, on the whole, felt that the Provincial Government is going in the right direction, although perhaps not fast enough.*

***Northwest Loggers  
Association – Project Co-  
ordinator***

*Councillor Christensen advised that he is on the hiring panel for an HRDC-funded Project Co-ordinator with the Northwest Loggers Association. The project will run from May 2004 to March 31, 2005, with a mandate to conduct a survey with local sawmillers, with an emphasis in hardwood, to determine what is available, what can be milled, and what the markets are.*

*Councillor Christensen advised the Project Co-ordinator will report to a Board, and that the NW Loggers Association will be asking the City of Terrace to appoint someone from Council to sit on the Board to look after this project. He stated that he would be willing to accept this appointment when NWLA makes the request.*

***Councillor S. Christensen –  
Meeting with M. Maxwell,  
Northern Health Authority***

*Councillor Christensen, representative for the NW Regional Hospital District (NWRHD), reported on a recent meeting with Malcolm Maxwell, CEO, Northern Health Authority (NHA). Topics discussed were as follows:*

- Anatomic Pathologist – Dr. A. Enriquez is continuing to fill this position until such time as NHA is able to replace him. Dr. Enriquez would like to retire, and NWRHD stressed the urgency to find his replacement with an anatomic pathologist;*
- OBGYN – stressed the urgent need for 2 OBGYN's (over 300 births at Mills Memorial Hospital last year);*
- Psychiatrists – the number of psychiatrists has decreased from 5 to 2. Although the NHA is trying to fill the 3 vacant positions, there was concern expressed over the possible transfer of patients from Riverview to the new facility at Mills Memorial Hospital. The NWRHD stressed the need that patients admitted to the new facility be from this area.*
- Size of NHA – concern over the size of the NHA was discussed, as well as their inability to address local concerns;*
- Seniors Housing and Assisted Living Space - there appears to be a shuffling of names rather than an actual increase of available spaces. There was concern that there will not be adequate beds available in future. NHA believes they are dealing with accurate information, however the NWRHD believes they are not (i.e.: change the name/requirements/criteria, and it appears that there are no shortages).*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the May 25<sup>th</sup>, 2004  
Regular Meeting of Council be now adjourned.*

*(No. 191)*

*Carried Unanimously.*

*The meeting adjourned at 8:30 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Deputy Clerk*

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JUNE 14<sup>TH</sup>, 2004 AT 7:30 P.M.**

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*Deputy Mayor M. Davies presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, C. Leclerc, and D. Hull. Mayor J. Talstra was absent due to City business. Also in attendance were J. Degerness, Acting Chief Administrative Officer, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*(No. 198)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Sportsplex Fundraising  
Update:***

- ***Hull Group of Companies***
- ***Terrace Downtown Lions Club***
- ***Monarch Cable Systems Ltd.***

*Rod Cox, on behalf of the Hull Group of Companies, presented the City of Terrace with a donation of \$5,000.00 towards the completion of the Sportsplex.*

*Pete Reink, Frank Pelle, and Dave Maroney, on behalf of the Terrace Downtown Lions Club, presented the City of Terrace with a cheque in the amount of \$5,000.00 towards the completion of the Sportsplex.*

*Deputy Mayor and Councillor C. Leclerc also thanked the Terrace Downtown Lions Club for the pancake breakfast that they hosted during the Sportsplex Garage Sale on Saturday, June 12<sup>th</sup>. The Garage Sale raised approximately \$1,750.00.*

*Councillor C. Leclerc presented the City of Terrace on Monarch Cable Systems' behalf with a cheque in the amount of \$4,360.00 towards the completion of the Sportsplex.*

*Councillor Leclerc also advised that Standard Radio has pledged an in-kind donation of \$97,000.00 worth of advertising during last phase of fundraising efforts for the Sportsplex. It was also noted that it is hoped that the last \$1,000.00 Safeway draw will bring in \$1,200.00.*

*Deputy Mayor Davies thanked the Hull Group of Companies, the Terrace Downtown Lions Club, Monarch Cable Systems Ltd., and Standard Radio for their generous donations. She also commented that we are well on our way to reaching our financial goal to complete the Sportsplex, and she thanked all those who have worked so hard in this effort.*

***Tony Kelly, Treasurer –  
Terrace-Kitimat Airshow  
Society – Bridge Financing  
for 2004 Terrace-Kitimat  
Airshow***

*Tony Kelly, Treasurer, and John Whittington, Fundraising Chairperson, for the Terrace-Kitimat Airshow Society, presented Council with a request for a bridge financing repayable grant of \$10,000.00 for the 2004 Terrace-Kitimat Airshow. This money would be repaid at the completion of the Airshow.*

*The 2004 Airshow is scheduled for 2:00 p.m. to dusk on Wednesday, August 11<sup>th</sup>, and the focus of the Airshow this year will be more civilian than in the past.*

*The budget is \$100,000.00, which is similar to past budgets, however, the Society needs enough cash flow to take them up to the Airshow. They will also be requesting bridge financing from the District of Kitimat and the Regional District of Kitimat-Stikine in the amount of \$10,000.00 each.*

*Deputy Mayor Davies thanked Messrs. Kelly and Whittington for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 203).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
May 25, 2004***

*MOVED/SECONDED that the Regular Council Minutes of May 25, 2004, be adopted as circulated.*

*(No. 199)*

*Carried Unanimously.*



**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

***Tabled Motion #187 –  
Development Permit No.  
005-2004 – Lanch Holdings  
Limited***

*This item was dealt with under the “Special Reports” portion of this meeting’s Agenda (see Resolution No. 187 on page 5).*

**CORRESPONDENCE:**

***North West Loggers  
Association – Council  
Appointment***

*(No. 200)*

*MOVED/SECONDED Councillor S. Christensen be appointed as the City of Terrace liaison to the North West Loggers Association’s Project Steering Committee to determine what is needed to develop a viable small sawmilling and processing capacity.*

*Carried Unanimously.*

***Terrace-Kitimat Airport  
Society – Council  
Appointment***

*(No. 201)*

*MOVED/SECONDED Councillor David Hull be appointed as the City of Terrace representative and voting member at the Annual General Meeting of the Terrace-Kitimat Airport Society to be held June 24<sup>th</sup>, 2004.*

*Carried Unanimously.*

***District of Stewart –  
Stewart/Omineca Resource  
Road Resolution***

*(No. 202)*

*MOVED/SECONDED that the following resolution be passed:*

*WHEREAS the proposed Stewart/Omineca Resource Road is an excellent opportunity to open up the Northwest part of the Province to mining, logging and other economic activities; and*

*WHEREAS infrastructure such as this is needed to help stimulate the economy and help reduce the cost of doing business in this part of the Province, thus making more projects feasible; and*

*WHEREAS all Government reviews will be conducted as per the appropriate Ministry requirements and consultation with the First Nations and other groups will be ongoing throughout all the stages;*

*THEREFORE BE IT FURTHER RESOLVED THAT the City of Terrace Mayor and Council call upon the Province of British Columbia in co-operation with other levels of Government and the private sector to construct the Stewart/Omineca Resource Road as soon as possible.*

*Carried Unanimously.*

***Terrace-Kitimat Airshow Society – Bridge Financing for 2004 Terrace-Kitimat Airshow***

*(No. 203)*

*MOVED/SECONDED that a bridge financing grant be provided in the amount of \$10,000.00 to the Terrace-Kitimat Airshow Society for the 2004 Terrace-Kitimat Airshow, which will be repaid at the completion of the Airshow.*

*Carried Unanimously.*

**COMMITTEE REPORTS:**

***Committee of the Whole***  
➤ ***Committee of the Whole Component, June 4, 2004***

*(No. 204)*

*MOVED/SECONDED that the June 4<sup>th</sup>, 2004 Committee of the Whole Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. INDUSTRY CHALLENGES**

*There were no recommendations forthcoming at this time.*

**2. RESOLUTION TO MOVE IN-CAMERA UNDER DIVISION 3, SECTION 90(1)(g) AND (k) OF THE COMMUNITY CHARTER – LEGAL ITEMS**

*It was recommended that the Committee reconvene into In-Camera Committee of the Whole to discuss 2 legal items under Division 3, Section 90(1)(g) and (k) of the Community Charter.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Cheque Register – May 2004***

*(No. 205)*

*MOVED/SECONDED that the May 2004 Cheque Register be accepted.*

*Carried Unanimously.*

***Building Synopsis – May 2004***

*(No. 206)*

*MOVED/SECONDED that the May 2004 Building Synopsis be received.*

*Carried Unanimously.*

***Fire Department Incident Report – May 2004***

*(No. 207)*

*MOVED/SECONDED that the May 2004 Fire Department Incident Report be received.*

*Carried Unanimously.*

**Tabled Motions #187 –  
Development Permit No.  
005-2004 – Lanch Holdings  
Limited**

(No. 187)

*MOVED/SECONDED that this matter be lifted from the table, and that the proposed Development Permit No. 005-2004, which is a development permit to amend Development Permit No. 006-2001 issued to Lanch Holdings Limited (Skeena Mall), for property legally described as Lot A (Plan 9030) of Block 21, Plan 966 and of Lots 1, 2 and 3, Plan 1090, District Lot 361, Range 5, Coast District, Plans 966 and 1090 (4731-4761 Lakelse Avenue) to remove the condition of the three year completion deadline, be amended, and issued, as follows:*

- 3.a) Landscaping for the parking lot west of the main Lakelse Avenue access shall be completed within two (2) years. The landscaping shall be consistent with that completed for the parking area that lies to the east of the main Lakelse Avenue access.*
- b) The canopy and façade for the portion of the mall building west of Save-On Foods shall be upgraded in compliance with the City of Terrace Development Permit Guidelines within 2 (two) years.*
- 4. The terms of this permit or any amendment to it are binding on all persons who acquire an interest in the land affected by these permits.*
- 5. As per Section 925(1(2) of the Local Government Act the City of Terrace reserves the right to take letters of credit or security deposits for landscaping, for completion of unfinished landscaping requirements, for carrying out any construction required to correct an unsafe condition, or for repairing damage to the natural environment that has resulted as a consequence of a contravention of a condition in a development permit.*

*Carried Unanimously.*

**Development Permit No.  
006-2004 – Terrace Builders  
Centre Ltd. – 3207 Munroe  
Street**

(No. 208)

*MOVED/SECONDED that the City of Terrace issue Development Permit No. 006-2004 to Terrace Builders Centre Ltd. for new signage and colour scheme for the existing commercial building at 3207 Munroe Street (Lots 1 and 2, District Lot 362, Range 5, Coast District, Plan 7273).*

*Carried Unanimously.*

**Memo-Director of Finance –  
Statement of Municipal  
Objectives for 2005**

(No. 209)

*MOVED/SECONDED that the Statement of Municipal Objectives for 2005 be approved and included with the 2004 City of Terrace Annual Report.*

*Carried Unanimously.*

**Memo-Director of Finance –  
2003 Consolidated Financial  
Statements**

(No. 210)

*MOVED/SECONDED that the 2003 Consolidated Financial Statements be accepted as presented.*

*Carried Unanimously.*

**Memo-Chief Administrative  
Officer – Council Liaison to  
the Transit Advisory  
Commission**

(No. 211)

*MOVED/SECONDED that Councillor S. Christensen be appointed as the Council liaison to the Transit Advisory Commission.*

*Carried Unanimously.*

**Memo-Chief Administrative  
Officer – UBCM Community  
Excellence Awards Program**

(No. 212)

*MOVED/SECONDED that the City of Terrace submit the Communities in Crisis Forum to the UBCM for consideration of a Community Excellence Award.*

*Carried Unanimously.*

**Terrace-Kitimat Airport  
Society –  
June 1, 2004 Report**

(No. 213)

*MOVED/SECONDED that the June 1, 2004 Terrace-Kitimat Airport Society Report be received.*

*Carried Unanimously.*

**Terrace Advisory Parks &  
Recreation Commission  
Meeting Minutes –  
March 25, 2004**

(No. 214)

*MOVED/SECONDED that March 25<sup>th</sup>, 2004 Terrace Advisory Parks & Recreation Commission Meeting Minutes be received.*

*Carried Unanimously.*

*Deputy Mayor Davies commented on the beautiful hanging flower baskets along the Grand Trunk Pathway.*

**Greater Terrace  
Beautification Society  
Minutes – May 6, 2004 and  
June 3, 2004**

*MOVED/SECONDED that the May 6<sup>th</sup> and June 3<sup>rd</sup>, 2004 Greater Terrace Beautification Society Minutes be received.*

*Carried Unanimously.*

*(No. 215)*

**BYLAWS:**

*There were no bylaws.*

**NEW BUSINESS:**

**Councillors M. Davies and R.  
McDaniel – Northwest Treaty  
Tribal Council Western Forum  
Report**

*MOVED/SECONDED that the Northwest Treaty Tribal Council Western Forum Report submitted by Councillors M. Davies and R. McDaniel be received.*

*Carried Unanimously.*

*(No. 216)*

**Northwest Tribal Treaty  
Nations**

*Councillor S. Christensen advised that he would be attending the Northwest Tribal Treaty Nations - "Creating Partnerships to Make Economic Opportunities in our Region a Reality" in Prince George, B.C. on June 16<sup>th</sup> and 17<sup>th</sup> as a representative of the North Central Municipal Association.*

**REPORT FROM IN-CAMERA:**

*The following items were released from In-Camera status:*

Health Task Force Monitoring  
Group – Consultant's  
Proposal

The Health Task Force Monitoring Group was authorized to hire Rick FitzZaland of M.G. Bach Management Group to prepare a Northwest Vision of Strategic Health Services report at a cost of \$4,000.00.

Terrace Tourism Council  
Society – Annual Grant and  
2% Hotel Tax for 2005-2009

Approval was granted for the years 2005-2009 for the City of Terrace to continue contributing the \$35,000.00 yearly grant to the Terrace Tourism Council Society, and further, that with the implementation of the 2% Hotel Tax, the City contribute an additional \$40,000.00 minimum per year for the years 2005-2009.

