



Grant Writer Assistance Application

Funding for this Grant Writer Assistance Program has been received from the Northern Development Initiative Trust, LNG Canada and the City of Terrace.

Applications will be decided upon by the City of Terrace. Evaluation criteria include your organization's need for grant writer support, your experience and reliability in delivering proposed projects and potential benefits to Terrace.

Name of Organization:	
Mailing Address:	
Primary Contact Name:	Title:
Telephone:	Email:
Secondary Contact: <i>(optional)</i>	Title:
Telephone:	Email:

Your Organization

Is your organization a:

- Registered Society
- Charitable Organization
- Neither

Organization's Registration/Charitable Number (if applicable): _____

How would you categorize your organization:

- Health
- Education
- Arts and Culture
- Sports and Recreation
- Natural Environment
- Social Services
- Other _____

Please briefly describe your organization's mandate and/or its goals and objectives:

Please describe the project (or projects) for which you seek writer support (including a timeline or schedule and naming other stakeholders):

Title:

Description:

Estimated Total Cost of your Project: _____

Have you prepared a budget that includes relevant quotes? Yes No

Will grant funding be applied for in 2023: Yes No

Will funding go towards a project outside the City of Terrace boundaries? Yes No

Please describe the benefits to the community of Terrace of your project:

What type of support do you need from a grant writer? *(Examples: (1) to prepare grant applications from a short list of known organizations. (2) to prepare a generic grant application to be used by our organization when required. (3) to identify new sources of grant funding for our organization.)*

If the grant does not support 100% of the project cost, how will you fund the remainder?

Please provide information on your organization's ability to deliver the proposed project. Do you have a track record of successful project delivery?

Grant Recognition

Please note approval of Grant Writer Support may require recognition of the City of Terrace, Terrace Community Foundation and program funders.

Authorization

An association/organization member who is authorized to submit this report must sign this form.

Name: _____

Signature: _____

Title: _____

Date: _____

Inquiries about the application process and to submit this application, please contact Christie Pike at cpike@terrace.ca

January 9, 2023