

**City of Terrace
Park and/or Field User Permit**

Subject to the terms and conditions contained herein, permission is granted to

Name of Person(s) Name of Organization (if applicable)

Address of person or organization Phone number Email address

Park Requested _____

Event Name (if applicable) _____

Date of Event _____ Event Times (including set up and clean up) _____

Additional Notes _____

This Facility Use Permit is required to (Check where applicable)

- sell, display or distribute refreshments, or any other goods, articles, or service;
- conduct any business or commercial venture;
- hold, or attempt to hold, any show, concert, exhibition or similar activity;
- operate or use any amplifying system or loud speaker;
- light any fire except in barbecue pits as provided by the City;
- fire or explode any combustible or other explosive material, other than the discharge of fireworks as permitted under the City of Terrace Fire Prevention Bylaw No. 1365-1994;
- place or erect any structure, sign, bulletin board, post, pole or advertising device whatsoever, or distribute or post, paint or affix any advertisement, hand-bill or other article of an advertising nature, except on a public bulletin board provided for that purpose by the City;
- organize or participate in an outdoor gathering or event;
- for events being held at the skateboard park the organizer(s) will ensure signage/education is erected/available on wearing helmets and protective gear;
- and for events being held at the bike skills park the organizer(s) will ensure all riders wear helmets.

Facility user has read and agrees to comply with the Parks, Facilities and Field User Information and the City of Terrace Parks & Public Places Bylaw. Yes No

Facility Use Permit Approved Not Approved City Representative _____

Authorized Signature of Event Organizer _____

All applicable paperwork will be completed and fees paid at least one (1) week in advance of event date.

Administration Only
 Contract Signed ___ Insurance Received ___ Electrical Required (\$45 fee paid) ___ Washrooms Available ___ Garbage Pick Up with Group Doing Recycling (\$45/day) ___ Large Events (150+) Garbage Pick Up (\$90/day) ___ \$200 Deposit Received ___