***FCM Conference Report –  
Edmonton, Alberta***

*Councillors D. Hull and S. Christensen will, at a future meeting, provide a written report on the FCM Conference they recently attended in Edmonton, Alberta.*

***MEDIA:***

*There were no questions from the media.*

***ADJOURNMENT:***

*MOVED/SECONDED that the June 14<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*(No. 217)*

*Carried Unanimously.*

*The meeting adjourned at 8:40 p.m.*

***CERTIFIED CORRECT:***

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***Deputy Mayor***

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***Deputy Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JUNE 28, 2004 AT 7:30 P.M.***

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*Mayor J. Talstra presided. Councillors present were S. Christensen, M. Davies, C. Leclerc and D. Hull. Councillors L. Christiansen and R. McDaniel were absent. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, and D. Fisher, Clerk.*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 218)*

*Carried Unanimously.*

**PUBLIC INPUT:**

***2004 Annual Report***

*There were no members of the public in attendance to provide feedback on the City of Terrace's 2004 Annual Report. Council reviewed the report with the Chief Administrative Officer and the Director of Finance.*

*(No. 219)*

*MOVED/SECONDED that the City of Terrace 2004 Annual Report be accepted.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***McAlpine & Co.  
City of Terrace 2003  
Consolidated Financial  
Statements***

*Rory Reinbolt, Chartered Accountant, representing McAlpine & Co., was in attendance to review the 2003 Consolidated Financial Statements and answer any questions Council may have. As Council has previously accepted the 2003 Financial Statements, and no concerns have arisen during the audit, there were no recommendations forthcoming.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
June 14, 2004***

*MOVED/SECONDED that the Regular Council Minutes of June 14, 2004, be adopted as circulated.*

*(No. 220)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There were no items of correspondence.*

**CORRESPONDENCE (FOR  
INFORMATION PURPOSES  
ONLY):**

*There was no correspondence for information purposes.*

**COMMITTEE REPORTS:**

***Committee of the Whole***

- ***Committee of the Whole  
Component,  
June 21, 2004***

*MOVED/SECONDED that the June 21, 2004 Committee of the Whole Component of the Committee of the Whole report be adopted with the following recommendations:*

*(No. 221)*

**1. TERRACE ECONOMIC DEVELOPMENT AUTHORITY  
(TEDA) STRUCTURE**

***It was recommended that Council approve the following Terrace Economic Development structure:***

- *That the Board reaffirm the current structure as the preferred model for the delivery of the City's economic development programming;*
- *That Council and TEDA establish the full economic representation configuration on the Board of Directors, as identified in the attached appendix, and ensure that future vacancies are filled with like candidates;*
- *That Council and the Board co-ordinate their strategic plans and present quarterly TEDA's business and strategic plan, highlighting the common goals and objectives of the funding partners;*
- *That the TEDA Board and its membership review the role of TEDA with respect to its purpose, mission and mandate;*
- *That TEDA work with stakeholders to identify funding synergies that will promote collaboration;*



- *That TEDA be requested to identify and pursue all available sources of funding in an effort to increase its core funding.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Committee of the Whole Component, June 24, 2004***

*MOVED/SECONDED that the June 24, 2004 Committee of the Whole Component of the Committee of the Whole report be adopted with the following recommendations:*

*(No. 222)*

***1. NEW SKEENA FOREST PRODUCTS MEETING - UPDATE***

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*There were no recommendations forthcoming.*

*Carried Unanimously.*

***SPECIAL REPORTS:***

***RCMP Policing Report - April 2004***

*MOVED/SECONDED that the April 2004 Policing Report be received.*

*(No. 223)*

*Carried Unanimously.*

***Victim Assistance Programme Report - April 2004***

*MOVED/SECONDED that the April 2004 Victim Assistance Programme Report be received.*

*(No. 224)*

*Carried Unanimously.*

***Memo - CAO - FCM Rights-of-Way Defence Fund***

*MOVED/SECONDED that the City send a letter of support to the Federation of Canadian Municipalities to address municipal concerns over right-of-way access for telecommunication carriers.*

*(No. 225)*

*Carried Unanimously.*

***BYLAWS:***

*There were no bylaws.*

**NEW BUSINESS:**

***Councillor M. Davies -  
Creation of Ministry of  
Advanced Manufacturing -  
Resolution to UBCM***

*MOVED/SECONDED that a resolution supporting the creation of a Ministry of Advanced Manufacturing, modeled on the submission from the Chamber of Commerce, be forwarded to the UBCM for consideration at their upcoming Annual Meeting.*

*(No. 226)*

*Carried Unanimously.*

***Councillor S. Christensen -  
911 Stakeholders' Meeting***

*Councillor Christensen noted that a 911 Stakeholders' Meeting will be held on July 6, 2004. Further Regional District highlights will be reported at the next Regular Meeting.*

***Mayor Talstra - UNBC  
Northern Medical Programme  
Trust Fund***

*Mayor Talstra noted that he and Councillor Davies should discuss the UNBC Northern Medical Programme Trust Fund upon her return from vacation in mid-July.*

**MEDIA:**

*There were no media in attendance.*

**ADJOURNMENT:**

*MOVED/SECONDED that the June 28, 2004 Regular Meeting of Council be now adjourned.*

*(No. 227)*

*Carried Unanimously.*

*The meeting adjourned at 7:55 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JULY 12<sup>TH</sup>, 2004 AT 7:30 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, C. Leclerc, and D. Hull. Councillor M. Davies was absent. Also in attendance were R. Poole, Chief Administrative Officer, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Art Erasmus - Sportsplex  
Fundraising Update -***

- Braid Insurance***
- National Car & Truck  
Rental***
- Northern Savings  
Credit Union***

*Due to the large contingent of delegates present regarding New Skeena Forest Products, it was agreed that the Sportsplex Fundraising Update would be postponed to a future news media opportunity with Mayor Talstra.*

***Mike Scott - Future of Forest  
Industry***

*Mike Scott, spokesperson for a large delegation attending Council, outlined their concerns regarding the future of the forest industry in our area, and the potential investment of Woodbridge Company Ltd. in New Skeena Forest Products (NSFP).*

*Mr. Scott expressed concern that the perception is that City Council is more focused on NSFP's back taxes than in supporting the potential investment by Woodbridge Company Ltd.*

*The following resolution was put forward by Mr. Scott for consideration by Council:*

*"That the City of Terrace publicly and urgently communicate our community's support for the Woodbridge Company Ltd.'s proposed investment in New Skeena and that every effort be made to accommodate that investment in a spirit of co-operation, partnership and shared interest."*

*Mayor Talstra thanked Mr. Scott for his presentation. He explained that there are negotiations currently in progress between NSFP and City of Terrace lawyers, as well as a professional negotiating team made up of Chief Administrative Officers from the City of Terrace, City of Prince Rupert, District of Port Edward and the Village of New Hazelton. Although the details of the negotiations could not be discussed, Mayor Talstra advised that the municipal back taxes are only one component of the negotiations taking place, as there are environmental, silviculture and First Nations considerations as well. He reminded the delegation that, under the Community Charter, municipalities cannot forgive or diminish taxes.*

*It was suggested by Mayor Talstra that, although it would be inappropriate for the City of Terrace to divulge information regarding negotiations between Woodbridge Company Ltd. and NSFP, the community could certainly let Woodbridge know that they are enthusiastic and positive about welcoming them as an investor in NSFP.*

*Mayor Talstra commented that he believed the negotiations regarding back taxes owed to the municipalities are progressing very well, and he was hopeful that a final agreement would be settled by the end of this week.*

*Mayor Talstra advised that this matter would be further dealt with under the "New Business" portion of this meeting's Agenda (see Resolution No. 242).*

***Alan Chesterman - New Skeena Forest Products***

*Alan Chesterman presented his concerns and opinions regarding the City of Terrace's position on the payment of back taxes by NSFP. Although he believes the restart of NSFP is invaluable to the economic prosperity of our community, he does not believe that the City of Terrace should subsidize or forgive moneys owed. He does believe, however, that deferring, or payment in lieu of taxes owed would be more acceptable. He reminded Council that homeowners have continued to pay their taxes, despite the economic hardships that they have gone through.*

*Mayor Talstra thanked Mr. Chesterman for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 235).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
June 28, 2004***

*MOVED/SECONDED that the Regular Council Minutes of June 28<sup>th</sup>, 2004, be adopted as circulated.*

*(No. 232)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Rudon Slo' Pitch - Request for Beer Garden - July 31<sup>st</sup> - August 2<sup>nd</sup>***

*MOVED/SECONDED that permission be granted for the Rudon Slo' Pitch Team to hold a Beer Garden in conjunction with their Slo' Pitch Tournament being held July 31<sup>st</sup> to August 2<sup>nd</sup>, 2004 at Riverside Park, provided liquor licensing, RCMP and insurance requirements are met.*

*(No. 233)*

*Carried Unanimously.*

***Sherry Mitchell - Request for Reprieve from 10% Tax Penalty***

*MOVED/SECONDED that, due to the Community Charter's regulation denying municipalities the ability to forgive or diminish taxes, Sherry Mitchell be advised that the penalty on taxes of 10 percent will not be reversed and will remain as outstanding taxes.*

*(No. 234)*

*Carried Unanimously.*

***Alan Chesterman - New Skeena Forest Products***

*MOVED/SECONDED that the presentation by Alan Chesterman regarding concerns and suggestions pertaining to back tax negotiations currently taking place with NSFP, be received for information.*

*(No. 235)*

*Carried Unanimously.*

**COMMITTEE REPORTS:**

*There were no Committee Reports.*

**SPECIAL REPORTS:**

***Building Synopsis - June 2004***

*MOVED/SECONDED that the June 2004 Building Synopsis be received.*

*(No. 236)*

*Carried Unanimously.*

***Check Vendor Report - June 2004***

*MOVED/SECONDED that the June 2004 Cheque Vendor Report be accepted.*

*(No. 237)*

*Carried Unanimously.*

***Memo-Director of Administration - CRTC Requirements - Community Television***

*MOVED/SECONDED that correspondence be sent to Monarch Cablevision welcoming back live televised broadcasts of Council Meetings, effective August 9<sup>th</sup>, 2004, and encouraging these broadcasts on a continuing basis.*

*(No. 238)*

*Carried Unanimously.*

***Memo-City Planner - Bylaw to Amend Planning Fees Bylaw***

*MOVED/SECONDED that the Planning Fees Amendment (Rezoning/OCP/Bareland Application Fees) Bylaw, Project No. ADP-02-0410 be amended to include "advertising fee" after all references to "Public Hearing", and further that the proposed bylaw, as amended, proceed to first, second and third readings.*

*(No. 239)*

*Carried Unanimously.*

***Memo-Director of Finance - Borrowing - Legion Avenue Local Improvement***

*MOVED/SECONDED that the City of Terrace process the borrowing for \$36,690 through the Kitimat-Stikine Regional District for the property owners' costs associated with the reconstruction and paving of Legion Avenue, Lakelse Avenue to Bonspiel Crescent as approved in Loan Authorization Bylaw No. 1789-2003.*

*(No. 240)*

*Carried Unanimously.*

**BYLAWS:**

***Planning Fees Amendment  
(Rezoning/OCP/Bareland  
Application Fees) Bylaw  
Project No. ADP-02-0410  
First, Second and Third  
Readings***

(No. 241)

*MOVED/SECONDED that the Planning Fees Amendment (Rezoning/OCP/Bareland Application Fees) Bylaw, Project No. ADP-02-0410 be amended to include "advertising fee" after all references to "Public Hearing", and be read by title only and passed in its first, second and third readings, as amended.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Mike Scott - Future of Forest  
Industry***

(No. 242)

*MOVED/SECONDED that the City of Terrace publicly and urgently communicate our community's support for the Woodbridge Company Ltd.'s proposed investment in New Skeena and that every effort be made to accommodate that investment in a spirit of co-operation, partnership and shared interest.*

*Carried Unanimously.*

***Riverboat Days Opening  
Ceremony***

*Councillor C. Leclerc advised that the Opening Ceremony for 2004 Riverboat Days has been moved forward to 7:00 p.m., Friday, July 30<sup>th</sup>. The Riverboat Days festivities have also been expanded to run into the following week, up to the Riverside Festival.*

**MEDIA:**

*There were no questions from the media.*

*Mayor Talstra welcomed summer student Naz Mohammed, reporter for NTV First News.*

***Reconvene into In-Camera  
Committee of the Whole, In-  
Camera Committee of the  
Whole Component, In-  
Camera Legal Item under  
Division 3, Section 90(1)(g)  
of the Community Charter***

*MOVED/SECONDED that Council reconvene into In-Camera Committee of the Whole Component of the In-Camera Committee of the Whole to discuss an In-Camera Legal Item under Division 3, Section 90(1)(g) of the Community Charter.*

*Carried Unanimously.*

(No. 243)

***In-Camera Committee  
of the Whole,***

***➤ In-Camera Committee of  
the Whole Component  
July 12, 2004***

*The Committee discussed the item referred.*

***Rise and Report***

***It was recommended that the Committee now rise  
and report.***

***Adoption of Report***

*(No. 244)*

*MOVED/SECONDED that the July 12<sup>th</sup>, 2004 In-  
Camera Committee of the Whole Component of the  
In-Camera Committee of the Whole report be  
adopted.*

*Carried Unanimously.*

***ADJOURNMENT:***

*(No. 245)*

*MOVED/SECONDED that the July 12<sup>th</sup>, 2004  
Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:50 p.m.*

***CERTIFIED CORRECT:***

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***Mayor***

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***Deputy Clerk***



***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JULY 26<sup>TH</sup>, 2004 AT 7:40 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, and D. Hull. Councillor C. Leclerc was absent. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Brian Downie - Sportsplex  
Fundraising Committee***

***➤ Kitsumkalum Tempo Gas  
Bar***

*Brian Downie, member of the Sportsplex Fundraising Committee, introduced Ernie Gerow, General Manager of the Kitsumkalum Tempo Gas Bar.*

*Mr. Downie recognized all those businesses and individuals who have made significant donations to the Sportsplex Fundraising Committee, and he advised that we are very close to our target, and the community donations are helping to get us there.*

*Kitsumkalum Tempo Gas Bar recently sponsored the Kitsumkalum Fish Derby, and Mr. Gerow thanked Councillor McDaniel for the many hours he volunteered to help make the fishing derby a success. There were 85 different prizes presented, and the proceeds of \$2,350.00 was presented to the Terrace Sportsplex Fundraising Committee.*

*Mr. Gerow advised that Tempo Gas Bar is looking forward to doing the derby again next year, with proceeds going to another worthy community project.*

***Riverboat Days Celebrations***

*Mr. Downie, Chair of the Riverboat Days Committee, reminded everyone that Riverboat Days begins this Friday at 7:00 p.m. with the Opening Ceremonies at George Little Park. The complimentary brochures are available at various retail outlets, as well as City Hall. He expressed his appreciation to the volunteers and businesses of Terrace for helping to make this year's Riverboat Days bigger and better than ever.*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
July 12, 2004***

*MOVED/SECONDED that the Regular Council Minutes of July 12<sup>th</sup>, 2004, be adopted as circulated.*

*(No. 260)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There was no correspondence.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the July 26<sup>th</sup>, 2004 Regular Council Meeting convene into Committee of the Whole.*

*(No. 261)*

*Carried Unanimously.*

***Committee of the Whole  
➤ Development Services  
Component,  
July 26, 2004***

*The following item was discussed at the July 26<sup>th</sup>, 2004 Development Services Component of Committee of the Whole:*

**1.OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENTS [3201 BONSPIEL CRESCENT/SERVICE COMMERCIAL (C3 - PERMITTED USES)]**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole  
➤ Development Services  
Component,  
July 26<sup>th</sup>, 2004***

*MOVED/SECONDED that the July 26<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

*(No. 262)*

**1. OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENTS [3201 BONSPIEL CRESCENT/SERVICE COMMERCIAL (C3 - PERMITTED USES)]**

*It was recommended that the City of Terrace proceed with the process to amend the Official Community Plan Bylaw No. 1771-2002 (Land Use Designation) of the property at 3201 Bonspiel Crescent (legally described as Part of Lot 1, District Lot 369, Range 5, Coast District, Plan BCP4423) from Heavy Industrial to Downtown (D8-Commercial Recreational), as well as to amend the Development Permit Areas of the property legally described as Lot 1, District Lot 369, Range 5, Coast District, Plan BCP4423 from Development Permit Area No. 7-Industrial to Development Permit Area No. 5-Downtown.*

*It was further recommended that the City of Terrace proceed with the process to amend the Zoning Bylaw No. 1431-1995 to rezone the property at 3201 Bonspiel Crescent (legally described as Part of Lot 1, District Lot 369, Range 5, Coast District, Plan BCP4423) from M2 (Heavy Industrial) to C6 (Recreation Commercial), as well as to amend Section 7.4.2.2.1 to add mini warehouse/storage operation as a permitted use on Lots A & B, District Lot 362, Range 5, Coast District, Plan 4464.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***R.C.M.P. and T.V.A.P. Reports - May and June 2004***

*(No. 263)*

*MOVED/SECONDED that the May and June 2004 R.C.M.P. and TVAP reports be received.*

*Carried Unanimously.*

***BC Ambulance Services Report - 2004 Second Quarter***

*(No. 264)*

*MOVED/SECONDED that the 2004 Second Quarter B.C. Ambulance Services Report be received.*

*Carried Unanimously.*

***Memo-City Planner - Development Permit No. 004-2004 - 4610 and 4612 Greig Avenue***

*(No. 265)*

*MOVED/SECONDED that the July 26<sup>th</sup>, 2004 memorandum from the City Planner regarding the proposed Development Permit No. 004-2004 (4610 and 4612 Greig Avenue - Janas - Sterling Electrical Inc.), was withdrawn from the Agenda.*

*Carried Unanimously.*

***Memo-Director of Finance -  
Statement of Financial  
Information***

*(No. 266)*

*MOVED/SECONDED that the Statement of Financial Information be approved for submission to Community, Aboriginal, and Women's Ministry.*

*Carried Unanimously.*

***Transit Advisory Commission  
Minutes, July 14, 2004***

*(No. 267)*

*MOVED/SECONDED that the July 14<sup>th</sup>, 2004 Transit Advisory Commission Minutes be received.*

*Carried Unanimously.*

**BYLAWS:**

***Planning Fees Amendment  
(Rezoning/OCP/Bareland  
Application Fees) Bylaw,  
Project No. ADP-02-0410  
Adoption***

*(No. 268)*

*MOVED/SECONDED that the Planning Fees Amendment (Rezoning/OCP/Bareland Application Fees) Bylaw, Project No. ADP-02-0410 be read by title only and adopted.*

*Carried Unanimously.*

***Official Community Plan  
Amendment (3201 Bonspiel  
Crescent) Bylaw,  
Project No. ADP-02-0411  
First and Second Readings***

*(No. 269)*

*MOVED/SECONDED that the Official Community Plan Amendment (3201 Bonspiel Crescent) Bylaw, Project No. ADP-02-0411 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

***Zoning Amendment (3201  
Bonspiel Crescent/Permitted  
Uses - C3) Bylaw,  
Project No. ADP-02-0412  
First and Second Readings***

*(No. 270)*

*MOVED/SECONDED that the Zoning Amendment (3201 Bonspiel Crescent/Permitted Uses - C3) Bylaw, Project No. ADP-02-0412 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillors S. Christensen  
and D. Hull - FCM  
Conference Report -  
"Bridging the Gap"***

*(No. 271)*

*MOVED/SECONDED that the report prepared by Councillor S. Christensen and D. Hull of the FCM Conference - "Bridging the Gap", be received.*

*Carried Unanimously.*

*It was noted by some of Council that there should be a minimum of 3 Councillors, as well as the CAO, attending the FCM Conference and UBCM Convention, rotating delegates each year. It was suggested that the attendance of Council at subsequent FCM and UBCM be discussed at a future Committee of the Whole meeting.*

***Councillor M. Davies -  
Terrace Tourism Council***

*Councillor M. Davies commended Terrace Tourism Council on their hard work.*

***Councillor L. Christiansen -  
Regional District Hospital  
Board Meeting Report***

*Councillor L. Christiansen gave a brief report on her recent attendance at the Regional District Hospital Board Meeting at Massett, Queen Charlotte Island. Although details are not yet firm, the majority of the meeting dealt with the new hospital in Massett.*

**MEDIA:**

*Tod Strachan, journalist with NW Weekly, asked for the website address to access more information on the "New Deal", as presented at the FCM Conference by Mike Harcourt, Chairperson for Prime Minister's task force on the "New Deal".*

*Mr. Strachan also enquired when news regarding NSFP could be expected, and Mayor Talstra advised him that there was nothing that could be released at this point in time.*

**ADJOURNMENT:**

*MOVED/SECONDED that the July 26, 2004 Regular Meeting of Council be now adjourned.*

*(No. 272)*

*Carried Unanimously.*

*The meeting adjourned at 8:05 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, AUGUST 9<sup>TH</sup>, 2004 AT 7:30 P.M.**

*Deputy Mayor L. Christiansen presided. Councillors present were S. Christensen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Mayor J. Talstra was absent due to City business. Also in attendance were D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*(No. 280)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Mighty Moe - Caravan Park  
Petition***

*Mighty Moe presented Council with a petition of 190 signatures, including businesses and individuals who are in support of the City of Terrace pursuing the development of a Caravan Park during the summer week days at the Farmer's Market location in an attempt to increase tourism in the downtown core.*

*The costs associated with this proposal would be paving, erecting a wall between the City's property and the MacKay's Funeral Home, and installation of water and sewer. He did not have an estimate on the associated costs, and it was assumed the Caravan Park would be operated by the City (through Terrace Tourism). The user fees could be in the ballpark figure of \$25-40/night.*

*Mighty Moe explained the difference between caravan parks and other parks/trailer parks. He advised that caravans travel in groups, usually without other means of transportation other than their motor home, which would restrict their ability to travel to shopping centres, restaurants, etc. Therefore, a Caravan Park would need to be centrally located in the community with easy walking distance access to these services.*

*Deputy Mayor Christiansen thanked Mighty Moe for his presentation and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 285).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
July 26, 2004***

*MOVED/SECONDED that the Regular Council Minutes of July 26<sup>th</sup>, 2004, be adopted as circulated.*

*(No. 281)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Fort St. John - Walk to Whistler Challenge***

*MOVED/SECONDED that the July 29<sup>th</sup>, 2004 correspondence from the City of Fort St. John regarding their "Walk to Whistler Challenge" presented to the City of Terrace to show support for the 2010 Olympics be referred to the City of Terrace Recreation Programs Co-ordinator to promote and co-ordinate the City's participation in this challenge.*

*(No. 282)*

*Carried Unanimously.*

***Julie Little - Miniature Village of Terrace Pre-1940***

*MOVED/SECONDED that the July 14<sup>th</sup>, 2004 correspondence from Julia Little, Miniature Village of Terrace, Working Group Member, regarding a request for a room in the George Little House, or an alternate location, to display the completed Miniature Village, be referred to the Director of Development Services for inclusion with the other requests for consideration for use of the George Little House, and a recommendation back to Council.*

*(No. 283)*

*Carried Unanimously.*

**Premier Gordon Campbell -  
UBCM Convention Ministerial  
Meetings**

(No. 284)

*MOVED/SECONDED that Administration book appropriate Ministerial meetings during the upcoming UBCM Convention, based on, and with the focus on the City's strategic plan.*

*Carried Unanimously.*

**Mighty Moe – Caravan Park**

(No. 285)

*MOVED/SECONDED that the presentation by Mighty Moe, and the petition presented in support of the City of Terrace pursuing the development of a Caravan Park during the summer week days at the Farmer's Market location in an attempt to increase tourism in the downtown core, be received.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR  
INFORMATION ONLY):**

**Committee of the Whole  
➤ Development Service  
Component  
July 26, 2004**

(No. 286)

*MOVED/SECONDED that the July 26<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Fire Department Incident  
Report, June 2004**

(No. 287)

*MOVED/SECONDED that the June 2004 Fire Department Incident Report be received.*

*Carried Unanimously.*

**Building Synopsis, July 2004**

(No. 288)

*MOVED/SECONDED that the July 2004 Building Synopsis be received.*

*Carried Unanimously.*

**Cheque Register, July 2004**

(No. 289)

*MOVED/SECONDED that the July 2004 Cheque Register be accepted.*

*Carried Unanimously.*



**NEW BUSINESS:**

**Councillor D. Hull – Terrace-Kitimat Airport Society Annual General Meeting Report**

(No. 290)

*MOVED/SECONDED that the Terrace-Kitimat Airport Society Annual General Meeting Report prepared by Councillor D. Hull be received.*

*Carried Unanimously*

**Riverboat Days Committee - Congratulations!**

*The Riverboat Days Committee and volunteers were commended on an outstanding Riverboat Days Celebration. The extension of the length of the Celebrations as well as the scheduled events helped to make this a memorable Riverboat Days.*

**Alcan’s 50<sup>th</sup> Celebrations**

*Councillor M. Davies attended Alcan’s 50<sup>th</sup> Celebration Opening Ceremony in Kitimat during the weekend. She advised that it was very well attended and was an excellent Opening Ceremony. The City of Terrace’s gift, Skeena River Historical Volumes I and II, was well received.*

**REPORT FROM IN-CAMERA:**

In-Camera Personnel Item Under Division 3, Section 90(1)(c) of the Community Charter

- In-Camera Memo-Director of Finance - Statement of Financial Information

*A portion of the following item from the July 26<sup>th</sup>, 2004 In-Camera Special Council Minutes was released from In-Camera status:*

MOVED/SECONDED that the ( ... omitted) and the Schedule of Remuneration and Expenses for employees exceeding \$75,000 be approved for submission to Community, Aboriginal, and Women’s Ministry as follows:

SCHEDULE OF REMUNERATION AND EXPENSES - 2003

Employees Exceeding \$75,000

<u>Employee’s Name</u>	<u>Wages</u>	<u>Benefits</u>	<u>Total Earnings</u>
Director of Finance	\$75,129.60	\$1,056.50	\$ 76,186.10
Director of Public Works	\$75,110.10	\$1,654.56	\$ 76,764.66
Fire Fighter Lieutenant	\$76,685.95	\$1,492.32	\$ 78,178.27
Fire Fighter Lieutenant	\$77,010.19	\$1,492.32	\$ 78,502.51
CAO	\$88,390.90	\$1,735.68	\$ 90,126.58
Fire Fighter Lieutenant	\$78,015.50	\$1,492.32	<u>\$ 79,507.82</u>
			<u>\$479,265.94</u>
CONSOLIDATED TOTAL FOR EMPLOYEES \$75,000 OR LESS			<u>\$4,584,470.22</u>

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the August 9<sup>th</sup>, 2004  
Regular Meeting of Council be now adjourned.*

*(No. 291)*

*Carried Unanimously.*

*The meeting adjourned at 8:10 p.m.*

**CERTIFIED CORRECT:**

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***Deputy Mayor***

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***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, AUGUST 23, 2004 AT 7:30 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, R. McDaniel, M. Davies, C. Leclerc and D. Hull. Councillor S. Christensen was absent. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, and D. Fisher, Clerk.*

**DELEGATIONS & GUESTS:**

*There were no delegations or guests.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
August 9, 2004***

*MOVED/SECONDED that the Regular Council Minutes of August 9, 2004, be adopted as circulated.*

*(No. 297)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There was no correspondence.*

**CORRESPONDENCE (FOR  
INFORMATION PURPOSES  
ONLY):**

*There was no correspondence for information purposes.*

**COMMITTEE REPORTS:**

***Committee of the Whole  
➤ Committee of the Whole  
Component,  
August 13, 2004***

*MOVED/SECONDED that the August 13, 2004 Committee of the Whole Component of the Committee of the Whole report be adopted with the following recommendation:*

*(No. 298)*

**1.ROYAL CANADIAN LEGION - REQUEST FOR BEER GARDEN APPROVAL**

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*It was recommended that the Royal Canadian Legion's request to hold a Beer Garden outside at the back of the Legion on Sunday, August 22, 2004 between the hours of 11:00 a.m. to 7:00 p.m. be granted, provided RCMP, Liquor Licencing and insurance (\$5,000,000 coverage) requirements are met.*

*It was further recommended that the alley behind the Royal Canadian Legion building be closed Sunday, August 22, 2004 for the purpose of their holding a Beer Garden between the hours of 11:00 a.m. to 7:00 p.m.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Fire Department - Incident Report, July 2004***

*(No. 299)*

*MOVED/SECONDED that the July 2004 Fire Department Incident Report be received.*

*Carried Unanimously.*

***Memo - Director of Finance - MIA Voting Delegates - 2004***

*(No. 300)*

*MOVED/SECONDED that Mayor J. Talstra be appointed the Voting Delegate for the Municipal Insurance Association's Annual General Meeting being held September 21, 2004 in Kelowna, and that Councillors L. Christensen and C. Leclerc be appointed as Alternates.*

*Carried Unanimously.*

***Memo - Senior Building Inspector - Temporary Building Permit Fee Waiver - New Wood Stoves***

*(No. 301)*

*MOVED/SECONDED that in the interest of the environment and air quality in Terrace, building permit fees for the installation of new wood stoves be waived during the period from August 15, 2004 to September 15, 2004.*

*Carried Unanimously.*

***Memo - Director of Personnel - Employee Code of Conduct***

*(No. 302)*

*MOVED/SECONDED that the Employee Code of Conduct be approved.*

*Carried Unanimously.*

***Oral Report to the August 23, 2004 Public Hearing - 3201 Bonspiel Crescent***

*MOVED/SECONDED that the Oral Report to the August 23, 2004 Public Hearing Report be adopted with the following recommendation:*

*(No. 303)*

- 1. PUBLIC HEARING – OFFICIAL COMMUNITY PLAN AMENDMENT FOR LOT 1, DISTRICT LOT 369, R.5, C.D., PLAN BCP4423 (3201 BONSPIEL CRESCENT) AND ZONING AMENDMENT FOR PART OF LOT 1, DISTRICT LOT 369, R.5, C.D., PLAN BCP4423 (3201 BONSPIEL CRESENT) AND PERMITTED USES FOR C3 SERVICE COMMERCIAL FOR LOTS A & B, DISTRICT LOT 362, R.5, C.D., PLAN 4464 (4833/4835 LAZELLE AVENUE)***

*It was recommended that the OCP Amendment (3201 Bonspiel Crescent) Bylaw, Project No. ADP-02-0411, and Zoning Amendment (3201 Bonspiel Crescent & Permitted Use) Bylaw, Project No. ADP-02-0412 proceed to third reading and adoption.*

*Carried Unanimously.*

**BYLAWS:**

***OCP Amendment (3201 Bonspiel Crescent) Bylaw, Project No. ADP-02-0411 Third Reading & Adoption***

*MOVED/SECONDED that OCP Amendment (3201 Bonspiel Crescent) Bylaw, Project No. ADP-02-0411 be read by title only and passed in its third reading and adopted.*

*(No. 304)*

*Carried Unanimously.*

***Zoning Amendment (3201 Bonspiel Crescent & Permitted Uses) Bylaw, Project No. ADP-02-0412 Third Reading & Adoption***

*MOVED/SECONDED that Zoning Amendment (3201 Bonspiel Crescent & Permitted Uses) Bylaw, Project No. ADP-02-0412 be read by title only and passed in its third reading and adopted.*

*(No. 305)*

*Carried Unanimously.*

**NEW BUSINESS:**

*There was no new business.*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*(No. 306)*

*MOVED/SECONDED that the August 23, 2004  
Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 7:45 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Clerk*

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, SEPTEMBER 13<sup>TH</sup>, 2004 AT 7:30 P.M.**

*Deputy Mayor S. Christensen presided. Councillors present were L. Christiansen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Mayor J. Talstra was absent. Also in attendance were D. Fisher, Acting Chief Administrative Officer, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Rita Ainscow - School Board***

*This item was pulled from the Agenda.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
August 23, 2004***

*MOVED/SECONDED that the Regular Council Minutes of August 23<sup>rd</sup>, 2004, be adopted as circulated.*

*(No. 307)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Lucky Dollar Bingo Palace -  
Special Occasion Liquor  
Licence Request for Approval***

*MOVED/SECONDED that approval be granted for the Lucky Dollar Bingo Palace to serve wine, coolers and beer between 6:00 p.m. and 10:30 p.m. during a special Halloween Bingo on October 30<sup>th</sup>, 2004, subject to permission from B.C. Lotteries and Liquor Control Board for the appropriate licencing, and requirements are met regarding over-service, service of minors and crowding.*

*(No. 308)*

*Carried Unanimously.*

***Kermodei Classics Women’s Hockey Team - Beer Gardens Request for Approval***

*(No. 309)*

*MOVED/SECONDED that the Kermodei Classics Women’s Hockey Team request for a beer garden in conjunction with the Kermodei Classics Hockey Tournament being held September 17-18, 2004 be granted, provided RCMP, liquor licencing, and insurance requirements are met.*

*Carried Unanimously.*

***Rita Ainscow - Delegation Presentation - School Board***

*This item was pulled from the Agenda.*

***CONVENE INTO COMMITTEE OF THE WHOLE:***

*(No. 310)*

*MOVED/SECONDED that the September 13<sup>th</sup>, 2004 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
***➤ Development Services Component, September 13, 2004***

*Councillor D. Hull declared a possible direct pecuniary conflict of interest as he is bidding on work on this project, and vacated the Council Chambers.*

*The following item was discussed at the September 13<sup>th</sup>, 2004 Development Services Component of Committee of the Whole:*

***1. DEVELOPMENT PERMIT NO. 007-2004 (4924 HWY 16 WEST - COPPERSIDE FOODS***

***It was recommended that the Committee now rise and report.***

***Adoption of Report***

***COMMITTEE REPORTS:***

***Committee of the Whole***  
***➤ Development Services Component, September 13, 2004***

*(No. 311)*

*MOVED/SECONDED that the September 13<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

***1. DEVELOPMENT PERMIT NO. 007-2004 - 4924 HWY 16 WEST - COPPERSIDE FOODS***

***It was recommended that Development Permit No. 007-2004 be issued to Copperside Foods (1980) for the property legally described as the East portion of Parcel A, District Lot 362, Range 5, Coast District, Plan BCP3408 (4924 Highway 16***



*West) to permit the construction of a Boston Pizza restaurant, subject to the terms and conditions contained in the Development Permit, as well as subject to compliance with all of the Bylaws of the City of Terrace applicable thereto with the following exceptions:*

- a) Vary City of Terrace Signage Bylaw No. 1500-1996 (and amendments thereto) Schedule B to increase the maximum total sign area in the C3 District from 18.5 m<sup>2</sup> to 37.0 m<sup>2</sup>;*
- b) Vary City of Terrace Signage Bylaw No. 1500-1996 (and amendments thereto) Schedule C to increase the maximum height of a freestanding sign in the C3 District from 7.3 m to 9.5 m.;*
- c) Vary City of Terrace Signage Bylaw No. 1500-1996 (and amendments thereto) Schedule C to increase the maximum area of a freestanding sign in the C3 District from 7.4 m<sup>2</sup> to 16.8 m<sup>2</sup>.*

*Carried Unanimously.*

*Councillor D. Hull returned to Council Chambers.*

**SPECIAL REPORTS:**

***Building Synopsis -  
August 2004***

*MOVED/SECONDED that the August 2004 Building Synopsis be received.*

*(No. 312)*

*Carried Unanimously.*

***Cheque Register -  
August 2004***

*MOVED/SECONDED that the August 2004 Cheque Register be approved.*

*(No. 313)*

*Carried Unanimously.*

***Memo-Chief Administrative  
Officer - TEDA Board  
Member Review Panel***

*MOVED/SECONDED that Councillors Carol Leclerc, Marilyn Davies, and Rich McDaniel be appointed to sit on TEDA's Director's Selection Committee.*

*(No. 314)*

*Carried Unanimously.*

***Public Hearing Report -  
August 23, 2004 - For  
Information Only***

*(No. 315)*

***NEW BUSINESS:***

***Councillor M. Davies -  
Meeting with Minister of  
State for Northern  
Development***

***Councillor M. Davies - 9-1-1  
Committee Update***

*(No. 316)*

*MOVED/SECONDED that the August 23<sup>rd</sup>, 2004  
Public Hearing Report be received for information.*

*Carried Unanimously.*

*Councillor M. Davies reported that she was part of a delegation consisting of Mayor Talstra, and Chamber representatives Lael McKeown and Campbell Stewart, that met with the Minister of State for Northern Development, Ethel Blondin-Andrew. The Port Authority provided a presentation to the Minister regarding the Container Port facility and their concerns regarding customs taxes and the need to create a level playing field with the other Canadian ports.*

*The group felt that the meeting was productive. The Minister suggested that the Port Authority forward this information to the Northern Caucus and the Northern Cabinet Caucus, and that she would be happy to speak on our behalf as well.*

*Councillor M. Davies advised that the proposed start-up date for 9-1-1 service would be March 2006. There appear to be challenges to an earlier start date, including the determination whether the call centre would be situated in Prince George or Terrace, as well as the uncertainty as to what communities will be ready to join and a pending relocation of the RCMP Telecommunications Centre to Prince George. It was determined that the fire call centre would be more cost effective situated in Prince George.*

*The deadline presented to the other communities to decide whether they will be part of 9-1-1 service is October 31<sup>st</sup>, and it was felt that there is a real sense of urgency to have this service up and running no later than September 2005.*

*MOVED/SECONDED that the City of Terrace 9-1-1 representatives express to the 9-1-1 Implementation Committee that a March 2006 start date is totally unacceptable.*

*Carried Unanimously.*

***Councillor M. Davies - Seven Sisters Mental Health Group***

*Councillor M. Davies advised that she attended a Seven Sisters Mental Health Group meeting and was very impressed with this hardworking group. The new residence will provide 22 units and this facility will be operational by March 2005.*

***Councillor C. Leclerc - Recognition of Muehle Land Donation***

*Councillor Leclerc indicated that at the recent Beautification Society meeting that she attended in Councillor McDaniel's stead, she was asked if some form of appropriate recognition would be given regarding the Muehle land donation. If Council has any suggestions, please pass them along to administration and to Councillor McDaniel.*

***International Institute of Municipal Clerks - "Certified Municipal Clerk Designation" Presentation to Denise Fisher, Clerk***

*Deputy Mayor Christensen congratulated Denise Fisher, Clerk, on her designation of Certified Municipal Clerk (CMC) from the International Institute of Municipal Clerks, and presented her with a framed certificate.*

***MEDIA:***

*Deputy Mayor Christensen welcomed Dave Bondy, reporter for CFNR, and presented him with a City of Terrace pin.*

*There were no questions from the media.*

***ADJOURN INTO IN-CAMERA:***

*MOVED/SECONDED that Council adjourn into In-Camera Special Meeting under Section 90(1)(e) of the Community Charter (Property Items).*

*(No. 317)*

*Carried Unanimously.*

***ADJOURNMENT:***

*MOVED/SECONDED that the September 13<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*(No. 318)*

*Carried Unanimously.*

*The meeting adjourned at 8:05 p.m.*

**CERTIFIED CORRECT:**

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***Deputy Mayor***

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***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, SEPTEMBER 27<sup>TH</sup>, 2004 AT 7:40 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Councillor S. Christensen was absent. Also in attendance were J. Degerness, Acting Chief Administrative Officer, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Theresa Marie Fenger, Miss Global Teen Canada - Sponsorship Request for her Attendance at Miss Global 2004 in Calgary, AB, November 19, 2004***

*Colleen Austin, staff at Skeena Jr. Secondary School and friend of Theresa Marie Fenger, told Council that she has known Theresa for a number of years, and has been very inspired with her positive attitude, both inside and outside of school, and that Theresa is a role model for other teens.*

*She advised that Theresa will be holding a number of fundraisers over the next month to raise funds for her upcoming trip to Calgary in November, 2004 to attend the Miss Global 2004 as Miss Global Teen Canada.*

*Ms. Austin introduced Theresa Marie Fenger, the winner of Miss Global Teen Canada.*

*Ms. Fenger advised that in August of this year she was crowned Miss Global Teen Canada in Edmonton, Alberta. She will be attending the Miss Global Beauty Pageant in November 2004, in Calgary, Alberta. Ms. Fenger circulated a photo album at this time.*

*The total estimated cost for this trip, which includes the registration fee, travel, accommodation and meals (4 days), as well as wardrobe necessities, would be \$4,000.00. Miss Fenger requested financial assistance from the City of Terrace to help meet these costs.*

*Mayor Talstra thanked Ms. Austin and Ms. Fenger for their presentations, and presented Ms. Fenger with a City of Terrace pin. Council wished Theresa Marie luck in her pursuit of Miss Global 2004, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 333).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
September 13, 2004***

*MOVED/SECONDED that the Regular Council Minutes of September 13, 2004, be adopted as circulated.*

*(No. 331)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***B.C. Games Society - Bid to Host the 2008 or 2010 B.C. Winter or Summer Games***

*MOVED/SECONDED that the September 1<sup>st</sup>, 2004 correspondence from the B.C. Games Society regarding an invitation to the City of Terrace to bid to host the 2008 or 2010 B.C. Winter or Summer Games be referred to the Advisory Parks and Recreation Commission for review and recommendation.*

*(No. 332)*

*Carried Unanimously.*

***Theresa Marie Fenger, Miss Global Teen Canada - Sponsorship Request for Miss Global 2004***

*MOVED/SECONDED that \$500.00 be granted to Theresa Marie Fenger, Miss Global Teen Canada, to assist with costs to attend Miss Global 2004 in Calgary, Alberta, November 19<sup>th</sup>, 2004, with funds to come from Council Unbudgeted.*

*(No. 333)*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the September 27<sup>th</sup>, 2004 Regular Council Meeting convene into Committee of the Whole.*

*(No. 334)*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**September 27, 2004**

*The following item was discussed at the September 27th, 2004 Development Services Component of Committee of the Whole:*

**1. ZONING AMENDMENT [HIGH DENSITY MULTI-FAMILY RESIDENTIAL (R5) PERMITTED USES] AND OCP AMENDMENT (RE-DESIGNATED FROM DP AREA NO. 7 TO DP AREA NO. 8) FOR 3120 BRAUN STREET**

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*It was recommended that the Committee now rise and report.*

**Adoption of Report**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**September 27, 2004**

*MOVED/SECONDED that the September 27<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

*(No. 335)*

**1. ZONING AMENDMENT [HIGH DENSITY MULTI-FAMILY RESIDENTIAL (R5) PERMITTED USES] AND OCP AMENDMENT (RE-DESIGNATED FROM DP AREA NO. 7 TO DP AREA NO. 8) FOR 3120 BRAUN STREET**

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*It was recommended that the City of Terrace proceed with the process to amend the Official Community Plan Bylaw No. 1771-2002 (Schedule C - Development Permit Areas) to redesignate the development permit area for the property legally described as Lot 1, District Lot 362, Range 5, Coast District, Plan BCP11475 (3120 Braun Street) from Development Permit Area No. 7 - Industrial, to Development Permit Area No. 8 - Multi Family.*

*It was further recommended that the City of Terrace proceed with the process to amend the Permitted Uses in Zoning Bylaw No. 1431-1995, Section 6.5.2, to include two additional permitted uses (educational facilities and cultural facilities) on a site specific basis within the R5 zone for Muks-Kum-Ol Housing Development Society to develop the site legally described as Lot 1, District Lot 362, Range 5, Coast District, Plan BCP11475 (3120 Braun Street), as a multi-purpose facility with residential, educational and cultural uses.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component***  
***September 13, 2004***

*MOVED/SECONDED that the September 13<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 336)*

**SPECIAL REPORTS:**

***Memo-O.H. & S. Committee Chairman - Proposed Amendment to Policy #48 - Occupational Health & Safety Committee - Terms of Reference***

*MOVED/SECONDED that the proposed amendment to Policy #48 - Occupational Health & Safety Committee - Terms of Reference be approved as presented.*

*Carried Unanimously.*

*(No. 337)*

***Seniors Advisory Commission Minutes***  
➤ ***June 2, 2004***  
➤ ***September 8, 2004***

*MOVED/SECONDED that the June 2<sup>nd</sup>, 2004 and September 8<sup>th</sup>, 2004 Seniors Advisory Commission Minutes be received.*

*Carried Unanimously.*

*(No. 338)*

**BYLAWS:**

***Official Community Plan Amendment (3120 Braun St. DP Area Amendment) Bylaw, Project No. ADP-02-0413 First and Second Readings***

*MOVED/SECONDED that the Official Community Plan Amendment (3120 Braun Street DP Area Amendment) Bylaw, Project No. ADP-02-0413 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*(No. 339)*

***Zoning Amendment (Permitted Uses in the R5 Zone - 3120 Braun Street) Bylaw, Project No. ADP-02-0414 First and Second Readings***

*MOVED/SECONDED that the Zoning Amendment (Permitted Uses in the R5 Zone - 3120 Braun Street) Bylaw, Project No. ADP-02-0414 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*(No. 340)*



**NEW BUSINESS:**

***Ministerial Meetings***

- ***Honourable John Les,  
Minister of Small Business  
& Economic Development***
- ***Honourable Richard  
Coleman, Minister of  
Public Safety and Solicitor  
General***

*Mayor Talstra advised that he recently met with Honourable John Les, Minister of Small Business and Economic Development. He advised that they had a good discussion about the Sportsplex, and the City would present a plan for additional funding.*

*He further advised that he met with Honourable Richard Coleman, Minister of Public Safety and Solicitor General, at which time the RCMP keep of prisoners, telecommunications station location, as well as 9-1-1 were discussed. The City will forward additional stats regarding keep of prisoners at the Terrace RCMP Detachment.*

*Mayor Talstra advised that there will be a Media Announcement from the Minister of State for Forestry Operations on Thursday, September 30<sup>th</sup> at 10:00 a.m. at the Terrace Art Gallery (in the basement of the Library).*

***2004 UBCM Convention***

*Mayor Talstra, and Councillors Christiansen, Davies, Leclerc, and McDaniel reported on their recent attendance at the 2004 UBCM Convention in Kelowna, B.C. The Convention was one of the largest yet, with 1,943 delegates registered, and they felt it was worthwhile attending. The attendees will provide written reports for the record.*

***Northern Health Board -  
Update***

*Councillor L. Christiansen advised that she attended a Northern Health Board meeting today, and she provided the following update:*

- *Kitimat was well represented at the meeting - out of 5 presentations, 4 were from Kitimat;*
- *Impressed with Kitimat Health Advisory Group, who meet monthly, and 5 out of 7 Councillors attend the meetings;*
- *NHA is being asked to dispose of the old Kitimat Hospital, however the NHA has no funding for this task;*
- *Interest expressed on seeking transportation options between Kitimat – Terrace;*
- *Interest expressed in a detox centre located in the NW;*

- *The District of Kitimat has provided \$50,000 to the Kitimat Health Advocates for the purpose of staffing recruitment enticement.*

**MEDIA:**

*Dave Bondy, reporter for CFNR, enquired what Council's position was on the oil and gas moratorium, and Mayor Talstra advised that Council was unanimously in favor of lifting the oil and gas moratorium.*

**ADJOURNMENT:**

*MOVED/SECONDED that the September 27<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*(No. 341)*

*Carried Unanimously.*

*The meeting adjourned at 8:40 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Deputy Clerk*

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, OCTOBER 12<sup>TH</sup>, 2004 AT 7:40 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Also in attendance were R. Poole, Chief Administrative Officer, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 346)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

*There were no delegations or guests.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
September 27<sup>th</sup>, 2004***

*MOVED/SECONDED that the Regular Council Minutes of September 27<sup>th</sup>, 2004, be adopted as circulated.*

*(No. 347)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There was no correspondence.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

*MOVED/SECONDED that the October 12<sup>th</sup>, 2004 Regular Council Meeting convene into Committee of the Whole.*

*(No. 348)*

*Carried Unanimously.*

***Committee of the Whole  
➤ Development Services  
Component,  
October 12<sup>th</sup>, 2004***

*The following item was discussed at the October 12<sup>th</sup>, 2004 Development Services Component of Committee of the Whole:*

**1. DEVELOPMENT PERMIT NO. 008-2004 - LOT 2, DL  
362, R5, CD, PLAN 6230 - 5132 KEITH AVENUE**

**Committee of the Whole**  
➤ **Finance, Personnel & Administration**  
**Component**  
**October 12, 2004**

*The following item was discussed at the October 12<sup>th</sup>, 2004 Finance, Personnel & Administration Component of Committee of the Whole:*

**1. 2005 TAX EXEMPTION BYLAW**

*It was recommended that the Committee now rise and report.*

**Adoption of Reports:**

**Committee of the Whole**  
➤ **Finance, Personnel & Administration**  
**Component**  
**October 1, 2004**

*MOVED/SECONDED that the October 1<sup>st</sup>, 2004 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendation:*

**1. 2005 TAX EXEMPTION BYLAW**

(No. 349)

*It was recommended that the following permissive tax exemptions be included in the 2005 Tax Exemption Bylaw:*

- *Congregation of Jehovah's Witness*
- *Trustees of the Kingdom Hall*
- *Pentecostal Assemblies (daycare removed)*
- *Anglican Synod Diocese of Caledonia (except 2% of the taxable improvements classified as business and 16% of the taxable improvements classified as non-profit)*
- *Christian and Missionary Alliance*
- *Seventh Day Adventist Church*
- *Terrace Evangelical Free Church*
- *Uplands Baptist Church (map)*
- *Christian Reformed Church*
- *Terrace Gospel Hall*
- *Zion Baptist Church*
- *Christ Lutheran Church*
- *Salvation Army*
- *Skeena Valley Guru Nanak Brotherhood Society*
- *Skeena Gursikh Society*
- *Skeena Valley Baptist Church*
- *United Pentecostal Church*
- *Terrace Church of Christ*
- *Terrace and District Council for Social Resources (Tuck Avenue) (a)*

- *Northern Health Authority (Mills Memorial) (c)*
- *Northern Health Authority (Terraceview) (c)*
- *Roman Catholic Church (b) (except for residences)*
- *Terrace Calvin Christian School Society (b)*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services***  
***Component,***  
***October 12<sup>th</sup>, 2004***

*MOVED/SECONDED that the October 12<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

*(No. 350)*

***1. DEVELOPMENT PERMIT NO. 008-2004 - LOT 2, DL 362, R5, CD, PLAN 6230 - 5232 KEITH AVENUE***

*It was recommended that Development Permit No. 008-2004 be issued to 574409 B.C. Ltd. (Northwest Fuels Ltd.) for property legally described as Lot 2, District Lot 362, Range 5, Coast District, Plan 6230 (5132 Keith Avenue) to permit the construction of an industrial warehouse building, subject to the terms and conditions as required by the City.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Finance, Personnel & Administration***  
***Component,***  
***October 12<sup>th</sup>, 2004***

*MOVED/SECONDED that the October 12<sup>th</sup>, 2004 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendation:*

*(No. 351)*

*It was recommended that the 2005 Tax Exemption Bylaw, Appendix "B" (for the Roman Catholic Episcopal Corporation of Prince Rupert property) be replaced prior to initial Bylaw readings with a revised Appendix "B" map containing the following notations:*

- *3% of the total land value - not exempt - Land used for residential use;*
- *50% of the rectory building - not exempt - Building used for residential use (non-church use).*

*Carried Unanimously.*

**COMMITTEE REPORTS FOR INFORMATION ONLY:**

***Committee of the Whole***  
➤ ***Development Services Component, September 27, 2004***

*MOVED/SECONDED that the September 27<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 352)*

**SPECIAL REPORTS:**

***Building Synopsis, September 2004***

*MOVED/SECONDED that the September 2004 Building Synopsis be received.*

*Carried Unanimously.*

*(No. 353)*

***B.C. Ambulance Service, Third Quarterly Report***

*MOVED/SECONDED that the B.C. Ambulance Service Third Quarterly Report be received.*

*Carried Unanimously.*

*(No. 354)*

***Cheque Register, September 2004***

*MOVED/SECONDED that the September 2004 Cheque Register be adopted.*

*Carried Unanimously.*

*(No. 355)*

***Memo-Director of Finance - Kenneth D. Pound, 10% Penalty, Folio 01628.000***

*MOVED/SECONDED that a letter be sent to Mr. Kenneth D. Pound outlining the reasons for the City's inability to write-off late tax penalties.*

*Carried Unanimously.*

*(No. 356)*

***Memo-City Planner - Application for Free Crown Grant - Terrace Aquatic Centre - 4540 Park Avenue***

*MOVED/SECONDED that the City of Terrace proceed with an application for a Free Crown Grant for Lots 6, 7, 8, 9 and 10, Block A, District Lot 369, Range 5, Coast District, Plan 972 (Terrace Aquatic Centre - 4540 Park Avenue).*

*Carried Unanimously.*

*(No. 357)*

**BYLAWS:**

***2005 Tax Exemption Bylaw, Project No. ADP-02-0415 First, Second and Third Readings***

*MOVED/SECONDED that Appendix "B" of the 2005 Tax Exemption Bylaw, Project No. ADP-02-0415 be replaced with Appendix "B" as presented at the October 12<sup>th</sup>, 2004 Finance, Personnel & Administration Component of Committee of the Whole, and further, that the amended Bylaw be*

*(No. 358)*

*read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor M. Davies –  
Northwest Corridor  
Development Corporation  
Annual Conference and AGM  
Report***

*Councillor M. Davies presented a written report of her attendance at the Northwest Corridor Development Corporation (NCDC) Annual Conference and AGM in High Level, Alberta.*

***Councillor M. Davies –  
“Attracting and Accessing  
Investment Capital in  
Northern B.C. Conference” -  
Report***

*Councillor M. Davies presented an outline of the conference she recently attended in Terrace on behalf of 16/37 Community Futures entitled “Attracting and Accessing Investment Capital in Northern B.C. Conference”.*

***Economic Diversification and  
Growth Enterprise Program  
(EDGE) - 10-Year Tax Holiday***

*Councillor M. Davies circulated information regarding a program initiated by the Department of Innovation, Trade and Rural Development, Government of Newfoundland and Labrador, called EDGE (Economic Diversification and Growth Enterprise Program) which offers a 10-year tax holiday to qualifying companies from Provincial corporate income tax and payroll tax, followed by a five-year phase-in of these taxes.*

***Councillor S. Christensen,  
Regional District of Kitimat-  
Stikine Board Meeting -  
Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat-Stikine Board meeting:*

- Dease Lake: the possibility of Dease Lake joining the RD of Kitimat-Stikine was discussed, as they are not part of any regional district at the present time, and Dease Lake is looking for fire protection. Although this is not currently a priority of the RD of Kitimat-Stikine, they will reconsider in the future;*
- Animal Control Bylaw for Area C: a delegation of approximately 30 Lakelse Lake residents presented their opposition to the proposed Animal Control Bylaw;*
- Hotel Room Tax: the motion to decline the request to financially support the Terrace Tourism Society was approved;*

- *Spirit Bear Conservancy: it was felt that this program, initiated by the Provincial Government, would provide little potential economic effects on this region;*
- *9-1-1: recommendations from the 9-1-1 Committee were passed to proceed with the Fraser Fort George Regional District as the call centre, that administration update cost sharing information, and that participants of 9-1-1 service be confirmed by October 31, 2004. Councillor Christensen made a motion, which passed, that every reasonable effort be made to ensure completion of the 9-1-1 project by October 2005;*
- *Mr. L. Stella's letter: in answer to Mr. Stella's letter opposing the proposed call centre location in Fraser Fort George Regional District, Councillor Christensen advised the following: the additional costs of having the call centre located in Terrace would be \$72,000 (capital costs) plus an annual cost of approximately \$30,000. If Terrace did it alone, the capital cost would be \$200,000, with annual operating costs of \$225,000, and there would be no grant forthcoming.*

***Northern Development Initiative Trust- \$135 M***

*Mayor Talstra advised that the Premier has announced a Northern Development Initiative Trust (NDIT) of \$135 M, which will give northern communities the funding, control and ability to identify and pursue new opportunities for stimulating sustainable economic growth and job creation.*

*The NDIT will have three components:*

- *A \$25 million operating endowment to cover operational expenses;*
- *A \$50 million fund to support cross-regional economic investments; and*
- *\$60 million in regional development funds to invest \$15 million in each of the Peace, Prince George, Northwest and Cariboo-Chilcotin/Lillooet regions.*



*The Northwest sector of NDIT, of which Terrace is part of, covers the area from Bulkley Nechako up to Burns Lake, Kitimat-Stikine, Queen Charlottes and down to around Bella Coola. To help facilitate set up, the government has established an initial board comprising mayors of the first and third-largest municipalities in each region. Mayor Talstra has been asked to Chair the Northwest Advisory Committee, which will be meeting with the Premier next week in Terrace to discuss regional initiatives in greater detail.*

***Canadian Transportation Agency Information Tour - Prince George, B.C.***

*Councillor S. Christensen has been authorized to attend the Canadian Transportation Agency Information Tour which will be in Prince George October 15<sup>th</sup>, to discuss the regulatory impact of the takeover of B.C. Rail by CN. Councillor Christensen will already be in Prince George on NCMA business later this week, so there will be no additional costs incurred.*

***MEDIA:***

*There were no questions from the media.*

***ADJOURNMENT:***

*MOVED/SECONDED that the October 12<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*(No. 359)*

*Carried Unanimously.*

*The meeting adjourned at 8:30 p.m.*

***CERTIFIED CORRECT:***

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***Mayor***

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***Deputy Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, OCTOBER 25<sup>TH</sup>, 2004 AT 7:35 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Also in attendance were R. Poole, Chief Administrative Officer, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*(No. 366)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Art Erasmus - Sportsplex  
Fundraising Update***

- ***Brian & Joanne Archibald***
- ***Braid Insurance***

*Art Erasmus, Chair of the Sportsplex Fundraising Committee, introduced Brian and Joanne Archibald, as well as Shane Braid of Braid Insurance.*

*Brian and Joanne Archibald presented a donation of \$5,000.00 to the Sportsplex Fundraising Committee.*

*Shane Braid of Braid Insurance presented a donation of \$5,000.00 to the Sportsplex Fundraising Committee.*

*Mayor Talstra thanked Brian and Joanne Archibald and Shane Braid for their generous donations, and urged the community to continue to support the fundraising efforts for the Sportsplex.*

***Mark Johnston - Canadian  
Olympic Swimmer***

*Mark Johnston, a swimming competitor and member of the Canadian Olympic Games Team, made a presentation to Council as part of his B.C. Regional Tour, which is sponsored by RBC Financial Group.*

*Mark competed in the 2004 Olympics and was a finalist at the 2000 Olympic Games. His tour includes schools and universities where he shares his Olympic experiences as well as his personal plan.*

*Mayor Talstra thanked Mr. Johnston for his presentation and wished him all the best in his future commitment for excellence.*

***Danny Sheridan, Director,  
Muks-Kum-OI Housing  
Society - Status of Tax  
Exemption for 3120 Braun  
Street, and Community  
Policing Communication***

*Danny Sheridan, Director of Muks-Kum-OI Housing Society asked the status of his request for tax exemption of the property at 3120 Braun Street.*

*Mr. Sheridan also advised that calls and letters from Muks-Kum-OI Housing Society directed to the Community Policing organization have consistently been unheeded. He requested that the City of Terrace investigate the reason for the lack of responses from Community Policing.*

*Mayor Talstra thanked Mr. Sheridan for his presentation and advised that these matters would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolutions No. 369 and No. 370).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
October 12<sup>th</sup>, 2004***

*MOVED/SECONDED that the Regular Council Minutes of October 12<sup>th</sup>, 2004, be adopted as circulated.*

*(No. 367)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Yvonne Nielsen - ID Card for  
People with Permanent  
Disabilities***

*MOVED/SECONDED that a letter in support of a universal ID card for people with permanent disabilities be sent to Premier Gordon Campbell, with copies to Honourable Colin Hansen, Honourable Brenda Locke, Honourable Roger Harris and Honourable Stan Hagen.*

*(No. 368)*

*Carried Unanimously.*

***Muks-Kum-OI Housing  
Society – Tax Exemption***

*MOVED/SECONDED that a letter be sent to Muks-Kum-OI Housing Society outlining the reasons for the property at 3120 Braun Street not being included in the 2005 Tax Exemption Bylaw, and further, that the Society be informed of the requirements for 2006 tax exemption applications.*

*(No. 369)*

*Carried Unanimously.*

**Muks-Kum-Ol Housing Society - Community Policing**

(No. 370)

*MOVED/SECONDED that concerns raised by Mr. Sheridan regarding Muks-Kum-Ol Housing Society's lack of response from the Community Policing be referred to Administration for follow-up.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**

- **Development Services Component, October 12<sup>th</sup>, 2004**

(No. 371)

*MOVED/SECONDED that the October 12<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

**Committee of the Whole**

- **Finance, Personnel & Administration Component, October 12<sup>th</sup>, 2004**

(No. 372)

*MOVED/SECONDED that the October 12<sup>th</sup>, 2004 Finance, Personnel & Administration Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

**COMMITTEE REPORTS:**

*There were no Committee Reports.*

**SPECIAL REPORTS:**

**Memo-Animal Control Officer - Amendment to Policy No. 77 - Sale/Adoption of Animals**

(No. 373)

*MOVED/SECONDED that the proposed amendment to Policy No. 77 - Sale/Adoption of Animals, be approved as presented.*

*Carried Unanimously.*

**Oral Report - October 25, 2004 Public Hearing**

(No. 374)

*MOVED/SECONDED that the Oral Report to the October 25<sup>th</sup>, 2004 Public Hearing be adopted with the following recommendation:*

- 1. PUBLIC HEARING - AMEND OFFICIAL COMMUNITY PLAN (SCHEDULE "C" - DEVELOPMENT PERMIT AREAS) FOR 3120 BRAUN STREET (LOT 1, D.L. 362, R.5, C.D., PLAN BCP11475), AND ZONING AMENDMENT (LOT 1, D.L. 362, R.5, C.D., PLAN BCP11475 - 3120 BRAUN STREET) PERMITTED USES IN HIGH DENSITY MULTI-FAMILY RESIDENTIAL (R5) ZONE FOR SUBJECT LAND ONLY**
-

*It was recommended that the Official Community Plan Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0413 proceed to third reading and adoption, and further, that the Zoning Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0414 proceed to third reading, with adoption to follow Ministry of Transportation and Highways' approval.*

*Carried Unanimously.*

**BYLAWS:**

***Official Community Plan Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0413 Third Reading and Adoption***

*(No. 375)*

*MOVED/SECONDED that the Official Community Plan Amendment (3120 Braun Street) Bylaw, Project No. ADP-02-0413 be read by title only and passed in its third reading and adopted.*

*Carried Unanimously.*

***Zoning Amendment (3120 Braun Street - Permitted Uses) Bylaw, Project No. ADP-02-0414 Third Reading***

*(No. 376)*

*MOVED/SECONDED that the Zoning Amendment (3120 Braun Street - Permitted Uses) Bylaw, Project No. ADP-02-0414 be read by title only and passed in its third reading.*

*Carried Unanimously.*

***2005 Tax Exemption Bylaw, Project No. ADP-02-0415 Adoption***

*(No. 377)*

*MOVED/SECONDED that the 2005 Tax Exemption Bylaw, Project No. ADP-02-0415 be read by title only and adopted.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Regional Hospital District Meeting***

*Councillor L. Christiansen provided a verbal report on her attendance, along with Councillor S. Christensen to the Regional Hospital District Meeting.*

***Mills Memorial Hospital Presentation - Hospital Expansion***

*(No. 378)*

*MOVED/SECONDED that the Mills Memorial Hospital be invited to make a presentation to Council regarding the hospital expansion and relocation of ICU closer to Emergency.*

*Carried Unanimously.*

***Regional District of Kitimat-Stikine Board Meeting - Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat-Stikine Board meeting:*

- *Community Futures: Roger Leclerc from Community Futures made a presentation on the programs offered, a copy of which is available to view from Councillor Christensen.*
- *UNBC - Northern Medical Program Trust: NCMA forwarded a letter from NCMA Health Chair, Sharon Hartwell, regarding a proposal for taxation to fund the UNBC - Northern Medical Program Trust, and the RD has requested the opinion of the City of Terrace.*

***UNBC - Northern Medical Program Trust - Financing***

*(No. 379)*

*MOVED/SECONDED that NCMA correspondence referred to the City of Terrace from the Regional District of Kitimat-Stikine for consideration regarding a taxation proposal to fund the UNBC - Northern Medical Program Trust, be referred to Committee of the Whole Component of Committee of the Whole meeting for study and recommendation.*

*Carried Unanimously.*

***Regional District of Kitimat-Stikine Board Meeting - Highlights (continued)***

- *2% Hotel Tax: Approval to levy the additional 2% hotel room sales tax in Terrace and Thornhill was given by the Provincial Government, and this tax will be implemented December 1, 2004.*
- *9-1-1 Service Area and Funding: – Service areas and the need to determine participants is ongoing. Options were presented as to cost recovery and cost apportionment considerations, as well as funding models.*

***9-1-1 Service Area and Funding***

*(No. 380)*

*MOVED/SECONDED that 9-1-1 Service Area and Funding options be referred to Committee of the Whole Component of Committee of the Whole meeting for study and recommendation.*

*Carried Unanimously.*

***Prince Rupert Container Port  
- Federal Government  
Infrastructure Project Funding***

*(No. 381)*

*MOVED/SECONDED that letters be sent to the Honourable Jean Lapierre, P.C., M.P., Minister of Transport, and the Honourable David Emerson, P.C., M.P., Minister of Industry to offer the City's support for the container facility and to encourage the Federal Ministers to expedite their full commitment to this project.*

*Carried Unanimously.*

***Council of Resource  
Communities of B.C. -  
Membership***

*(No. 382)*

*MOVED/SECONDED that the City of Terrace become a member of the Council of Resource Communities of B.C. for a fee of \$750.00 per year, with funds from Account Code #2200-815.*

*Carried Unanimously.*

***MEDIA:***

*There were no questions from the media.*

***ADJOURNMENT:***

*(No. 383)*

*MOVED/SECONDED that the October 25<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 9:15 p.m.*

***CERTIFIED CORRECT:***

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***Mayor***

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***Deputy Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, NOVEMBER 8<sup>TH</sup>, 2004 AT 7:30 P.M.**

*Deputy Mayor D. Hull presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, and C. Leclerc. Mayor J. Talstra was absent, and Councillor M. Davies was absent due to City business. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

**ADDENDUM:**

*(No. 384)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Allan Heinrichs, 2004  
National Armwrestling  
Champion - Financial  
Assistance Request***

*Mr. Heinrichs was not in attendance.*

*Deputy Mayor Hull advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 387).*

***Brian Downie - George Little  
House/VIA Rail Station -  
Occupancy***

*Brian Downie was in attendance to answer questions regarding the George Little House/VIA Rail Station, as listed on this meeting's Agenda under "Special Reports".*

*He advised that he has met with the Director of Development Services to discuss potential future uses for the George Little House, of which there are many, including various historical, cultural, tourism sectors. Mr. Downie felt the George Little House was a good anchor for future uses, and he is excited about the possibilities and opportunities available. He advised that there are many who are willing to put work into this project to make sure that the property is used to its best advantage.*

*It was agreed that the "Special Reports" item dealing with the George Little House/VIA Rail Station would be dealt with during the Committee of the Whole meeting, which would allow those representatives present an opportunity to speak.*



*Deputy Mayor Hull thanked Mr. Downie for his presentation, and advised that this matter would be further dealt with during tonight's Committee of the Whole meeting, as well as the "Committee Reports" portion of this meeting's Agenda (see Resolution No. 390).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
October 25, 2004***

*MOVED/SECONDED that the Regular Council Minutes of October 25, 2004, be adopted as circulated.*

*(No. 385)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Dr. David Heinimann -  
Request for Sidewalk Repairs***

*MOVED/SECONDED that the November 4<sup>th</sup>, 2004 correspondence from Dr. David Heinimann regarding a request for sidewalk repairs be referred to Public Works for action, as required.*

*(No. 386)*

*Carried Unanimously.*

***Allan Heinrichs, 2004  
National Armwrestling  
Champion - Financial  
Assistance Request***

*MOVED/SECONDED that \$200.00 be granted to Allan Heinrichs, 2004 National Armwrestling Champion, to assist him with costs to attend the World Champion in Durban, South Africa, with funds to come from Council Unbudgeted.*

*(No. 387)*

*Carried Unanimously.*

***Terrace Regional Historical  
Society – Founder Day***

*MOVED/SECONDED that March 10<sup>th</sup>, 2005 be celebrated as "Founder Day" in the City of Terrace, to commemorate the arrival of the founder of Terrace, George Little, to the Skeena Valley 100 years ago on that day.*

*(No. 388)*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

(No. 389)

*MOVED/SECONDED that the November 8<sup>th</sup>, 2004 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services  
Component,  
November 8<sup>th</sup>, 2004***

*The following items were discussed at the November 8<sup>th</sup>, 2004 Development Services Component of Committee of the Whole:*

- 1. ZONING AMENDMENT [MOBILE HOME PARK RESIDENTIAL (R6) PERMITTED USES]**
- 2. GEORGE LITTLE HOUSE/VIA RAIL - OCCUPANCY AND FORMATION OF SOCIETY**

*It was recommended that the Committee now rise and report.*

***Adoption of Report***

***Committee of the Whole***  
➤ ***Development Services  
Component,  
November 8, 2004***

*MOVED/SECONDED that the November 8<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

(No. 390)

- 1. ZONING AMENDMENT [MOBILE HOME PARK RESIDENTIAL (R6) PERMITTED USES]**

*It was recommended that the City of Terrace proceed with the process to amend Zoning Bylaw No. 1431-1995, Section 6.6.2, to amend the permitted uses in the Mobile Home Park Residential (R6) Zone to permit a secondary suite in the caretaker residence of mobile home parks in this zone.*

- 2. GEORGE LITTLE HOUSE/VIA RAIL STATION - OCCUPANCY & FORMATION OF SOCIETY**

***It was recommended that:***

- a. *A George Little House Society be established, with an eight member interim board (to December 31st, 2005), to operate the George Little House. This Society to be comprised of:*

- *One member of the Chamber of Commerce;*
- *One member of the Terrace & District Arts Council;*
- *One member of the Terrace & District Museum Society;*
- *One member of the Terrace Art Association;*
- *One member of the Terrace Regional Historical Society;*
- *One member of the Terrace Tourism Society;*
- *One City of Terrace Councillor; and*
- *One at-large member appointed by Council.*

*Each group is to elect/appoint its interim member for the Society.*

- b. The Director of Leisure Services for the City of Terrace be responsible for establishing the Society and ensuring the George Little House/VIA Rail Station is operational early in 2005.*
- c. The goals and objectives of the Society be:*
  - i. To maintain and operate the premises, facilities and occupancy of the George Little House;*
  - ii. To maintain the building as a community/cultural facility to house the VIA Rail Station and for the betterment/promotion of tourism, heritage and the arts within the City;*
  - iii. To display historical and heritage artifacts pertaining to the George Little Family/House and the Terrace region; and*
  - iv. To be self-sustaining in operating the George Little House through contributions, donations, fees, grants and rentals.*
- d. \$25,000 be allocated to the George Little House in 2005 to cover start-up and operational costs.*
- e. A Job Creation Partnership application be submitted to HRDC for staff funding.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***RCMP Monthly Statistics,  
August 2004, and  
Terrace Victim Assistance  
Program Report,  
September 2004***

*MOVED/SECONDED that the August 2004 RCMP Monthly Statistics, and the September 2004 Terrace Victim Assistance Program Report be received.*

*Carried Unanimously.*

*(No. 391)*

***Cheque Register,  
October 2004***

*MOVED/SECONDED that the October 2004 Cheque Register be adopted.*

*Carried Unanimously.*

*(No. 392)*

***Memo-Director of  
Development Services -  
George Little House/VIA Rail  
Station - Occupancy***

*This item was dealt with during the Committee of the Whole meeting, as well as the "Committee Reports" portion of this meeting's Agenda (see Resolution No. 390).*

***Seniors Advisory Commission  
Minutes, October 6, 2004***

*MOVED/SECONDED that the October 6<sup>th</sup>, 2004 Seniors Advisory Commission Minutes be received.*

*Carried Unanimously.*

*(No. 393)*

***Public Hearing Report,  
October 25, 2004  
(For Information Only)***

*MOVED/SECONDED that the October 25<sup>th</sup>, 2004 Public Hearing Report be received for information.*

*Carried Unanimously.*

*(No. 394)*

**BYLAWS:**

***Zoning Amendment  
(Permitted Uses in the R6  
Zone) Bylaw,  
Project No. ADP-02-0416  
First and Second Readings***

*MOVED/SECONDED that the Zoning Amendment (Permitted Uses in the R6 Zone) Bylaw, Project No. ADP-02-0416 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*(No. 395)*

**NEW BUSINESS:**

***Councillor C. Leclerc -  
Community Forest Initiative  
Public Input Open House***

*Councillor Leclerc advised that the second Community Forest Initiative Public Input Open House took place at City Hall on November 4<sup>th</sup>, 2004, and there was a larger number of participants at this meeting than were at the first Public Input Open House.*

***Councillors L. Christiansen & R. McDaniel – Council of Forest Industries (COFI), Northern Operations - Dinner Meeting in Burns Lake***

*Councillors L. Christiansen and R. McDaniel advised that the Council of Forest Industries (COFI), Northern Operations, dinner meeting that they recently attended in Burns Lake was well worth attending. They felt that the guest speaker, Hank Ketcham, Chairman, President & CEO of West Fraser provided thoughtful insights into the forestry industry in the Northwest.*

***Councillor L. Christiansen – UNBC Northwest Regional Advisory Committee***

*Councillor L. Christiansen provided a verbal report on her attendance at the UNBC Northwest Regional Advisory Committee meeting.*

***Councillor R. McDaniel - Chamber of Commerce - Business Excellence Awards***

*Councillor R. McDaniel advised that the following were awarded the Business Excellence Awards:*

<u><i>Winner</i></u>	<u><i>Category</i></u>
<i>Anna Beddie</i>	<i>Community Booster</i>
<i>Misty River Books &amp; Don Diego’s Restaurant</i>	<i>Company of the Year (Tied)</i>
<i>Local Band Teachers</i>	<i>Contributor to the Arts</i>
<i>Baskets Unlimited</i>	<i>Customer Service</i>
<i>Brenda Niemi of Safeway</i>	<i>Employee of the Year</i>
<i>Diane Critchley</i>	<i>Executive of the Year</i>
<i>Lanfeear Guest &amp; Guide House</i>	<i>Home Based Business</i>
<i>Alcan Primary Metal Group</i>	<i>Newsmaker of the Year</i>
<i>George Clark</i>	<i>Tourism Excellence</i>
<i>M&amp;M Meat Shop</i>	<i>Rookie of the Year</i>
<i>Terrace Interiors</i>	<i>Retailer of the Year</i>

***Monarch Community Television - Council Meeting Coverage***

*Deputy Mayor D. Hull welcomed Monarch Community Television (represented by Chris Cain) back to our Council meetings.*

***"Talkback Line" and Internet***

*Deputy Mayor D. Hull advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

***MEDIA:***

*Terrace Standard journalist, Jeff Nagel, inquired about the cost to date, as well as the status of the budget, for the George Little House project.*

*The Director of Development Services advised that the City's portion of the project budget is \$400,000.00, and they are on target cost-wise.*

**ADJOURNMENT:**

*(No. 396)*

*MOVED/SECONDED that the November 8<sup>th</sup>, 2004 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:40 p.m.*

**CERTIFIED CORRECT:**

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*Deputy Mayor*

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*Clerk*

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, NOVEMBER 22<sup>ND</sup>, 2004 AT 7:30 P.M.***

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*Deputy Mayor D. Hull presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, and C. Leclerc. Mayor J. Talstra was absent on City business. Also in attendance were D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Deputy Mayor Hull advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Mills Memorial Hospital  
Presentation - Martha  
Richards, Director of Care,  
MMH, and Dan Condon,  
Architect***

*Martha Richards, Director of Care for Mills Memorial Hospital, and Dan Condon, Architect, provided information regarding the emergency room/ICU renovations at Mills Memorial Hospital.*

*Ms. Richards advised that the renovations would provide a better working environment for the staff and health care workers, which would ultimately benefit the patients. It would also enhance the workflow, and provide support to nurses working in isolation. Ms. Richards also stated that with the changes proposed, the retention and training of health care workers would improve.*

*Mr. Condon advised that having the nurses stations closer together would assist with training new staff. The hospital renovations would address the privacy issues in the ER, Trauma and Quiet Room. Mr. Condon advised that the construction budget for this renovation is \$1m, plus GST and funding for equipment. The construction time frame is estimated as a start date of mid-March 2005, and completion 7-8 months following.*

*Deputy Mayor Hull presented Ms. Richards and Mr. Condon with a City of Terrace pin, and he thanked them for their presentation.*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
November 8, 2004***

*MOVED/SECONDED that the Regular Council Minutes of November 8<sup>th</sup>, 2004, be adopted as circulated.*

*(No. 402)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There was no correspondence.*

**COMMITTEE REPORTS:**

***Committee of the Whole***  
➤ ***Committee of the Whole Component,  
November 16, 2004***

*Division was requested on the November 16<sup>th</sup>, 2004 Committee of the Whole Component of Committee of the Whole report.*

***Item No. 1***

*(No. 403)*

*MOVED/SECONDED that Item No. 1 of the November 16<sup>th</sup>, 2004 Committee of the Whole Component of Committee of the Whole report be adopted with the following recommendations:*

**1. REGIONAL 911 SERVICE**

***It was recommended that:***

- *The City of Terrace participate in the Regional 911 Service;*
- *The Regional District 911 Servicing Bylaw provide flexible authority for each municipality to collect their share as they deem feasible;*



- *The maximum phone line charge be instituted in order to cover part of the operating costs;*
- *The Cost Apportionment be calculated on Net Taxable Assessment (Land & Improvements); and*
- *The Capital Costs for the municipalities and rural areas, less the infrastructure grant, be shared by Net Taxable Assessment (Land & Improvements) with the First Nations Capital, less the infrastructure grant being apportioned by the Regional District.*

*Carried Unanimously.*

***Item No. 2***

**2. NORTHERN MEDICAL PROGRAMS TRUST**

*(No. 404)*

***It was recommended that the City of Terrace advise the Regional District that it supports a temporary Regional parcel tax to raise the \$6 million goal of the Northern Medical Programs Trust - "Responding to a Critical Need" campaign.***

***Tabling Motion***

*(No. 405)*

***MOVED/SECONDED that the City's support of a temporary Regional parcel tax to raise the \$6 million goal of the Northern Medical Programs Trust - "Responding to a Critical Need" campaign, be tabled to January 2005, when all of Council could be present.***

*Carried Unanimously.*

***Items 3 and 4***

**3. POLICING UPDATE**

*(No. 406)*

***It was recommended that Councillor S. Christensen (Community Consultative Committee liaison), and any other interested member of Council attend a December 8th planning meeting with the RCMP to provide input with regards to the Detachment's policing priorities for the coming year.***

**4. RESOLUTION TO MOVE IN-CAMERA UNDER DIVISION 3, SECTION 90(1)(c) AND (g) OF THE COMMUNITY CHARTER - PERSONNEL AND LEGAL ITEMS**

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*It was recommended that the Committee reconvene into In-Camera Committee of the Whole to discuss personnel and legal items under Division 3, Section 90(1)(c) and (g) of the Community Charter.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component, November 8, 2004***

*MOVED/SECONDED that the November 8<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 407)*

**SPECIAL REPORTS:**

***Building Synopsis, October 2004***

*MOVED/SECONDED that the October 2004 Building Synopsis be received.*

*Carried Unanimously.*

*(No. 408)*

***Memo-Fire Chief - Emergency Services Advisory Committee***

*MOVED/SECONDED that City Council establish an Emergency Services Advisory Committee (ESAC), consisting of five (5) voting members [two Council members chosen annually, and three (3) Non-Council members, serving a staggered three-year term].*

*Carried Unanimously.*

*(No. 409)*

**BYLAWS:**

***Zoning Amendment (Permitted Uses in the R5 Zone - 3120 Braun Street) Bylaw, Project No. ADP-02-0414 Adoption***

*MOVED/SECONDED that the Zoning Amendment (Permitted Uses in the R5 Zone - 3120 Braun Street) Bylaw, Project No. ADP-02-0414 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 410)*

**NEW BUSINESS:**

***Councillor R. McDaniel -  
Letter of Support for  
InterConnect - Youth  
Historical Project***

*(No. 411)*

*MOVED/SECONDED that the City of Terrace provide a letter of support for the InterConnect - Youth Historical Project.*

*Carried Unanimously.*

***Theresa Marie Fenger, Miss  
Global Teen Canada - Update***

*Councillor Leclerc advised that Theresa Marie Fenger, Miss Global Teen Canada, has returned from the Miss Global competition in Calgary, Alberta, and, although she didn't place, the experience of the competition was very worthwhile. Theresa Marie has been invited to go to a similar competition in Guatamala next month. Councillor Leclerc advised that, if she decides to participate, she will be seeking sponsorship from oil and gas businesses in Calgary.*

*Council congratulated Theresa Marie on her ambassadorship for the City of Terrace, and encouraged the community to attend an Open House with Theresa Marie at the Thornhill Community Hall on Saturday, November 28<sup>th</sup>, from 1:00 - 4:00 p.m.*

***Terrace Tourism Society***

*Mayor Talstra, and Councillors Davies and Hull attended the Terrace Tourism Society's signing of the Memorandum of Understanding for the 2% Additional Hotel Tax, which will begin December 2004.*

*Congratulations were extended to Darryl Tucker, the incoming President of Terrace Tourism Society.*

***Regional District of Kitimat-  
Stikine Board Meeting -  
Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat-Stikine Board meeting:*

- *Regional 9-1-1 Service: The City of Terrace's November 15<sup>th</sup>, 2004 proposal was presented. The Area representatives have asked to take a copy of the proposal to their respective Areas for consideration. Councillor Christensen stated that, although this proposal is not the cheapest method, it certainly is the best on a Regional basis, and, in the long-term, if everyone is on board, it will be the cheapest.*

- *Regional Fire Safety Officer: The Innovations in Fire Services Pilot Program submission to the Ministry of Community, Aboriginal and Women's Services (CAWS) for a Regional Fire Safety Officer position based in Terrace does not meet the objectives of the Innovations Project. However, the Northern Emergency Services Training Association (NESTA) submission does align with the objectives of the Innovations Project, and the CAWS has invited the RDKS to submit a modified expression of interest relating to the NESTA component of their submission.*
  
- *Cranberry Connector: A "thank you" letter will be sent to the Ministry of Forests for the work done on the Cranberry Connector.*
  
- *Kitimat Liquefied Natural Gas (LNG) Terminal Project: In response to a request from the BC Environmental Assessment Office for the RDKS's participation in a Federal-Provincial-Local Government-First Nations working group for the review of the proposed Kitimat LNG Terminal Project, the RD appointed Ted Pellegrino as its representative in the environmental review of the Project, and that Andrew Webber and Director Bob Cooper be appointed as alternates.*
  
- *Thornhill Dog Control Service Extension to Electoral Area "C": RD shelter staff indicate that on at least 24 occasions, persons in the Lakelse Lake area have received direct services from the Thornhill Animal Shelter in the last five years, and six of the people listed on the petition lists who were opposed to the service were amongst the 24 that had received direct benefits over the last 5 years. This item was tabled to May 2005.*
  
- *Trans-Canada Yellowhead Highway Association: Correspondence from the District of Wells, B.C., was presented regarding their opposition to the extension of the TCYH Association south along Highway 5. The RDKS agrees that this extension is not a good idea.*

***Northwest Community  
College Totem Pole Raising***

*(No. 412)*

*MOVED/SECONDED that a letter of congratulations be sent to Northwest Community College for the recent Totem Pole Raising on the Terrace Campus.*

*Carried Unanimously.*

**REPORT FROM IN-CAMERA:**

In-Camera Special Reports:

In-Camera Personnel Item  
Under Division 3, Section  
90(1)(c) of the Community  
Charter - In-Camera Memo-  
Chief Administrative Officer -  
Collective Agreement

*The following items were released from In-Camera status from the October 25<sup>th</sup>, 2004 In-Camera Special Council Minutes:*

MOVED/SECONDED that the Collective Agreement for CUPE Local 2012 and the City of Terrace for a term up to December 31, 2005 be approved.

In-Camera Property Item  
Under Division 3, Section  
90(1)(e) of the Community  
Charter - In-Camera Memo-  
Director of Finance - New  
Skeena Forest Products Inc.

MOVED/SECONDED that the legal firm of Gehlen Dabbs, Barristers and Solicitors, be retained by the City of Terrace in all legal matters relating to New Forest Skeena Products Inc., and that David Lane, of Lane Property Advisers, be retained by the City of Terrace regarding the New Skeena Forest Products Inc. properties.

*The following item was released from In-Camera status from the November 16<sup>th</sup>, 2004 In-Camera Committee of the Whole Component of the In-Camera Committee of the Whole report:*

In-Camera Committee of the Whole

- In-Camera Committee of the Whole Component November 16, 2004

**2. IN-CAMERA LEGAL ITEM UNDER DIVISION 3, SECTION 90(1)(g) OF THE COMMUNITY CHARTER - NEW SKEENA FOREST PRODUCTS INC.**

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It was recommended that \$50,000.00 be added to the New Skeena Forest Products Ltd. legal fund, Account #2350-279.

***Happy Birthday Councillor  
Carol Leclerc***

*Councillor Carol Leclerc was wished a very Happy Birthday today!*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*(No. 413)*

*MOVED/SECONDED that the November 22<sup>nd</sup>, 2004  
Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:25 p.m.*

**CERTIFIED CORRECT:**

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*Deputy Mayor*

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*Clerk*

**MINUTES OF THE SPECIAL COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
FRIDAY, DECEMBER 3, 2004 AT 12:00 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Also in attendance were R. Poole, Chief Administrative Officer, and D. Fisher, Clerk.*

**SPECIAL REPORTS:**

***Memo-Director of  
Administration – Regional  
District of Kitimat-Stikine  
Appointments***

*(No. 414)*

*MOVED/SECONDED that Council appoint two Regional District of Kitimat-Stikine Directors and Alternates for a one-year term to end December 2005.*

*Carried Unanimously.*

**APPOINTMENT OF  
DIRECTOR TO REGIONAL  
DISTRICT OF KITIMAT-  
STIKINE**

*Mayor Talstra asked the Chief Administrative Officer to call for an indication of nominations for Director to the Board of the Regional District of Kitimat-Stikine.*

*Mayor Jack Talstra, Councillors Stew Christensen, Marilyn Davies, David Hull, and Rich McDaniel allowed their names to stand for consideration as Director to the Regional District of Kitimat-Stikine.*

*The Chief Administrative Officer advised of the secret ballot voting procedure, reminding Mayor and Council to write the names of their choice for two Directors on the slip of paper provided, and that the two highest number of votes would be appointed as Directors to the Regional District of Kitimat-Stikine Board. They were further reminded that two different names should be cast, and that in the event that the same name should appear twice on one ballot, that ballot would only be counted as one vote.*

***Request for Scrutineer***

*Mayor Talstra requested that Jeff Nagel, reporter for the Terrace Standard, act as scrutineer to assist the Chief Administrative Officer to count the ballots.*

*The Chief Administrative Officer declared the election of Mayor J. Talstra and Councillor S. Christensen as Directors to the Board of the Regional District of Kitimat-Stikine.*

**APPOINTMENT OF  
ALTERNATE DIRECTORS TO  
THE REGIONAL DISTRICT OF  
KITIMAT-STIKINE**

*Mayor Talstra asked for an indication of those who would be interested in sitting as Alternate Directors on the Board of the Regional District of Kitimat-Stikine.*

***Two Councillors to Serve as  
Alternates***

*(No. 415)*

*MOVED/SECONDED that the City of Terrace appoint two Council members to serve as alternates to the City of Terrace Regional District Board Members, and further, that each alternate be assigned as the first alternate to one Regional District Board representative and second alternate to the other board member, thus providing each board member with a designated first and second alternate.*

*Carried Unanimously.*

*Councillors Lynne Christiansen and Marilyn Davies allowed their names to stand as Alternate Directors to the Board of the Regional District of Kitimat-Stikine.*

*Councillor Lynne Christiansen will be the first Alternate Director for Director Jack Talstra, and Councillor Marilyn Davies will be Director Talstra's second Alternate Director to the Board of the Regional District of Kitimat-Stikine.*

*Councillor Marilyn Davies will be the first Alternate Director for Director Stew Christensen, and Councillor Lynne Christiansen will be Director Christensen's second Alternate Director to the Board of the Regional District of Kitimat-Stikine.*

***Destroy Ballots***

*(No. 416)*

*MOVED/SECONDED that the ballots be destroyed.*

*Carried Unanimously.*



***Resolution to Move into In-Camera Committee of the Whole (Development Services Component):***

*(No. 417)*

*MOVED/SECONDED that Council resolve into In-Camera Committee of the Whole (Development Services Component) following the Special Meeting to discuss an In-Camera property item under Section 90(1)(e).*

*Carried Unanimously.*

***ADJOURNMENT:***

*(No. 418)*

*MOVED/SECONDED that the December 3, 2004 Special Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 12:10 p.m.*

***CERTIFIED CORRECT:***

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***Mayor***

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***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, DECEMBER 13<sup>TH</sup>, 2004 AT 7:30 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns that viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 427)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Sportsplex Fundraising  
Update - Scotia Bank***

*Brian Downie, representative of the Sportsplex Fundraising Committee, introduced Terri McPhee, Manager of the Terrace Branch Scotia Bank.*

*Ms. McPhee presented the City of Terrace with a cheque for \$31,000 for the Sportsplex, of which \$30,000 was donated by Scotia Bank, and \$1,000 was donated by the Scotia Bank staff.*

*Mayor Talstra thanked Ms. McPhee, the Scotia Bank and their staff for their generous donation to the Sportsplex. He also wished Ms. McPhee all the best on her upcoming transfer to Victoria, and thanked her for her community work and volunteer spirit while in residing in Terrace.*

*Mayor Talstra also presented Matthew Demelo with a City of Terrace pin.*

***Jan LeFrancois, Director of Programs, Ksan House Society - Support - New Transition House***

*Jan LeFrancois, Director of Programs for Ksan House Society, George Clark and Ken Earl, ad hoc members of the Fundraising Committee, as well as Peggy Julseth, contractor for funding applications, presented to Council the proposed building project for a new transition house.*

*There is evidence of a real need for a new transition house in our community, as the current transition house has seen its highest capacity of women and children this winter, and the facilitation of women with mobility challenges has proven to be a problem.*

*The proposed building would also house the counseling and administration services, which would provide a "one-stop" service for women's resources.*

*The proposed budget is \$1.2 million, which reflects the high-end of costs. However, they are expecting donations in kind will bring them in under budget. They also advised that the two buildings owned by Ksan House will be sold (one is currently on the market, and the remaining building will be sold once the new transition house is completed), with the proceeds going to capital. The fundraising committee is attempting to raise as many funds from the community, corporate sponsorship, and grants as possible in an attempt to reduce their reliance on borrowing. However, they can take out a small mortgage if needed.*

*They hope to begin the working drawings on the 15<sup>th</sup> of December, and to be under construction by April 15<sup>th</sup>, 2005.*

*Mr. Clark advised that Ksan House Society is requesting from the City of Terrace a grant in lieu of taxes for the new building, as well as a waiver of utility hookup charges, and Development Services fees.*

*They also requested a letter of support from the City of Terrace which they could use in presentations for funding, as well as the City of Terrace to make application on their behalf for a 2010 Olympic LegaciesNow Grant.*

*Mayor Talstra thanked the delegation for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 433).*

***Theresa Marie Fenger - Miss Global Teen Canada and Miss Mayan Teen World***

*Theresa Marie Fenger, Miss Global Teen Canada, reported to Council on her attendance at the Miss Global 2004 in Calgary, Alberta, where she placed 4<sup>th</sup>. She also advised that she attended the Miss Mayan Teen World in Guatamala, where she placed 1<sup>st</sup>.*

*She thanked the City of Terrace for their support and encouragement, and advised that more information is available on her website - xelafer.com.*

*Mayor Talstra thanked Ms. Fenger for keeping Council informed of her progress, and for being such a fine representative for our community.*

*Council congratulated her on her successes, and wished her all the best in her future endeavours.*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes, November 22, 2004***

*MOVED/SECONDED that the Regular Council Minutes of November 22<sup>nd</sup>, 2004, be adopted as circulated.*

*(No. 429)*

*Carried Unanimously.*

***Special Council Meeting, December 3, 2004***

*MOVED/SECONDED that the Special Council Minutes of December 3<sup>rd</sup>, 2004, be adopted as circulated.*

*(No. 430)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Donna Rivet - UNBC Medical Trust Fund - Taxation***

*(No. 431)*

*MOVED/SECONDED that the November 26<sup>th</sup>, 2004 correspondence from Donna Rivet regarding her opposition to the possibility of the City of Terrace implementing a tax to fund the UNBC "Northern Medical Programs Trust" be received for information, and that this letter be noted when the Northern Medical Programs Trust tabled item returns to Council for consideration in January, 2005.*

*Carried Unanimously.*

***TS Rail Ltd. - BC Rail/CN Partnership***

*(No. 432)*

*MOVED/SECONDED that, when TS Rail Ltd. is in the area to make their presentation to the Regional District of Kitimat-Stikine, they also be invited to make a presentation to City of Terrace Council regarding the BC Rail/CN partnership and the potential opportunities.*

*Carried Unanimously.*

***Ksan House Society - Support - Transition House***

*(No. 433)*

*MOVED/SECONDED that the City of Terrace provide a letter of support for Ksan House Society's proposed new transition house project, and further, that Administration report back as to the viability of opportunities for tax exemption and service fee waivers, as well as the City of Terrace making application on their behalf for a 2010 Olympic LegaciesNow Grant.*

*Carried Unanimously.*

***Theresa Marie Fenger - Miss Global Teen Canada and Miss Mayan Teen World - Donation Request***

*This item was withdrawn from this portion of the Agenda.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*(No. 434)*

*MOVED/SECONDED that the December 13<sup>th</sup>, 2004 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services Component, December 13, 2004***

*The following item was discussed at the December 13<sup>th</sup>, 2004 Development Services Component of Committee of the Whole:*

**1. DEVELOPMENT PERMIT NO. 004-2004 FOR 4610 AND 4612 GREIG AVENUE (LOTS 21 AND 22, BLOCK 6, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 972)**

*It was recommended that the Committee now rise and report.*

***Adoption of Report***

***Committee of the Whole  
➤ Development Services  
Component,  
December 13, 2004***

*(No. 435)*

*MOVED/SECONDED that the December 13<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

**1. DEVELOPMENT PERMIT NO. 004-2004 FOR 4610 AND 4612 GREIG AVENUE (LOTS 21 AND 22, BLOCK 6, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 972)**

*It was recommended that Development Permit No. 004-2004 [as amended (at the owner's request) allowing the owner the option to install a fabric and steel canopy as in 3(j) of the Terms and Conditions] be issued to Sterling Electrical Ltd. for Lots 21 and 22, Block 6, D.L. 361, R.5, Coast District, Plan 972 (4610 & 4612 Greig Avenue) for a commercial renovation [office space/ retail store/accessory use (electrical contracting)].*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Building Synopsis,  
November 2004***

*(No. 436)*

*MOVED/SECONDED that the November 2004 Building Synopsis Report be received.*

*Carried Unanimously.*

***Fire Department Reports,  
August, September, October  
and November 2004***

*(No. 437)*

*MOVED/SECONDED that the August, September, October and November 2004 Fire Department Reports be received.*

*Carried Unanimously.*

***Cheque Register,  
November 2004***

*(No. 438)*

*MOVED/SECONDED that the November 2004 Cheque Register be adopted.*

*Carried Unanimously.*

**Seniors Advisory Commission Minutes, November 3, 2004**

*MOVED/SECONDED that the November 3<sup>rd</sup>, 2004 Seniors Advisory Commission Minutes be received.*

(No. 439)

*Carried Unanimously.*

**Oral Report to the December 13<sup>th</sup>, 2004 Public Hearing**

*MOVED/SECONDED that the Oral Report to the December 13<sup>th</sup>, 2004 Public Hearing be adopted with the following recommendation:*

(No. 440)

**1. PUBLIC HEARING – ZONING AMENDMENT [MOBILE HOME PARK RESIDENTIAL (R6) PERMITTED USES]**

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*It was recommended that the Zoning Amendment (Permitted Uses in the R6 Zone) Bylaw, Project No. ADP-02-0416 proceed to third reading and adoption.*

*Carried Unanimously.*

**Memo-Confidential Secretary - 2005 Appointments by Council Resolution, Deputy Mayor Listing, and Regular Council Meeting Schedule**

*MOVED/SECONDED that the following list of 2005 Appointments by Council Resolution, Deputy Mayor Listing, and Regular Council Meeting Schedule be approved:*

(No. 441)

**2005 APPOINTMENTS BY COUNCIL RESOLUTION**

SELECT COMMITTEES

*Advisory Parks & Recreation Commission..... Carol Leclerc  
Seniors Advisory Commission..... Lynne Christiansen  
Terrace Economic Development Authority (TEDA) ..... Marilyn Davies  
Transit Advisory Commission ..... David Hull  
Health Task Force Monitoring Group ..... Lynne Christiansen  
Sportsplex Committee ..... Rich McDaniel/Carol Leclerc  
NCMA 2005 Conference ..... Marilyn Davies/Rich McDaniel  
Forestry Task Force Implementation Cttee ..... Stew Christensen  
9-1-1 ..... David Hull/Stew Christensen*

COMMUNITY GROUPS

*Community Consultative Committee ..... Stew Christensen  
Riverboat Days Committee..... Marilyn Davies  
Chamber Of Commerce ..... Carol Leclerc  
Greater Terrace Beautification Society..... Rich McDaniel  
Terrace Public Library Board ..... David Hull  
Terrace & District Heritage Museum Society..... Lynne Christiansen*

COMMUNITY GROUPS/OUTSIDE AGENCIES

*Skeena Treaty Advisory Cttee ..... Mayor Talstra  
Skeena Multiculturalism Diversity Project..... Carol Leclerc  
Yellowhead Highway Association ..... Rich McDaniel  
Municipal Emergency Program (MEP) ..... David Hull  
Terrace Tourism Council..... Marilyn Davies  
Council for Healthy Early Childhood ..... Lynne Christiansen  
NWLA-Project Steering Committee..... Stew Christensen*

**COUNCIL LIAISON APPOINTMENTS**

Development Services..... Lynne Christiansen  
 Recreation, Parks & Leisure Services.....Carol Leclerc  
 Finance, Personnel & Administration ..... Stew Christensen  
 Public Works, Environment & Waste Management.....David Hull  
 Terrace-Kitimat Airport Society.....David Hull  
 Health & Hospital Services ..... Lynne Christiansen  
 Educational Services, School District No. 82 ..... Rich McDaniel  
 Regional District of Kitimat-Stikine ..... Mayor Talstra  
 ..... Stew Christensen  
 Governments (Fed./Prov./Mun. & Bands) ..... Mayor Talstra  
 First Nations Community Services.....Carol Leclerc  
 NCDC ..... Marilyn Davies  
 George Little House Society ..... Rich McDaniel  
 UNBC and NWCC ..... Marilyn Davies

**2005 DEPUTY MAYOR**

January - February ..... Councillor Lynne Christiansen  
 March - April ..... Councillor Stew Christensen  
 May - June ..... Councillor David Hull  
 July - August..... Councillor Rich McDaniel  
 September - October ..... Councillor Carol Leclerc  
 November - December ..... Councillor Marilyn Davies

**2005 SCHEDULE OF COUNCIL MEETINGS**

*Regular Meeting, Monday, January 10*  
*Regular Meeting, Monday, January 24*

*Regular Meeting, Monday, February 14*  
*Regular Meeting, Monday, February 28*

*Regular Meeting, Monday, March 14*  
*Regular Meeting, Tuesday, March 29*

*Regular Meeting, Monday, April 11*  
*Regular Meeting, Monday, April 25*

*Regular Meeting, Monday, May 9*  
*Regular Meeting, Tuesday, May 24*

*Regular Meeting, Monday, June 13*  
*Regular Meeting, Monday, June 27*

*Regular Meeting, Monday, July 11*  
*Regular Meeting, Monday, July 25*

*Regular Meeting, Monday, August 8*  
*Regular Meeting, Monday, August 22*

*Regular Meeting, Monday, September 12*  
*Regular Meeting, Monday, September 26*

*Regular Meeting, Tuesday, October 11*  
*Regular Meeting, Monday, October 24*

*Regular Meeting, Monday, November 14*  
*Regular Meeting, Monday, November 28*

*Regular Meeting, Monday, December 12*

*Carried Unanimously.*



**BYLAWS:**

***Zoning Amendment  
(Permitted Uses in the R6  
Zone) Bylaw,  
Project No. ADP-02-0416  
Third Reading and Adoption***

*(No. 442)*

*MOVED/SECONDED that the Zoning Amendment (Permitted Uses in the R6 Zone) Bylaw, Project No. ADP-02-0416 be read by title only and passed in its third reading and adopted.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor M. Davies - NCDC  
Board of Directors Meeting -  
Report***

*(No. 443)*

*MOVED/SECONDED that Councillor M. Davies' report of the NCDC Board of Directors Meeting held in Prince George, B.C. on December 1<sup>st</sup>, 2004 be received.*

*Carried Unanimously.*

***Councillor D. Hull - City  
Travel for 2005***

*(No. 444)*

*MOVED/SECONDED that the decision as to which Council members will be attending various functions/conferences, etc. during 2005 be resolved as soon as possible in order to participate in discount airfares and accommodations, and further, that the Cordilleran Round-Up and BC Natural Resources Forum in January 2005 be considered during these deliberations.*

*Carried Unanimously.*

***Councillor Lynne Christiansen  
- Request for Financial  
Assistance***

*Councillor Lynne Christiansen advised that she has been made aware of another request for financial assistance that will be coming to Council from a young lady who has qualified for the Miss Canada competition, and is planning to attend this pageant in Montreal, Quebec.*

***Canada Post Office - Long  
Queues***

*The long queues at the Terrace outlet of the Canada Post Office was discussed, and it was noted that the secondary postal outlet has been closed, leaving the Main Post Office the only outlet in Terrace.*

*It was suggested that the City Planner talk to Canada Post staff and see if there is anything that can be done regarding a second postal outlet, which would reduce the line-ups and parking concerns.*

***Northwest Utilization Study  
and Kalum LRMP Update***

*Councillor S. Christensen advised that the Northwest Utilization Study has been meeting once a month. The study is in 2 parts:*

- 1) Hardwood Inventory - 80% complete; and*
- 2) Fibre Utilization Study - 42% complete*

*They have identified 52 small sawmills in the area, and they have interviewed 39 of those. The key problem appears to be fibre availability. Small sales through BCTS is a problem, as the size of sales for small sawmillers is too small for BCTS to provide economically.*

*The Kalum LRMP continues to work on Terms of Reference for the Monitoring Committee of the Kalum LRMP.*

***Regional District of Kitimat-  
Stikine Board Meeting -  
Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat-Stikine Board meeting:*

- *Elected: Chair – Jack Talstra  
Vice-Chair - Joanne Monaghan*
- *Letter from Kevin Falcon, Minister of Transportation, Re: Nass River Bridge and Cranberry Connector - \$50,000 approved for Min. of Forests to make minor improvements on the Cranberry Connector. The Regional District has thanked Min. Falcon, and reminded him that the continued improvements are necessary for this road.*
- *Presentation - Billabong Road & Bridge Maintenance – The RD will request the Province move the Nisga'a Highway from Class "C" to Class "A" Designation, that mandatory chain up areas for trucks be designated, and that signage to alert people to road conditions, similar to Highway 16 West, be installed.*
- *NSFP - A motion was made, and defeated, that the RD purchase the NSFP mill in Terrace, and the RD operate the mill with funding to purchase from NDI funds.*

- *Regional 9-1-1 Emergency Telephone Response System Service Bylaw* – *This bylaw passed with the inclusion of the District of Kitimat (who has not yet made their decision to participate or not) as well as the District of Stewart (who have indicated they will participate).*

***Navcan - Weather Tower***

*Councillor M. Davies inquired as to the status of the weather camera in the Telkwa Pass that was discussed at NCDC in Highlevel, Alberta last year.*

*Councillor S. Christensen advised that he understood Navcan had committed to this project. He further advised that a letter was sent to Navcan reminding them of their commitment.*

***Bradfield Road Connector***

*Councillor R. McDaniel advised of a meeting that took place with a delegation from Wrangle, Alaska, including Terry Otten, Project Co-Ordinator, regarding the Bradfield Road Connector. They are fine-tuning the costs, and are now using BC economic/environmental rules for building the BC portion of the road, which will significantly reduce costs.*

***Policy for Requests for Donations***

*MOVED/SECONDED that administration develop guidelines in the form of a policy that would deal with requests for donations.*

*(No. 445)*

*Carried Unanimously.*

***MEDIA:***

*There were no questions from the media.*

***ADJOURNMENT:***

*MOVED/SECONDED that the December 13<sup>th</sup>, 2004 Regular Meeting of Council reconvene into the In-Camera Special Council Meeting.*

*(No. 446)*

*Carried Unanimously.*

*The meeting adjourned at 9:30 p.m.*

***CERTIFIED CORRECT:***

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***Mayor***

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***Clerk***